

February 21, 2017

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, February 21, 2017

Members present: Robert Cavanagh, Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (President) Stephen Ness, Charles Sheehan (Treasurer) and Andrew Titus (Mayor's Representative). Also present: Sid Hazelton, Superintendent, Michael Broadbent, Assistant Sewer Superintendent and Greg Leighton of Maine Water Company.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of January 17, 2017.**

FINANCIAL REPORT – The report covers only one month of expenses. There are a lot of timing items. The auditors are here this week. They are looking for the questionnaires that needed to be completed by all Trustees. Greg Leighton passed them out to those who had not completed them.

RATIFY PAYMENT OF BILLS

On motion of Joseph DeFilipp, seconded by Robert Cavanagh, it was unanimously voted: **To ratify the payment of bills in the amount of \$188,780.04 as shown on the printout dated January 12, 2017- February 15, 2017.**

OPEN SESSION – K C Geiger, Auburn Water District Trustee, was in attendance.

ACTIVITY REPORT – The January activity report was presented by Michael Broadbent. The crew has been busy clearing trees from x-country sewer lines at the end of Talon Dr., Auburn Mall Apartments (1500') and Monroe Dr.

The required safety training is conducted during this time of year before the construction season begins.

The bid went out for the re-lining of 9300' of sewer main. There were three bidders with the low bidder being Layne Inliner at \$32.00/ft. which is a very good price.

On motion of Joseph DeFilipp, seconded by Robert Cavanagh, it was unanimously voted: **To approve the 2017 re-lining project and award the bid to Layne Inliner, low bidder.**

NEW BUSINESS

SPRING BOND ISSUANCE UPDATE – The Bond is to be approved in March with a closing date of May 25th.

TRUCK PURCHASE – The District is recommending the purchase of a 2006 Volvo from O’Connor. Several trucks were considered and discussed. The mechanic at public works inspected the Volvo and found 13 minor issues that had to be addressed. O’Connor agreed to take care of them at their cost. Superintendent Hazelton recommended the purchase of the Volvo without trading in Truck 23. Further discussion will take place in Executive Session.

GREEN TURTLE PUMP STATION UPDATE – There are existing sleeves that were installed years ago under the airport runways that may allow the installation of gravity sewer down to the River Station to eliminate the Green Turtle Pump Station and possibly eliminate the Lewiston Junction Road Pump Station. The District has put the Green Turtle Pump Station upgrade on hold. The District will work with the airport to determine the feasibility of installing a gravity main. The elimination of the station/stations would be a significant cost savings to the District as maintenance to the stations is very costly.

LAWPCA COMPOST FACILITY GROUNDWATER CONTAMINATION UPDATE - There was a meeting on February 9 with the DEP. They have agreed to meet internally and discuss the best course of action.

OFFICE CLOSURE – Superintendent Hazelton informed the Trustees of the two office closings due to the recent snow storms. The decision was made after checking with other offices, City and State, in the interest of safety. The Trustees were in agreement to use good judgement when the need to close the office presents itself. The main concern appeared to be the availability of personnel in the case of an emergency. The District has a daily on-call two-man crew ready to respond to calls as they come in to the answering service.

LAWPCA APPORTIONMENT & FINANCIALS –The District is moving forward with the budgeted 60% (Lewiston) 40% (Auburn) split. The goal is to break even at year end.

SALARY SURVEY - A salary survey was completed four years ago by Don Tyler of Human Resource Partners, LLC. The goal is to have the District’s employee wages be at the 95th percentile within the industry.

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was unanimously voted: **To pursue the salary survey and for Superintendent Hazelton to report back with the cost of such a survey.**

OLD BUSINESS - None

On motion of Joseph DeFilipp, seconded by Charles Sheehan, it was unanimously voted: **To move into Executive Session per 1 M.R.S.A. § 405 (6) (C) to discuss negotiations of a potential property transaction.**

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On motion of Joseph DeFilipp, seconded by Charles Sheehan, it was unanimously voted : **To move into Executive Session as per 1 M. R.S . A. § 405 (6) (D) to discuss operational issues.**

On motion of Joseph DeFilipp, seconded by Robert Cavanagh, it was unanimously voted: **To come out of the Executive Sessions.**

On motion of Stephen Ness, seconded by Charles Sheehan, it was unanimously voted: **To purchase the 2006 Volvo from O'Connor at the bid price of \$81,500 without a trade-in, keeping Truck #23 as part of the District's fleet.**

On motion of Joseph DeFilipp,, seconded by Charles Sheehan, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

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Approved: March 21, 2017

A true record:

Attest: *Charles Sheehan*

Clerk