

May 16, 2017

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, May 16, 2017 at 4:00pm.

Members present: Robert Cavanagh, Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (President) Stephen Ness, Charles Sheehan (Treasurer) and Andrew Titus (Mayor's Representative). Also present: Sid Hazelton, Superintendent, Mike Broadbent, Assistant Superintendent and Greg Leighton (Maine Water Company), Finance Manager.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of April 18, 2017.**

**FINANCIAL REPORT** – Revenues are pretty steady except for the industrials with revenues being down about 14%. The Poland Springs new carbon tower project is scheduled to be on line this summer. This project would boost revenues. There has been no activity with new sewer connections. The District has \$1.1 million cash on hand. The District has received a draft of the 2016 Financial Audit which was of good opinion with no problems or issues. The Final Audit will be sent to the Trustees electronically when available.

#### **RATIFY PAYMENT OF BILLS**

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To ratify the payment of bills in the amount of \$275,832.17 as shown on the printout dated April 13, 2017- May 11, 2017.**

**OPEN SESSION** – K C Geiger, Auburn Water District Trustee, was in attendance.

**ACTIVITY REPORT** – 4000' of pipe has been re-lined. Layne Inliner will be back July 1<sup>st</sup> to complete the work. The District is making sure that sewer manholes are installed as part of the re-lining project.

There was a serious cave-in at 61 Newbury Street. The issue was with the private service. Since the hole was open the District decided to make the necessary repair and will send a bill to the owner.

#### **NEW BUSINESS**

##### **MAINE COMBINED SEWER OVERFLOW 2016 STATUS REPORT -**

Superintendent Hazelton reviewed some of the graphs in the report. The number of CSOs and volume of discharge have been decreasing Statewide. President, Heidi McCarthy, suggested posting some of this information on the District's facebook page as it is good news for the Auburn Sewer District's CSO efforts. A copy of the MDEP State Report can be made for any of the Trustees who may be interested.

**VECTOR OPERATOR** - An in-house employee has taken the position which was vacated due to the loss of the employee who was part of the two-man team.

**SEASONAL EQUIPMENT RENTAL** - The District is renting an excavator through Chadwick-Baross. Trustee Andrew Titus questioned the cost of contracting the work out versus the cost of renting the equipment. Trustee Stephen Ness pointed out the fact that there may not be someone available at the time the work needs to be done. It was determined to be more economical to rent for the season. It was suggested that the District compare hours of use versus hours not in use. The District is also renting a utility truck for the construction season for the newly hired maintenance foreman. The District felt it was too costly to invest in the needed repairs of its existing truck and it was auctioned.

**AWARD OF 2017 PAVING BID** – Spencer Group Paving was the only bidder. It was suggested that the District go out to bid on its own next year in the hopes of getting more bids.

On motion of Joseph DeFilipp, seconded by Robert Cavanagh, it was unanimously voted: **To award the paving bid to Spencer Group Paving for the 2017 construction season.**

**TOUCH A TRUCK EVENT** – The District had a nice banner this year and had the big white dump truck on display which got a lot of attention.

**LAWPCA APPORTIONMENT & FINANCIALS** –The apportionment numbers are trending well.

### **OLD BUSINESS**

#### **PROJECT UPDATES –**

**PARK AVENUE** –The storm drain system has been re-designed and the contractor has encountered conflicts with sewer services. At a meeting on 4/26/2017, the MDOT tried to get the District to pay for the relocation of the sewer services. We maintain that sewer services are private property and not the District's responsibility. There is an Inter-Local Agreement between MDOT and the City for this project that indicates the City is responsible for addressing utility conflicts. MDOT will address this issue through the City as outlined in the Agreement.

**COOK STREET RE-LINING** - South Main Street , X-country to Cook cannot be re-lined but is still a viable sewer line.

**ECHOS/FLOW SHARKS** - The flow monitoring devices have been deployed.

**ELIMINATION OF GREEN TURTLE AND LEW. JCT. RD. STATIONS** – Test holes will hopefully locate the 24” and 20” sleeves on the runway. The District should have some good elevations to report next month.

**WORK ORDER SYSTEM** – The system is close to being deployed. The District should have a complete report on the system at next month's meeting.

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**INVENTORY** - The inventory has been "spot on". A physical count was completed for the auditors. Greg Leighton recommended an annual physical count for sewer, but more frequent counts for water.

**COMMUNICATIONS PLAN UPDATE** – There is a meeting scheduled for the 24<sup>th</sup> of May to formulate a plan. A draft Communications Plan should be available for adoption at the June meeting. The facebook page has been launched. It is an informational only page and is linked to the District's website.

**EXECUTIVE SESSION REGARDING NEGOTIATIONS OF POTENTIAL PROPERTY TRANSACTION IN ACCORDANCE WITH 1 M.R.S.A. § 405 (6) (C)**

On motion of Joseph DeFilipp, seconded by Charles Sheehan, it was unanimously voted: **To table the Executive Session.**

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

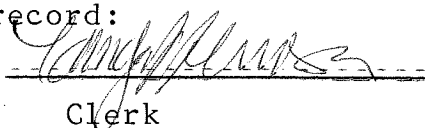


Diane Drinkwater

Approved: June 20, 2017

A true record:

Attest: \_\_\_\_\_



Clerk