

August 11 , 2017

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the Auburn Sewerage District, 268 Court Street, on **Tuesday, August 15, 2017 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of July 18, 2017.
2. Financial Report Update - *Greg Leighton*.
3. Ratify Payment of Bills
4. Open Session
5. Activity Report - *Mike Broadbent*
6. New Business
 - Project Updates
 - Work Order System
 - LAWPCA Apportionment & Financials
7. Old Business
 - New 911 Communications Tower Update
8. Executive Session regarding negotiations of potential property transaction in accordance with 1 M.R.S.A. § 405(6)(C).
9. Adjourn Regular Meeting.

Upcoming - Trustee Meeting - September 19, 2017

A true record:

Attest: _____

[Signature]
Clerk

Memo

To: Water & Sewerage District Trustees
From: Sid Hazelton, P.E., Superintendent
CC: Files
Date: 8/11/2017
Re: Discussion of August Agenda Items

Water Trustees

Financial Report Highlights

Water revenues are down \$94k YTD from budget but we are beginning to see the turn for seasonality spreads with the month of July favorable by \$28k. Misc. operating revenue is down due to less motive water sales than estimated. Overall operating expenses are favorable to budget by \$18k due to favorable labor, UV plant and lab costs. Labor is under due to no summer help and timing of billings for IT tech from Lewiston. UV maintenance, power, lab testing and Bates College costs are all under budget YTD. These are all offset by large maintenance costs on our dump trucks and timing of our workers comp payments. Debt payments will come due in the fall. There was very little capital spend in July. Current cash level is \$1.1 million.

Water Quality Update

Lake water quality is very good right now, with low turbidity and high clarity.

With the assistance of two Bates College Interns, under the direction of Water Quality Director MJ Dillingham, a truckload of milfoil was harvested by hand from the Basin Brook on August 2.

Sevee and Mahar Engineers were chosen to undertake the LAWPC funded Townsend Brook study. A kickoff meeting was held on July 25, and the investigation

will start soon. They plan to use a drone equipped with a camera to investigate remote areas that are not accessible by land.

Project Updates

Water main replacement on Lake Street between Shepley and Fern is nearly complete. Once the section between Fern and Haskell is done, we plan to do work in the Pine/Pearl neighborhood.

Modified Office Hours

A proposal and recommendation to modify front office hours will be presented to the board for consideration. This item was tabled for a second time at the July meeting. A graph and recommendation from the July meeting are included in the packet.

Sewer Trustees

Financial Report Highlights

Sewer consumption is down 14% YTD but revenue is only off from budget by 1%. Consumption is driven by lower industrial sales due to closure of Cascades in mid-2016. Industrial Surcharge revenue is down \$13k YTD and we do not expect this to turn. The budget is approximately \$30k higher than it should be for this line item. Other revenue items are timing except for the assessments and capacity fees which are down from 3-year averages. Very little new customer activity in 2017. All expense items look fine. Labor is \$30k favorable due to more capital work, less charges from Lewiston and lower allocations from the water district. The LAWPCA variance is all timing related to payments on shared debt. Sewer spent \$355k on capital projects in July, mostly main replacement work. Current cash level is \$2.3 million.

Project Updates

Lake Street – Replacement of 600' of sewer main by our crews between Shepley and Fern has been completed.

Lining Projects - Layne liner investigated the possibility of lining 900' of sewer on Washington Street. Given its condition it is not a lining candidate; however, we discovered that 6 catch basins were tied to this sewer line. The abandonment of a cross-over pipe easily remedied the situation.

Green Turtle Pump Station Elimination – We are continuing negotiations with the Airport, and expect to hear back from the Airport Manager regarding Federal Aviation Administration (FAA) approval by August 15. We hope to do phases of this project in conjunction with a runway upgrade they are undertaking this Fall.

Pipe Bursting Project – Auburn Mall Apartments to Coburn Street – 1500’ of pipe replacement has been completed. This project was very successful, and the Ted Berry Company has made a brief promotional video of the project. It can be seen on our Facebook page, and will be shown at the meeting.

Both Boards

New L/A 911 Communications Tower

We continue to hammer out the details of the “Shared Communication Facility Lease”, and hope to have a signed agreement shortly.

Work Order System

We continue to develop our electronic work order system, and will update both boards on our progress to date

Auditor

We have received notice that our Auditor, Horton, Mcfarland and Veysey, will no longer be providing auditing services to the Districts moving forward. They also provide auditing for LAWPCA. We will consider putting out a joint bid for next year.

Executive Session

There will be an executive session for both boards concerning a potential property transaction.

July 18, 2017

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, July 18, 2017.

Members present: Robert Cavanagh, Raymond Fortier, Heidi McCarthy (President) Stephen Ness, Charles Sheehan (Treasurer) and Andrew Titus (Mayor's Representative). Also present: Sid Hazelton, Superintendent and Mike Broadbent, Assistant Superintendent and Greg Leighton (Maine Water Company), Finance Manager.

Absent: Joseph DeFilipp

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of June 20, 2017.**

FINANCIAL REPORT – Water consumption is down 13%. The forecast for yearend looks good. The District should meet the budget projection. A lot of the work is being done on capital projects. LAWPCA is trending favorable. Cash on hand is \$2 million which includes the \$1 million bond. If the Trustees are interested, Greg has a detail summary of all the District's assets. Trustee Sheehan asked if the District invests the cash on hand. The District does not. A copy of the Final Audit is available and will be posted on the District's website.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Stephen Ness, it was unanimously voted: **To ratify the payment of bills in the amount of \$169,097.70 as shown on the printout dated June 13, 2017- June 30, 2017.**

OPEN SESSION – K C Geiger, Auburn Water District Trustee, was in attendance.

ACTIVITY REPORT – The crew has been cleaning a lot of sewer mains. The crew had one week of night work to clean high traffic areas.

ORGANIZATIONAL STRUCTURE – All vacancies have been filled and the crews are now complete.

NEW BUSINESS

PROJECT UPDATES –

LAKE ST – Replacement of 600' of sewer between Shepley and Fern is underway.

LINING PROJECTS –Layne Inliner is returning to complete the work on Cook Street, 19th, 16th and 8th as well as investigating the possibility of lining 900' of sewer on Washington St.

GREEN TURTLE PUMP STATION ELIMINATION-We are still in the planning phase and the project will be completed in phases starting late fall/winter.

PIPE BURSTING-AUBURN MALL APTS TO COBURN ST – Ted Berry will replace 1500’ of pipe. This is the first pipe bursting project we have undertaken. The Trustees were encouraged to witness the work if interested. The construction schedule was provided for those who may be interested in seeing the crew in action

LAWPCA APPORTIONMENT & FINANCIALS –The apportionment numbers are trending well. The 64% (Lewiston) and 36% (Auburn) split will remain for the next few months.

BIO FILTER LINER - The liner penetration was removed in Cell 1 and the leachate is now pumped from this cell. Cell 2 and Cell 3 are no longer in use. LAWPCA believes this will eliminate the groundwater contamination issue. The problem has essentially been resolved. A report was sent to DEP. They have not yet come to see the repair or given their approval.

OLD BUSINESS

MEASURING OF THE LAKE – Wednesday, August 23rd.

911 COMMUNICATIONS TOWER UPDATE – L/A 911 has submitted a draft “Shared Communication Facility Lease” which has been submitted to the District’s attorney for review.

NEW CREDIT CARD PAYMENT OPTION UPDATE – It seems to be catching on. It was suggested that we post a note on the window to let the customers know that we now accept credit card payments.

EXECUTIVE SESSION REGARDING NEGOTIATIONS OF POTENTIAL PROPERTY TRANSACTION IN ACCORDANCE WITH 1 M.R.S.A. § 405 (6) (C)

On motion of Stephen Ness, seconded by Charles Sheehan, it was unanimously voted: **To move into Executive Session to discuss negotiations of potential property transaction.**

On motion of Robert Cavanagh, seconded by Raymond Fortier, it was unanimously voted: **To move out of Executive Session.**

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,



Diane Drinkwater

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
SEVEN MONTHS ENDED JULY 31, 2017**

	July	2017	Y-T-D THRU JULY 2017		
	YTD - 2016	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$2,329,794	\$3,805,780	\$2,192,554	\$2,220,038	(\$27,484)
Industrial Surcharge	217,241	73,507	29,925	42,879	(12,954)
Public Basins	20,696	53,892	20,696	31,437	(10,741)
Jobbing & Mdse. - NET	6,185	9,788	3,454	5,710	(2,255)
Sewer Assessments	4,999	22,935	4,130	13,379	(9,248)
Finance Charges	7,321	11,693	7,546	6,821	725
Interest Income	666	1,397	2,250	815	1,435
Industrial Treatment Sampling	29,150	51,150	30,800	29,838	963
Capacity Fees (SDS)	3,000	19,798	4,125	11,549	(7,424)
TOTAL REVENUES	2,619,052	4,049,940	2,295,481	2,362,465	(66,984)
			56.68%	58.33%	< Standard
<u>EXPENSES:</u>					
Payroll	225,032	431,697	221,649	251,823	(30,174)
Employee Benefits	102,415	196,089	106,895	114,385	(7,490)
Maint. of Sewers	20,255	55,347	29,955	32,286	(2,331)
Lift Stations	59,982	94,454	53,220	55,098	(1,878)
Maint. of Buildings	20,656	34,380	18,797	20,055	(1,258)
Maint. of Trucks	9,785	20,200	6,582	11,783	(5,201)
Office Expense	12,807	18,696	13,272	10,906	2,366
Collection Expense	1,008	1,313	52	766	(714)
General Expense	7,093	3,111	1,511	1,815	(303)
Insurance	36,665	58,113	33,637	33,899	(262)
Legal & Accounting Fees	21,072	33,464	20,696	19,521	1,175
Billing Expense	11,132	71,143	41,802	41,500	302
L.A.W.P.C.A.	922,067	1,931,438	753,819	1,126,672	(372,853)
SUB-TOTAL	1,449,969	2,949,445	1,301,886	1,720,510	(418,623)
Interest	44,939	79,004	48,170	46,086	2,084
TOTAL EXPENSES	1,494,908	3,028,449	1,350,056	1,766,595	(416,539)
			44.58%	58.33%	< Standard
Bonds - Principal Payments	208,349	493,110	209,741	287,648	(77,907)
SURPLUS FROM OPERATIONS	915,795	528,381	735,684	308,222	427,462

AUBURN SEWER - FINANCIAL INFORMATION

Sewer Revenue						
Month	2017	2016	MTD Change	%	YTD Change	%
January	\$319,359.84	\$296,666.98	\$22,692.86	7.65%	\$22,692.86	7.65%
February	\$309,616.97	\$338,018.87	(\$28,401.90)	-8.40%	(\$5,709.04)	-0.90%
March	\$299,701.14	\$354,976.59	(\$55,275.45)	-15.57%	(\$60,984.49)	-6.16%
April	\$330,932.89	\$332,226.64	(\$1,293.75)	-0.39%	(\$62,278.24)	-4.71%
May	\$301,156.06	\$316,366.05	(\$15,209.99)	-4.81%	(\$77,488.23)	-4.73%
June	\$313,305.66	\$341,252.10	(\$27,946.44)	-8.19%	(\$105,434.67)	-5.33%
July	\$318,447.18	\$350,286.45	(\$31,839.27)	-9.09%	(\$137,273.94)	-5.89%
August	\$0.00	\$317,262.12	(\$317,262.12)	-100.00%	(\$454,536.06)	-17.17%
September	\$0.00	\$331,801.13	(\$331,801.13)	-100.00%	(\$786,337.19)	-26.40%
October	\$0.00	\$323,905.61	(\$323,905.61)	-100.00%	(\$1,110,242.80)	-33.62%
November	\$0.00	\$305,457.74	(\$305,457.74)	-100.00%	(\$1,415,700.54)	-39.24%
December	\$0.00	\$292,114.16	(\$292,114.16)	-100.00%	(\$1,707,814.70)	-43.79%

Sewer Gross Payroll						
Month	2017	Budget	MTD Change	%	YTD Change	%
January*	\$34,367.74	\$34,551.00	(\$183.26)	-0.53%	(\$183.26)	-0.53%
February	\$27,525.15	\$34,551.00	(\$7,025.85)	-20.33%	(\$7,209.11)	-10.43%
March	\$28,522.77	\$34,551.00	(\$6,028.23)	-17.45%	(\$13,237.34)	-12.77%
April	\$35,541.32	\$34,551.00	\$990.32	2.87%	(\$12,247.02)	-8.86%
May*	\$38,652.23	\$34,551.00	\$4,101.23	11.87%	(\$8,145.79)	-4.72%
June	\$34,378.27	\$34,551.00	(\$172.73)	-0.50%	(\$8,318.52)	-4.01%
July	\$40,733.36	\$34,551.00	\$6,182.36	17.89%	(\$2,136.16)	-0.88%
August*	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,136.16)	-0.88%
September	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,136.16)	-0.88%
October*	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,136.16)	-0.88%
November	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,136.16)	-0.88%
December	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,136.16)	-0.88%

* 5 Pay Periods

Sewer Gallions Sold						
Month	2017	2016	MTD Change	%	YTD Change	%
January	43,592,026	48,501,158	(4,909,131)	-10.12%	(4,909,131)	-10.12%
February	44,805,873	53,012,765	(8,206,891)	-15.48%	(13,116,023)	-12.92%
March	43,802,147	56,406,493	(12,604,346)	-22.35%	(25,720,369)	-16.29%
April	45,626,504	48,784,171	(3,157,667)	-6.47%	(28,878,036)	-13.97%
May	42,659,300	46,304,199	(3,644,899)	-7.87%	(32,522,935)	-12.85%
June	46,830,328	52,877,564	(6,047,236)	-11.44%	(38,570,171)	-12.61%
July	40,405,875	49,751,918	(9,346,043)	-18.79%	(47,916,214)	-13.47%
August	0	45,940,043	(45,940,043)	-100.00%	(93,856,257)	-23.37%
September	0	50,728,036	(50,728,036)	-100.00%	(144,584,293)	-31.97%
October	0	43,190,934	(43,190,934)	-100.00%	(187,775,227)	-37.90%
November	0	42,933,278	(42,933,278)	-100.00%	(230,708,505)	-42.85%
December	0	49,379,990	(49,379,990)	-100.00%	(280,088,495)	-47.65%

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE						
	Current	30 day	60 day	90 day	120 day	Totals
Aging	191,712.85	52,164.71	13,345.31	6,957.96	66,299.48	2,813.30
Totals	57.5%	15.7%	4.0%	2.1%	19.9%	0.8%
						100.0%

SEWER Capital Spending Versus Budget				
Capital Projects - 2017	Budget	YTD Actual	Variance	
Vacuum truck & flusher	\$65,000	\$67,978	\$2,978	
Fall protection devices for S&L Pump Sta.	\$3,000	\$0	(\$3,000)	
Broom Attachment for Loader	\$7,500	\$0	(\$7,500)	
Replace Truck #23	\$35,000	\$40,934	\$5,934	
Steel Plates/Bull Screen	\$3,000	\$0	(\$3,000)	
SCADA Tech Laptop Computer	\$900	\$0	(\$900)	
Site/Stand Work Station	\$1,500	\$0	(\$1,500)	
Asst. Supt. Computer	\$1,250	\$0	(\$1,250)	
Instantaneous Water Heater	\$1,250	\$312	(\$938)	
Haz Mat Team Trailer	\$2,000	\$0	(\$2,000)	
GIS Work Order System	\$0	\$2,767	\$2,767	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
Equipment	\$120,400	\$111,991	(\$8,409)	
I&I Remediation Projects & CSO Work	\$325,000	\$677	(\$324,323)	
Pump Station Upgrades	\$100,000	\$12,114	(\$87,886)	
City Street Work - Cook	\$93,750	\$179,878	\$86,128	
City Street Work - 8th	\$93,750	\$59,269	(\$34,481)	
City Street Work - Lake	\$187,500	\$84,942	(\$102,558)	
Backup generator at Bradman Pump Station	\$35,000	\$0	(\$35,000)	
Ash Landfill Leachate Work	\$0	\$212	\$212	
Pipe Burst - Auburn Mall Apts	\$225,000	\$201,596	(\$23,404)	
Projects	\$1,060,000	\$538,688	(\$521,312)	
	\$1,180,400	\$650,679	(\$529,721)	

History Annual Capital Spending

2016	371,423
2015	468,468
2014	352,479
2013	344,448
2012	110,662
2011	592,765
2010	343,700

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Air Quality Management Services	air quality test	1142-300	2675-800	\$ 551.50
Anthem	July health ins	1142-300	2604-000	\$ 8,707.14
Anthem	July health ins	1142-300	2241-070	\$ 1,536.56
City of Auburn	traffic detail -Washington & Turner	1142-300	2620-600	\$ 1,673.75
City of Auburn	traffic detail -sewer maintenance	1142-300	2620-600	\$ 1,186.25
Auburn Water District	shared employees benefit allocation	1604-000	2604-000	\$ 960.18
Auburn Water District	shared employees wage allocation	1685-000	2601-600	\$ 2,133.73
Auburn Water District	Group Dynamic HRA debits	1142-300	2604-000	\$ 2,040.94
Auburn Water District	LAWPCA check in water account adjusted	1142-300	2142-000	\$ (1,916.67)
Auburn Water District	shared employee health deduction adj	1142-300	2241-070	\$ (64.09)
Auburn Water District	shared employees - MMA Dental	1142-300	2241-065	\$ (84.20)
Auburn Water District	petty cash-miles, office supplies	1142-300	2675-800	\$ 62.94
Beltone Answering Service	answering service	1142-300	2675-800	\$ 27.50
Beltone Answering Service	answering service - panic buttons	1142-300	2675-800	\$ 4.98
Bisson Enterprises, Inc.	office cleaning	1142-300	2675-500	\$ 282.50
Budget Enterprises	copier lease 7/22 to 10/21	1142-300	2675-800	\$ 199.25
Central Maine Power	power @ 268 Court Street	1142-300	2615-500	\$ 204.65
Central Maine Power	power @ 268 Court Street	1142-300	2615-800	\$ 102.32
Coastal T Shirts	Andy clothing allowance	1142-300	2604-000	\$ 52.00
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-500	\$ 240.27
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-800	\$ 120.13
Curry Printing	14 day disconnect tags	1142-300	2620-800	\$ 71.50
Dig Safe System, Inc.	monthly bill	1142-300	2675-600	\$ 353.39
DirigoNet	domain fee - email spam & troubleshoot email	1142-300	2675-800	\$ 237.50
Dube Gravel	gravel, sand, stone, trucking-Cook	1142-300	2105-902	\$ 798.00
Dube Gravel	gravel, sand, stone, trucking-8th St	1142-300	2105-903	\$ 880.00
Dube Gravel	stone, sand, rock, trucking-Lake St	1142-300	2105-904	\$ 8,786.00
EJ Prescott	Liftmates - 5 - 24x4 and 5 - 24x7	1142-300	2151-000	\$ 5,525.00
FirstLight(Oxford Networks)	telephone service	1142-300	2676-800	\$ 119.93
Finest Kind Caters	deposit measuring of the lake	1142-300	2675-800	\$ 250.00
G&G Landscaping	lawncare - pmt#3 of 5	1142-300	2675-100	\$ 1,207.00
Gagne & Sons	mortar mix, brush, stakes	1142-300	2105-910	\$ 59.22
Great American Financial	Konica Digital Copier - lease	1142-300	2675-800	\$ 107.61
Hazelton, Sid	July mileage	1142-300	2675-500	\$ 175.00
City of Lewiston	wages and benes - Dan Rodrigue - June	1142-300	2601-600	\$ 1,615.52
City of Lewiston	wages and benes - Dan Rodrigue - June	1142-300	2604-000	\$ 239.19
City of Lewiston	wages and benes - Dan Rodrigue - June	1142-300	2658-000	\$ 111.11
Maine State Retirement System	retirement contribution - health	1142-300	2604-000	\$ 331.10
Maine State Retirement System	retirement contribution - life	1142-300	2241-030	\$ 29.58
Maine Water Company	accounting services - Greg Leighton	1142-300	2632-800	\$ 1,610.00
WB Mason	staples, post its	1142-300	2620-800	\$ 28.07
WB Mason	trash bags, toilet paper	1142-300	2620-500	\$ 54.99
WB Mason	clasp envelopes, USB's	1142-300	2620-800	\$ 23.98
WB Mason	correction tape,add rolls, note pads	1142-300	2620-800	\$ 30.47
Napa	#35-swith, holder,relay	1142-300	2650-123	\$ 34.54
Napa	Lake St oil	1142-300	2105-910	\$ 121.17
Napa	#37 spark plug	1142-300	2650-124	\$ 2.24
Napa	grease carts	1142-300	2620-500	\$ 131.17
Ness Oil	gas and diesel tk#37	1142-300	2650-124	\$ 347.85
Ness Oil	gas and diesel -cans	1142-300	2620-500	\$ 11.98
Ness Oil	gas and diesel tk#35	1142-300	2650-123	\$ 457.98
Northern Data Systems	customer billing	1142-300	2675-700	\$ 1,124.86
Petro's	drain cleaner	1142-300	2620-500	\$ 7.50
Pine Tree Waste	bulk waste	1142-300	2675-500	\$ 69.85
Spencer Group	Paving - Cook St Project	1142-300	2105-902	\$ 920.55
Spencer Group	Paving - Manhole Replacements	1142-300	2620-200	\$ 228.00
Spiller's	green paint & tape	1142-300	2620-600	\$ 49.44
Staples	ink, pencil sharpener, netgear	1142-300	2620-800	\$ 183.99
Sun Journal	job posting	1142-300	2675-500	\$ 56.88
U.S. Cellular	cell phones	1142-300	2676-500	\$ 247.55
Unitil	268 Court Street - July	1142-300	2620-500	\$ 91.48
Unitil	268 Court Street - June	1142-300	2620-500	\$ 161.71
United Way	employee contributions-July	1142-300	2241-000	\$ 24.00
United Way	employee contributions-June	1142-300	2241-000	\$ 24.00
Unum	July life insurance	1142-300	2604-000	\$ 108.72
FW Webb	bathroom repair kits	1142-300	2620-500	\$ 33.65
				\$ -
				\$ 45,104.90

Auburn Sewer District Accounts Payable Check Register July 1, 2017 thru July 31, 2017
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
4983	7/14/2017	7	Michael Hubbard	7/6/2017	customer refund A/R - Customer Accts Rec	55.00
						<u>55.00</u>
4984	7/14/2017	7	Andros. Registry Of Deeds	7/11/2017	release liens Lien Release Fees	220.00
						<u>220.00</u>
4985	7/14/2017	6	Constellation NewEnergy, Inc.	6/17/2017	Washington St power Accrued Power	223.95
4985	7/14/2017	7	Constellation NewEnergy, Inc.	6/24/2017	Bradman June Accrued Power	148.99
						<u>372.94</u>
4986	7/14/2017	7	Fastenal Company	6/28/2017	safety glasses Supplies - Safety Items	136.75
						<u>136.75</u>
4987	7/14/2017	6	Gagne & Sons	6/23/2017	conseal, rings Replace Main-Cook St-2017	76.14
4987	7/14/2017	6	Gagne & Sons	6/23/2017	mh risers Replace Main-Cook St-2017	72.57
4987	7/14/2017	6	Gagne & Sons	6/23/2017	Replace Main-Eighth St-2017	72.57
4987	7/14/2017	7	Gagne & Sons	6/26/2017	ring, conseal Replace Main-Cook St-2017	56.38
						<u>277.66</u>
4988	7/14/2017	7	Vantagepoint Transfer Agent-30	6/30/2017	304412-ICMA 457 Accrued Deferred Comp	1,553.08
						<u>1,553.08</u>
4989	7/14/2017	7	Vantagepoint Transfer Agent-10	6/30/2017	109636-ICMA 401 Employee Benefits	1,586.61
						<u>1,586.61</u>
4990	7/14/2017	7	Vantagepoint Transfer Agent-70	6/30/2017	#705328-Roth IRA Accrued IRA/ICMA	159.44
						<u>159.44</u>

Auburn Sewer District Accounts Payable Check Register July 1, 2017 thru July 31, 2017
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
4991	7/14/2017	6	Morrison & Sylvester Inc.	6/30/2017	oils, filters, grease Truck #35 (2013 Vacuum Truck)	798.58
						<u>798.58</u>
4992	7/14/2017	6	E.J. Prescott, Inc.	6/8/2017	swr pipe Inventory	192.36
4992	7/14/2017	7	E.J. Prescott, Inc.	6/22/2017	cplgs Inventory	150.00
4992	7/14/2017	7	E.J. Prescott, Inc.	6/15/2017	cplgs, saddles Inventory	1,843.14
4992	7/14/2017	7	E.J. Prescott, Inc.	6/22/2017	pipes, elbows Replace Main-Lake St-2017	10,182.57
4992	7/14/2017	7	E.J. Prescott, Inc.	6/21/2017	reducers Inventory	54.46
4992	7/14/2017	7	E.J. Prescott, Inc.	6/22/2017	cplgs Inventory	278.64
4992	7/14/2017	7	E.J. Prescott, Inc.	6/22/2017	cplgs Replace Main-Lake St-2017	1,231.16
						<u>13,932.33</u>
4993	7/14/2017	7	EIC, Inc. (Prompto)	6/27/2017	oil change Truck #40 (2016 Ford F350)	29.25
						<u>29.25</u>
4994	7/14/2017	6	Rent-It Of Maine, Inc.	6/15/2017	excavator&roller Replace Main-Cook St-2017	4,274.82
4994	7/14/2017	6	Rent-It Of Maine, Inc.	6/15/2017	Replace Main-Eighth St-2017	1,752.37
4994	7/14/2017	6	Rent-It Of Maine, Inc.	6/23/2017	excavator Replace Main-Cook St-2017	426.80
4994	7/14/2017	7	Rent-It Of Maine, Inc.	6/27/2017	bucket-E-1 maint Expense - E1 - PS	176.88
						<u>6,630.87</u>

Auburn Sewer District Accounts Payable Check Register July 1, 2017 thru July 31, 2017
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
4995	7/14/2017	6	Superior Concrete	6/22/2017	4 ft cone Replace Main-Cook St-2017	114.00
						<u>114.00</u>
4996	7/14/2017	7	UNITIL ME	6/26/2017	Green Turtle gas Expense-Green Turtle PS	62.82
						<u>62.82</u>
4997	7/21/2017	7	Andros. Registry Of Deeds	7/21/2017	place 2 liens Lien Release Fees	44.00
						<u>44.00</u>
4998	7/21/2017	7	Gagne & Sons	7/8/2017	concrete mix Replace Main-Lake St-2017	35.40
4998	7/21/2017	7	Gagne & Sons	7/11/2017	6 inch ring LAKE ST MAIN REPLACEMENT	40.00
4998	7/21/2017	7	Gagne & Sons	7/11/2017	ring, conseal Replace Main-Lake St-2017	47.38
4998	7/21/2017	7	Gagne & Sons	7/13/2017	ring, mortar mix Supplies - Mains - Mnt	59.92
						<u>182.70</u>
4999	7/21/2017	7	Horton,McFarland & Veysey	7/7/2017	2016 Audit Accounting & Audit	6,485.00
						<u>6,485.00</u>
5000	7/21/2017	7	K. L. Jack & Co., Inc.	7/14/2017	nuts, washers, sling Replace Main-Lake St-2017	56.03
						<u>56.03</u>
5001	7/21/2017	7	L.A.W.P.C.A.	6/30/2017	2 vactor loads LAWPCA	370.00
						<u>370.00</u>
5002	7/21/2017	7	Maine Central RR, Treasurer	7/1/2017	3 sewer lines Misc Expense-Mains-Mnt	5.00
						<u>5.00</u>
5003	7/21/2017	7	Maine Municipal Assoc.	7/1/2017	3rd pmt-w/c Insurance - Workers Comp	1,567.35
						<u>1,567.35</u>

Auburn Sewer District Accounts Payable Check Register July 1, 2017 thru July 31, 2017
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5004	7/21/2017	7	Super Shoe Stores, Inc.	6/30/2017	Andy-clothing allow Employee Benefits	119.96
						<u>119.96</u>
5005	7/21/2017	7	Superior Concrete	6/12/2017	difference of invoice Replace Main-Eighth St-2017	290.00
5005	7/21/2017	7	Superior Concrete	7/6/2017	mh wedge, base Replace Main-Lake St-2017	565.40
5005	7/21/2017	7	Superior Concrete	7/7/2017	returncore,pipe,boot Replace Main-Lake St-2017	-520.00
						<u>335.40</u>
5006	7/28/2017	7	ADS - LLC	5/16/2017	Echo monitor Supplies - Mains - Mnt	4,152.21
						<u>4,152.21</u>
5007	7/28/2017	7	Andros. Registry Of Deeds	7/26/2017	release 2 liens Lien Release Fees	44.00
						<u>44.00</u>
5008	7/28/2017	7	Auburn Water District	7/12/2017	June bills A/P - Due to AWD	31,548.48
						<u>31,548.48</u>
5009	7/28/2017	7	Chadwick-BaRoss	6/22/2017	Excav rent 6/22 to 7/19 LAKE ST MAIN REPLACEMENT	4,200.00
						<u>4,200.00</u>
5010	7/28/2017	7	Constellation NewEnergy, Inc.	7/8/2017	Worthley Brook power Accrued Power	427.41
						<u>427.41</u>
5011	7/28/2017	7	Curry Printing #4317	7/14/2017	Salmon work cards Supplies - A&G - Office	121.03
						<u>121.03</u>
5012	7/28/2017	7	Gagne & Sons	7/14/2017	mortar mix Supplies - Mains - Mnt	26.56
5012	7/28/2017	7	Gagne & Sons	7/18/2017	4 inch ring Supplies - Mains - Mnt	32.00

Auburn Sewer District Accounts Payable Check Register July 1, 2017 thru July 31, 2017
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5012	7/28/2017	7	Gagne & Sons	7/20/2017	6" ring& mortar mix Supplies - Mains - Mnt	119.84
						<u>178.40</u>
5013	7/28/2017	8	Group Dynamic, Inc.	7/17/2017	Aug ins deductible Employee Benefits	28.00
						<u>28.00</u>
5014	7/28/2017	7	L.A.W.P.C.A.	7/5/2017	July bill LAWPCA	88,348.20
						<u>88,348.20</u>
5015	7/28/2017	7	Longchamps & Sons, Inc.	7/24/2017	sewer Main-8th St Replace Main-Eighth St-2017	36,931.00
						<u>36,931.00</u>
5016	7/28/2017	7	Maine Municipal Assoc.	7/15/2017	3rd pmt unemploy Employee Benefits	151.04
						<u>151.04</u>
5017	7/28/2017	8	Maine Municipal Emp.Hlth.	7/12/2017	Aug ins Employee Benefits	28.80
5017	7/28/2017	8	Maine Municipal Emp.Hlth.	7/12/2017	Accrued Life Insurance	86.40
5017	7/28/2017	8	Maine Municipal Emp.Hlth.	7/12/2017	Accrued IPP Withheld	233.60
5017	7/28/2017	8	Maine Municipal Emp.Hlth.	7/12/2017	Accrued Dental	681.10
						<u>1,029.90</u>
5018	7/28/2017	7	McMaster-Carr Supply Co.	7/19/2017	tool holders Truck #35 (2013 Vacuum Truck)	21.38
						<u>21.38</u>
5019	7/28/2017	7	Petro's Ace Hardware	7/21/2017	calcium flake LAKE ST MAIN REPLACEMEN	155.94
						<u>155.94</u>
5020	7/28/2017	7	E.J. Prescott, Inc.	7/3/2017	flex cplg Inventory	50.00

Auburn Sewer District Accounts Payable Check Register July 1, 2017 thru July 31, 2017
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5020	7/28/2017	7	E.J. Prescott, Inc.	7/3/2017	reducers Inventory	27.00
						<u>77.00</u>
5021	7/28/2017	7	Redlon & Johnson	7/10/2017	sewer parts LAKE ST MAIN REPLACEMEN	93.67
						<u>93.67</u>
5022	7/28/2017	7	Spencer Group	7/18/2017	Cook St patch Replace Main-Cook St-2017	114.00
5022	7/28/2017	7	Spencer Group	7/20/2017	Park Ave mh patch Supplies - Mains - Mnt	342.00
						<u>456.00</u>
5023	7/28/2017	7	Superior Concrete	7/17/2017	boot, sealant LAKE ST MAIN REPLACEMEN	1,151.10
						<u>1,151.10</u>
99999	7/21/2017	7	Gagne & Sons	7/7/2017	return cone, pipe, boot Replace Main-Lake St-2017	-520.00
99999	7/21/2017	7	Gagne & Sons	7/6/2017	void invoice 180811 Replace Main-Lake St-2017	-565.40
99999	7/21/2017	7	Gagne & Sons	7/7/2017	void invoice #180888 Replace Main-Lake St-2017	520.00
						<u>-565.40</u>
999999	7/21/2017	7	Gagne & Sons	7/6/2017	mh wedge, base Replace Main-Lake St-2017	565.40
						<u>565.40</u>
<u>Grand Total</u>						<u>204,209.53</u>

AUBURN SEWERAGE DISTRICT

MONTHLY ACTIVITY REPORT

July , 2017

MAINS

Location	Ck'd	Comments	OK	Plug	Maint.	Misc.	New
Shepley/Fern	12	ADS flow detection equipment			1		
Pinewood Dr	16	Cleaned Mains			1		
Lake Street	432	Sewer Main replacement					1
Granite & Orchard	16	Cleaned Mains			1		
Talon Drive Pipe Burst project	10	Replaced main					1
Cook Street	25	Worked w/Layne in-liner					1
Eighth Street	20	Longchamp's replacing sewer main					1
Broad @ Riverside	4	investigate cave-in	1				
Rosewood & Edgewood	32	Cleaned mains			1		
Park Ave	6	investigate cave-in	1				
Gilander Ave	4	Cleaned main, Roots!		1			
Alderwood & edge wood	16	cleaned mains			1		
Lake Street & Undercliff	16	Clean mains	1				
Meadow In	8	Clean mains			1		
Washington Street	1	Removed catch basins from sewer			1		
Mt Auburn Ave	1	locate sewer main			1		
Monthly Totals	16		3	1	8	0	4
2016 Monthly Totals	11		5	0	3	2	1
YTD Totals	76		11	5	51	2	7
2016 YTD Totals	82		17	6	46	6	7

MANHOLES

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
Barker Mill Trail	4	Identified manholes and noted issues			1		
19th Street	1	Raise manhole to grade				1	
Western @ Kennedy	1	repair noisy cover			1		
Broad 2 Marion	1	repair noisy cover			1		
So. Main	2	Sewer cover failed, damage to vehicle				1	
19t @ Sherwood	2	raise cover	1				
Park ave	12	Raise manholes				5	
MT Auburn Ave	1	look for buried manholes			1		
South Main @ Cook	1	replace frame and cover				1	
Minot Ave	1	patched manhole			1		
Monthly Totals	26		1	0	5	8	0
2016 Monthly Totals	9		2	0	1	6	0
YTD Totals	64		6	2	17	17	22
2016 YTD Totals	41		9	0	16	15	1

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
Lake Street	1	Plugged service				1
VIP, Center Street	1	Plugged service				1
14 Chestnut	1	Plugged service				1
371 Park Ave	1	service back-up				1
15 Kennedy	1	sewer odor in basement				1
Monthly Totals	5		0	0	0	5
2016 Monthly Totals	3		1	1	1	0
YTD Totals	28		1	5	2	20
2016 YTD Totals	2		1	17	2	9

LIFT STATIONS

Location	No.	Comments
River Station	1	Station inspection
Worthily Brook	1	Station inspection
Moose Brook	1	Station inspection
Merrow Rd	1	Station power loss
Green Turtle	1	Gas leak, on unutil
Lewiston Junction P.S	1	set to replace panel
Check stations	1	power outages
All Stations	1	Inspection
Ash Landfill	1	Project kick-off meeting
Monthly Totals	9	
2016 Monthly Totals	10	
YTD Totals	44	
2016 YTD Totals	88	

OVERFLOWS

Item		Comments
Monthly Totals	0	
YTD Totals	0	

WEATHER*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	7.7	2.05		3.16	11	35	17	26	8
February	49.8	3.63		3.04	8	37	16	27	6
March	20.2	2.27		4.14	10	35	17	26	-4
April	6.0	3.99		4.1	12	56	36	46	3
May	0.0	4.88		3.69	15	62	44	53	-2
June	0.0	1.56		3.96	12	75	52	64	-2
July	0.0	1.41		3.52	6	79	57	68	-2
August									
September									
October									
November									
December									
YTD Totals	83.70	19.79							
2016 YTD Totals	78.50	21.51							

DIG SAFE

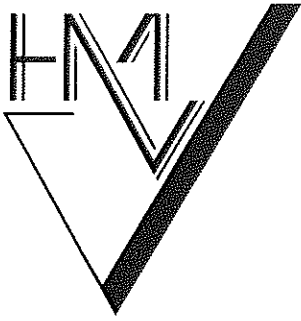
Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	46	20	0	0	0	0	0	4	21	0	1	1
February	34	6	0	0	0	0	1	1	21	5	0	0
March	47	22	0	0	0	0	1	13	6	1	0	4
April	121	67	2	26	0	0	1	2	4	4	11	4
May	141	95	0	1	0	0	0	6	30	0	8	1
June	122	65	1	28	0	0	1	5	12	2	7	1
July	149	51	1	66	0	0	0	8	13	1	8	1
August												
September												
October												
November												
December												
YTD Totals	660	326	4	121	0	0	4	39	107	13	35	12
2016 Totals	684	344	10	121	1	0	2	44	126	7	15	6

DUTY FOREMAN CALLS (Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2			2	0	0	0	0	0	0	0
Water District	2	0	0	1		0	0	1	0	0	0
Monthly Totals	4	0	0	3	0	0	0	1	0	0	0
2016 Monthly Totals	4	0	0	0	0	2	2	0	0	0	0
YTD Totals	35	0	1	16	3	5	6	3	0	0	1
2016 YTD Totals	51	2	2	5	2	11	18	8	1	0	2

OTHER ACTIVITIES

1. bi weekly checks
2. Vactor maintenance
- 3.
- 4.
- 5.



HORTON, McFARLAND & VEYSEY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

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August 3, 2017

Board of Trustees and Superintendent
Auburn Sewerage District
PO Box 414
Auburn, ME 04212

Due to recent changes in family responsibilities for key audit personnel, we have reluctantly concluded that we will be unable to provide annual auditing services to you for the 2017 year-end and future years.

We believe our clients deserve the highest level of service from us and, unfortunately, we feel we will not be able to continue to provide that to you.

We have greatly enjoyed working for, and with, you over these years and we wish you every continued success in the future.

We are more than willing to be available to your new auditor for any questions or to provide information if needed. We look forward to helping you make a smooth transition with your new auditor.

If you have any questions during the transition period, please do not hesitate to contact us.

Very truly yours,

Horton, McFarland & Veysey, LLC
Horton, McFarland & Veysey, LLC