

September 19, 2017

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, September 19, 2017.

Members present: Robert Cavanagh, Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (President) Stephen Ness, Charles Sheehan (Treasurer) and Andrew Titus (Mayor's Representative). Also present: Sid Hazelton, Superintendent and Mike Broadbent ,Assistant Superintendent.

Absent: Greg Leighton

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was voted: **To approve the minutes of the Regular Meeting of August 15, 2017 as amended** (added Joseph DeFilipp to members present).

**FINANCIAL REPORT** – Revenues are off about 2%. The forecast is that the District will end the year with a negative \$35,000 budget variance. The District has a little over \$2 million cash on hand which includes the \$1 million bond. Andrew Titus requested a three to four month running totals report of receivables in the various brackets: 30, 60, 90 and 120 days so that we can see a trend in receivables.

#### **RATIFY PAYMENT OF BILLS**

On motion of Robert Cavanagh, seconded by Joseph DeFilipp, it was unanimously voted: **To ratify the payment of bills in the amount of \$482,327.55 as shown on the printout dated August 1, 2017- August 31, 2017.**

**OPEN SESSION** – K C Geiger, Auburn Water District Trustee, was in attendance. He told the Trustees about the Customer Appreciation Day Open House being held at the Poland Spring Bottling Plant on Saturday, September 30<sup>th</sup> 11:00am-3:00pm. They will be serving hot dogs and hamburgers. They will have displays and you will be able to see the water bottling process.

**ACTIVITY REPORT** –. The crew is replacing the sewer main between Fern and Wedgewood. We have had some problems on Gillander and Gamage. They would be good candidates for re-lining. Western Prom has root issues. The District has plenty of capital funds to do more work without issuing another bond next year. We need to plate the manholes on Cook Street until the Spring. The new electrical panel has been installed at the Lewiston Junction pump station. We continue to monitor water in the sewer lines and have moved the Echo devices to the Fern St. area.

#### **NEW BUSINESS**

**PROJECT UPDATES** – Lake St., Shepley to Fern is complete. Layne Inliner will be back later in the Fall to complete Fifth St and Seventh St.

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**LAWPCA APPORTIONMENT & FINANCIALS** – A new split of 62% (Lewiston) and 38% (Auburn) split was approved at the LAWPCA meeting. They are still waiting for acknowledgement from the DEP that the bio filter fix was good

**MMA PROPERTY & CASUALTY POOL REBATES** - The District received a check in the amount of \$3109. A press release was posted on our website, facebook page and submitted to the Sun-Journal.

**OLD BUSINESS**

**911 COMMUNICATIONS TOWER UPDATE** - The Agreement is still under review. A few technical issues remain with regards to the existing American Tower Lease. We want to get the new document in place that will avoid future litigation issues.

**AUDITOR** – A joint bid with LAWPCA was sent to several bidders. The bid is due October 5<sup>th</sup>.

**OFFICE HOURS** - . The new office hours become effective October 1<sup>st</sup> (7:30am-4:00pm). Superintendent Hazelton checked legal counsel and they saw no red flags with the changing of office hours. The new hours were posted on our facebook page, website and on our customers' September bills.

**EXECUTIVE SESSION REGARDING NEGOTIATIONS OF POTENTIAL PROPERTY TRANSACTION IN ACCORDANCE WITH 1 M.R.S.A. § 405 (6) (C)**

On motion of Robert Cavanagh, seconded by Stephen Ness, it was unanimously voted: **To move into Executive Session to discuss negotiations of potential property transaction.**

On motion of Joseph DeFilipp, seconded by Charles Sheehan, it was unanimously voted: **To move out of Executive Session.**

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To adjourn the meeting.** Joseph DeFilipp opposed.

Respectfully submitted,

*Diane Drinkwater*

Diane Drinkwater

Approved: October 17, 2017

A true record:

Attest: 

Clerk