

October 13, 2017

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469


The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the Auburn Sewerage District, 268 Court Street, on Tuesday, October 17, 2017 at 4:00 P.M.

AGENDA

1. Approve Minutes of Regular Meeting of September 19, 2017.
2. Financial Report Update - *Greg Leighton*.
3. Ratify Payment of Bills
4. Open Session
5. Activity Report - *Mike Broadbent*
6. New Business
 - 2018 Draft Budget
 - Project Updates
 - LAWPCA Biosolids Program Award
 - LAWPCA Apportionment & Financials
7. Old Business
 - New 911 Communications Tower Update
 - Auditor
8. Executive Session regarding negotiations of potential property transaction in accordance with 1 M.R.S.A. § 405(6)(C).
9. Adjourn Regular Meeting.

Upcoming - Trustee Meeting - November 21, 2017

A true record:

Attest: 

Clerk

Memo

To: Water & Sewerage District Trustees
From: Sid Hazelton, P.E., Superintendent
CC: Files
Date: 10/13/2017
Re: Discussion of October Agenda Items

Water Trustees

Financial Report Highlights

Year to date metered water sales continue behind budget by \$59k but we did "pick up" \$32k versus budget for the month of September due to timing and billing of summer usage. Expenses are just over budget by \$6k with major truck repairs the major driver. Both the UV plant and watershed billings for 3Q will be billed in October which will lower the variance. Bond payments are being made this month and next. Cash on hand at 9/30/17 is just over \$1.1 million. Capital spending remains focused on pipe replacement. Forecast shows us being very close to making budget for 2017 and a draft summary report of 2018 budget is included in this months reports.

Water Quality Update

Included in the packet are graphs that show 2017 running totals for turbidity, Secci Disk, and Dissolved Oxygen at the deep hole. As you can see, water quality is very good by historical standards.

The packet contains a copy of the letter that was sent to the Maine Drinking Water Program that proposes the optimized water quality parameters that we will target

moving forward. Once reviewed by their Engineering team, we will be notified of its adoption.

The Drinking Water Program recently published their 2016 Annual Report. Included in the packets is some data from the report, including a map of Maine indicating the location of surface and groundwater sources, and an interesting article on the importance of source protection.

The Environmental Protection Agency (EPA) has published the new Fourth Unregulated Contaminant Monitoring Rule (UCMR4), which lists contaminants that must be monitored by public water systems. A copy of the rule will be available if any Trustee is interested in the details. The bottom line for us is we must start to conduct this testing in July 2018, and the program will cost \$15K over the next two years.

In 2018 the Maine Drinking Water Program will be following an EPA directive that will reduce the current Monthly Operating Report requirements. We will still need to maintain our operating data internally, but the report form should be greatly simplified.

Project Updates

The Lake Street Water Main Replacement Project has been completed. The Crew will now proceed to replacing water main on School, Pearl, Pine, and Willow Streets.

Sewer Trustees

Financial Report Highlights

Sewer metered revenue continues to be off from budget due to under estimating Cascades annualized impact on sales. The same is true for Industrial Surcharges. We are forecasting to miss bottom line budget by \$75k in 2017. Favorable expenses are offsetting revenue variance with less maintenance and lower overall costs YTD. Capital spend for ASD is \$737k through September. Cash on hand is over \$1 million. A draft summary report of 2018 budget is included in this months reports.

LAWPCA Biosolids Program

The Board considered two proposals for biosolids management, and awarded the 3-year contract to Casella Organics. The other bidder was RMI.

Project Updates

The Lake Street Sewer Main Replacement Project has been completed.

Both Boards

2018 Budget

First draft budgets for both districts will be presented for review. At this time, the biggest unknown is the cost of health insurance for 2018. This number should be available for the November meeting. Our Capital Improvement Program will be better defined at that point as well.

New L/A 911 Communications Tower

We continue to work towards an agreement on this project. A few technical issues remain with regards to the existing adjacent American Tower lease.

Executive Session

There will be an executive session for both boards concerning a potential property transaction.

September 19, 2017

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, September 19, 2017.

Members present: Robert Cavanagh, Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (President) Stephen Ness, Charles Sheehan (Treasurer) and Andrew Titus (Mayor's Representative). Also present: Sid Hazelton, Superintendent and Mike Broadbent ,Assistant Superintendent.

Absent: Greg Leighton

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was voted: **To approve the minutes of the Regular Meeting of August 15, 2017 as amended** (added Joseph DeFilipp to members present).

FINANCIAL REPORT – Revenues are off about 2%. The forecast is that the District will end the year with a negative \$35,000 budget variance. The District has a little over \$2 million cash on hand which includes the \$1 million bond. Andrew Titus requested a three to four month running totals report of receivables in the various brackets: 30, 60, 90 and 120 days so that we can see a trend in receivables.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Joseph DeFilipp, it was unanimously voted: **To ratify the payment of bills in the amount of \$482,327.55 as shown on the printout dated August 1, 2017- August 31, 2017.**

OPEN SESSION – K C Geiger, Auburn Water District Trustee, was in attendance. He told the Trustees about the Customer Appreciation Day Open House being held at the Poland Spring Bottling Plant on Saturday, September 30th 11:00am-3:00pm. They will be serving hot dogs and hamburgers. They will have displays and you will be able to see the water bottling process.

ACTIVITY REPORT –. The crew is replacing the sewer main between Fern and Wedgewood. We have had some problems on Gillander and Gamage. They would be good candidates for re-lining. Western Prom has root issues. The District has plenty of capital funds to do more work without issuing another bond next year. We need to plate the manholes on Cook Street until the Spring. The new electrical panel has been installed at the Lewiston Junction pump station. We continue to monitor water in the sewer lines and have moved the Echo devices to the Fern St. area.

NEW BUSINESS

PROJECT UPDATES – Lake St., Shepley to Fern is complete. Layne Inliner will be back later in the Fall to complete Fifth St and Seventh St.

September 19, 2017

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LAWPCA APPORTIONMENT & FINANCIALS – A new split of 62% (Lewiston) and 38% (Auburn) split was approved at the LAWPCA meeting. They are still waiting for acknowledgement from the DEP that the bio filter fix was good

MMA PROPERTY & CASUALTY POOL REBATES - The District received a check in the amount of \$3109. A press release was posted on our website, facebook page and submitted to the Sun-Journal.

OLD BUSINESS

911 COMMUNICATIONS TOWER UPDATE - The Agreement is still under review. A few technical issues remain with regards to the existing American Tower Lease. We want to get the new document in place that will avoid future litigation issues.

AUDITOR – A joint bid with LAWPCA was sent to several bidders. The bid is due October 5th.

OFFICE HOURS - . The new office hours become effective October 1st (7:30am-4:00pm). Superintendent Hazelton checked legal counsel and they saw no red flags with the changing of office hours. The new hours were posted on our facebook page, website and on our customers' September bills.

EXECUTIVE SESSION REGARDING NEGOTIATIONS OF POTENTIAL PROPERTY TRANSACTION IN ACCORDANCE WITH 1 M.R.S.A. § 405 (6) (C)

On motion of Robert Cavanagh, seconded by Stephen Ness, it was unanimously voted: **To move into Executive Session to discuss negotiations of potential property transaction.**

On motion of Joseph DeFilipp, seconded by Charles Sheehan, it was unanimously voted: **To move out of Executive Session.**

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To adjourn the meeting.** Joseph DeFilipp opposed.

Respectfully submitted,



Diane Drinkwater

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
NINE MONTHS ENDED SEPTEMBER 30, 2017**

	September	2017	Y-T-D THRU SEPTEMBER 2017		
	YTD - 2016	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$2,978,857	\$3,805,780	\$2,807,789	\$2,854,335	(\$46,546)
Industrial Surcharge	223,007	73,507	36,269	55,130	(18,862)
Public Basins	20,696	53,892	20,696	40,419	(19,723)
Jobbing & Mdse. - NET	5,554	9,788	3,444	7,341	(3,897)
Sewer Assessments	5,693	22,935	4,951	17,201	(12,250)
Finance Charges	9,100	11,693	9,543	8,770	773
Interest Income	973	1,397	3,414	1,048	2,366
Industrial Treatment Sampling	37,950	51,150	39,600	38,363	1,238
Capacity Fees (SDS)	6,375	19,798	4,875	14,849	(9,974)
TOTAL REVENUES	3,288,205	4,049,940	2,930,580	3,037,455	(106,875)
			72.36%	75.00%	< Standard
<u>EXPENSES:</u>					
Payroll	295,915	431,697	291,734	323,773	(32,039)
Employee Benefits	140,253	196,089	144,585	147,067	(2,482)
Maint. of Sewers	38,814	55,347	45,212	41,510	3,702
Lift Stations	74,189	94,454	67,758	70,841	(3,083)
Maint. of Buildings	26,128	34,380	23,181	25,785	(2,604)
Maint. of Trucks	16,046	20,200	10,192	15,150	(4,958)
Office Expense	15,066	18,696	16,769	14,022	2,747
Collection Expense	1,206	1,313	87	985	(898)
General Expense	7,581	3,111	1,669	2,333	(664)
Insurance	43,412	58,113	37,383	43,585	(6,202)
Legal & Accounting Fees	24,717	33,464	23,743	25,098	(1,355)
Billing Expense	67,122	71,143	57,633	53,357	4,276
L.A.W.P.C.A.	1,827,403	1,931,438	1,565,151	1,448,579	116,573
SUB-TOTAL	2,577,852	2,949,445	2,285,098	2,212,084	73,014
Interest	57,074	79,004	61,456	59,253	2,203
TOTAL EXPENSES	2,634,926	3,028,449	2,346,554	2,271,337	75,217
			77.48%	75.00%	< Standard
Bonds - Principal Payments	446,478	493,110	451,717	369,833	81,885
SURPLUS FROM OPERATIONS	206,801	528,381	132,309	396,286	(263,976)

**AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - SEPTEMBER 30, 2017**

	9/30/2017	12/31/2016	9/30/2017	12/31/2016
Property, Plant and Equipment:				
Plant in Service	32,178,444.24	32,127,294.45	15,945,415.68	15,601,758.30
Less: Accumulated Depreciation	<u>(14,446,318.62)</u>	<u>(14,137,240.62)</u>		
	17,732,125.62	17,990,053.83	4,070,258.27	3,522,271.28
Construction Work In Progress	623,738.06	2,752.02	0.00	67,977.52
Current Assets:				
Cash	1,347,178.88	827,137.71	493,405.69	493,109.69
Accounts Receivable	319,330.74	362,080.24	107,141.29	99,904.08
Construction Assessments	18,806.97	19,310.28	34,083.63	39,805.28
City of Auburn Debt	496,712.06	517,408.40	8,590.00	7,165.00
Inventory	35,610.60	17,524.58	10,800.00	0.00
PrePaiDs	10,346.00	0.00	0.00	0.00
Total Current Assets	<u>2,227,985.25</u>	<u>1,743,461.21</u>	<u>654,020.61</u>	<u>639,984.05</u>
Deferred Charges	85,845.63	95,724.09	0.00	0.00
Total Assets	<u>20,669,694.56</u>	<u>19,831,991.15</u>	<u>20,669,694.56</u>	<u>19,831,991.15</u>
Current Liabilities:				
Current Portion of LTD			493,405.69	493,109.69
Accounts Payable			107,141.29	99,904.08
Accrued Interest & Other			34,083.63	39,805.28
Customer Deposits			8,590.00	7,165.00
Pre-Treatment Costs			10,800.00	0.00
Other Miscellaneous			0.00	0.00
Total Current Liabilities			<u>654,020.61</u>	<u>639,984.05</u>
Deferred Credits			0.00	0.00
Total Equity & Liabilities			<u>20,669,694.56</u>	<u>19,831,991.15</u>

Sewer Metered Revenue - Versus Prior Year						
Month	2017	2016	MTD Change	%	YTD Change	%
January	\$319,359.84	\$296,666.98	\$22,692.86	7.65%	\$22,692.86	7.65%
February	\$309,616.97	\$338,018.87	(\$28,401.90)	-8.40%	(\$5,709.04)	-0.90%
March	\$299,701.14	\$354,976.59	(\$55,275.45)	-15.57%	(\$60,984.49)	-6.16%
April	\$330,932.89	\$332,226.64	(\$1,293.75)	-0.39%	(\$62,278.24)	-4.71%
May	\$301,156.06	\$316,366.05	(\$15,209.99)	-4.81%	(\$77,488.23)	-4.73%
June	\$313,305.66	\$341,252.10	(\$27,946.44)	-8.19%	(\$105,434.67)	-5.33%
July	\$318,481.86	\$350,286.45	(\$31,804.59)	-9.08%	(\$137,239.26)	-5.89%
August	\$300,498.11	\$317,262.12	(\$16,764.01)	-5.28%	(\$154,003.27)	-5.82%
September	\$314,736.75	\$331,801.13	(\$17,064.38)	-5.14%	(\$171,067.65)	-5.74%
October	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$171,067.65)	-5.74%
November	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$171,067.65)	-5.74%
December	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$171,067.65)	-5.74%
	\$2,807,789.28	\$2,978,856.93				

Sewer Metered Gallions Sold						
Month	2017	2016	MTD Change	%	YTD Change	%
January	43,592,026	48,501,158	(4,909,131)	-10.12%	(4,909,131)	-10.12%
February	44,805,873	53,012,765	(8,206,891)	-15.48%	(13,116,023)	-12.92%
March	43,802,147	56,406,493	(12,604,346)	-22.35%	(25,720,369)	-16.29%
April	45,626,504	48,784,171	(3,157,667)	-6.47%	(28,876,036)	-13.97%
May	42,659,300	46,304,199	(3,644,899)	-7.87%	(32,522,935)	-12.85%
June	46,830,328	52,877,564	(6,047,236)	-11.44%	(38,570,171)	-12.61%
July	40,405,875	49,751,918	(9,346,043)	-18.79%	(47,916,214)	-13.47%
August	42,211,877	45,940,043	(3,728,167)	-8.12%	(51,644,381)	-12.86%
September	46,712,832	50,728,036	(4,015,204)	-7.92%	(55,659,585)	-12.31%
October	0	0	0	#DIV/0!	(55,659,585)	-12.31%
November	0	0	0	#DIV/0!	(55,659,585)	-12.31%
December	0	0	0	#DIV/0!	(55,659,585)	-12.31%
	396,646,762	452,306,347				

Sewer Metered Revenue - Versus Budget						
Month	2017	BUDGET	MTD Change	%	YTD Change	%
January	\$319,359.84	\$317,148.33	\$2,211.51	0.70%	\$2,211.51	0.70%
February	\$309,616.97	\$317,148.33	(\$7,531.36)	-2.37%	(\$5,319.85)	-0.84%
March	\$299,701.14	\$317,148.33	(\$17,447.19)	-5.50%	(\$22,767.04)	-2.39%
April	\$330,932.89	\$317,148.33	\$13,784.56	4.35%	(\$8,982.48)	-0.71%
May	\$301,156.06	\$317,148.33	(\$15,992.27)	-5.04%	(\$24,974.75)	-1.57%
June	\$313,305.66	\$317,148.33	(\$3,842.67)	-1.21%	(\$28,817.42)	-1.51%
July	\$318,481.86	\$317,148.33	\$1,333.53	0.42%	(\$27,483.89)	-1.24%
August	\$300,498.11	\$317,148.33	(\$16,650.22)	-5.25%	(\$44,134.11)	-1.74%
September	\$314,736.75	\$317,148.33	(\$2,411.58)	-0.76%	(\$46,545.69)	-1.63%
October	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$46,545.69)	-1.63%
November	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$46,545.69)	-1.63%
December	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$46,545.69)	-1.63%
	\$2,807,789.28	\$2,854,334.97				

Sewer Gross Payroll						
Month	2017	Budget	MTD Change	%	YTD Change	%
January*	\$34,367.74	\$34,551.00	(\$183.26)	-0.53%	(\$183.26)	-0.53%
February	\$27,525.15	\$34,551.00	(\$7,025.85)	-20.33%	(\$7,209.11)	-10.43%
March	\$28,522.77	\$34,551.00	(\$6,028.23)	-17.45%	(\$13,237.34)	-12.77%
April	\$35,541.32	\$34,551.00	\$990.32	2.87%	(\$12,247.02)	-8.86%
May*	\$38,652.23	\$34,551.00	\$4,101.23	11.87%	(\$8,145.79)	-4.72%
June	\$34,378.27	\$34,551.00	(\$172.73)	-0.50%	(\$8,318.52)	-4.01%
July	\$40,733.36	\$34,551.00	\$6,182.36	17.89%	(\$2,136.16)	-0.88%
August*	\$46,438.98	\$34,551.00	\$11,887.98	34.41%	\$9,751.82	3.53%
September	\$32,404.35	\$34,551.00	(\$2,146.65)	-6.21%	\$7,605.17	2.45%
October*	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,605.17	2.45%
November	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,605.17	2.45%
December	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,605.17	2.45%
	\$318,564.17	\$310,959.00				

SEWER Capital Spending Versus Budget				
Capital Projects - 2017	Budget	YTD Actual	Variance	
Vacuum truck & flusher	\$65,000	\$67,978	\$2,978	
Fall protection devices for S&L Pump Sta.	\$3,000	\$0	(\$3,000)	
Broom Attachment for Loader	\$7,500	\$3,175	(\$4,325)	
Replace Truck #23	\$35,000	\$40,934	\$5,934	
Steel Plates/Bull Screen	\$3,000	\$0	(\$3,000)	
SCADA Tech Laptop Computer	\$900	\$0	(\$900)	
Std/Stand Work Station	\$1,250	\$0	(\$1,250)	
Asst. Supt. Computer	\$1,250	\$1,676	\$426	
Instantaneous Water Heater	\$1,250	\$0	(\$1,250)	
Haz Mat Team Trailer	\$2,000	\$2,767	\$767	
GIS Work Order System	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
Equipment	\$120,400	\$116,530	(\$3,870)	
I&I Remediation Projects & CSO Work	\$325,000	\$4,829	(\$320,171)	
Pump Station Upgrades	\$100,000	\$12,114	(\$87,886)	
City Street Work - Cook	\$93,750	\$183,147	\$89,397	
City Street Work - 8th	\$93,750	\$59,198	(\$34,552)	
City Street Work - Lake	\$187,500	\$161,689	(\$25,811)	
Backup generator at Bradman Pump Station	\$35,000	\$594	(\$34,406)	
Ash Landfill Leachate Work	\$0	\$329	\$329	
Pipe Burst - Auburn Mall Apts	\$225,000	\$201,683	(\$23,317)	
Projects	\$1,060,000	\$623,584	(\$436,416)	
	\$1,180,400	\$740,113	(\$440,287)	

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE						
	Current	30 day	60 day	90 day	120 day	inance Chg
Totals	203,669.11	41,525.81	11,629.28	8,761.20	53,227.53	2,762.13
	63.3%	12.9%	3.6%	2.7%	16.6%	0.9%
August	196,773.75	52,365.13	18,119.31	8,692.84	64,425.60	2,793.30
July	208,140.84	45,646.57	13,661.20	9,098.12	70,481.30	2,849.76
June	197,693.08	43,888.46	19,699.43	7,469.55	72,721.05	2,819.41
Totals	371,423	468,468	352,479	344,448	343,169.93	344,290.98

History Annual Capital Spending		
Year	Spending	Change
2016	371,423	
2015	468,468	
2014	352,479	
2013	344,448	
2012	110,662	
2011	592,765	
2010	343,700	

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Anthem	Sept health ins	1142-300	2604-000	\$ 7,691.74
Anthem	Sept health ins	1142-300	2241-070	\$ 1,357.36
Auburn Water District	shared employees benefit allocation	1604-000	2604-000	\$ 1,005.59
Auburn Water District	shared employees wage allocation	1685-000	2601-600	\$ 2,234.64
Auburn Water District	ASD share of new water heater at 268 Court st	1142-300	2105-906	\$ 1,363.91
Auburn Water District	ASD share of new broom attachment for loader	1142-300	2343-000	\$ 3,175.00
Auburn Water District	shared employees benefit allocation - Jalbert adj	1142-300	2604-000	\$ 6,295.52
Auburn Water District	shared employees wage allocation - Jalbert adj	1142-300	2241-070	\$ 1,111.00
Auburn Water District	Group Dynamic HRA debits	1142-300	2604-000	\$ 507.46
Beltone Answering Service	answering service	1142-300	2675-800	\$ 27.50
Beltone Answering Service	answering service - panic buttons	1142-300	2675-800	\$ 4.98
Bisson Enterprises, Inc.	office cleaning	1142-300	2675-500	\$ 282.50
Central Maine Power	power @ 268 Court Street	1142-300	2615-500	\$ 192.71
Central Maine Power	power @ 268 Court Street	1142-300	2615-800	\$ 96.35
Chadwick-BaRoss	excavator rental 8/17 to 9/13/17	1142-300	2105-910	\$ 2,100.00
Chadwick-BaRoss	excavator rental 9/14 to 10/11/17	1142-300	2105-910	\$ 2,100.00
City of Auburn	GIS Licensing	1142-300	2677-840	\$ 1,750.00
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-500	\$ 225.06
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-800	\$ 112.53
CTI Communications	troubleshooting office phones	1142-300	2676-800	\$ 105.00
Dig Safe System, Inc.	monthly bill - Sept	1142-300	2675-600	\$ 353.39
DirigoNet	domain fee - email spam - Sept	1142-300	2675-800	\$ 25.00
Dube Gravel	sand, gravel, trucking, Lake St project	1142-300	2105-910	\$ 14,416.00
Dube Gravel	sand, gravel, trucking, Lake St project	1142-300	2105-910	\$ 4,034.00
Eastern Fire	Court St backflow test	1142-300	2675-500	\$ 45.00
FirstLight(Oxford Networks)	telephone service	1142-300	2676-800	\$ 119.14
Fortier Security	cash drawer	1142-300	2620-800	\$ 138.08
G & G Landscape	lawncare - pmt 5 of 5	1142-300	2675-100	\$ 1,207.00
Great American Financial	Konica Digital Copier - lease - Sept	1142-300	2675-800	\$ 107.61
Green Pest Control	ant control-office	1142-300	2675-500	\$ 75.00
Hazelton, Sid	Sept mileage	1142-300	2675-500	\$ 175.00
Home Depot	#35 battery, connector	1142-300	2650-123	\$ 138.97
Kennebec Rental	air compressor hose	1142-300	2677-000	\$ 43.00
City of Lewiston	wages and benes - Dan Rodrigue - Aug	1142-300	2601-600	\$ 1,993.22
City of Lewiston	wages and benes - Dan Rodrigue - Aug	1142-300	2604-000	\$ 230.34
City of Lewiston	wages and benes - Dan Rodrigue - Aug	1142-300	2658-000	\$ 119.96
Maine Oxy	work gloves	1142-300	2620-500	\$ 45.00
Maine State Retirement System	retirement contribution - health Sept	1142-300	2604-000	\$ 251.75
Maine State Retirement System	retirement contribution - life Sept	1142-300	2241-030	\$ 29.58
Maine Water Company	accounting services - Greg Leighton	1142-300	2632-800	\$ 1,322.50
WB Mason	paper towels, trash bags	1142-300	2620-500	\$ 67.98
WB Mason	scotch taper, page reinforcers	1142-300	2620-800	\$ 11.50
WB Mason	USB drives, hole punches	1142-300	2620-800	\$ 46.97
WB Mason	desk lamp	1142-300	2620-800	\$ 47.50
WB Mason	trustee book pages	1142-300	2620-800	\$ 36.00
Napa	grease fit kit	1142-300	2620-500	\$ 84.31
Napa	latex gloves	1142-300	2620-600	\$ 17.98
Napa	duct tape	1142-300	2620-500	\$ 26.62
Ness Oil	gas and diesel	1142-300	2650-123	\$ 432.98
Ness Oil	gas and diesel tk #35	1142-300	2620-500	\$ 19.80
Ness Oil	gas and diesel tk#40	1142-300	2650-125	\$ 258.33
Ness Oil	gas and diesel tk #37	1142-300	2650-124	\$ 205.78
Northern Data Systems	customer billing	1142-300	2675-700	\$ 803.43
Northern Data Systems	qrtly H/W renewal 10/31 to 1/31	1142-300	2677-840	\$ 70.00
Pine Tree Waste	bulk waste	1142-300	2675-500	\$ 70.82
Rent It	excavator rental	1142-300	2105-910	\$ 739.24
Spiller's	hard hats	1142-300	2620-550	\$ 55.75
Staples	projector screen, letter opener	1142-300	2620-800	\$ 78.49
Super Shoes	Hamann, Hayford clothing allow	1142-300	2604-000	\$ 319.43
U.S. Cellular	cell phones	1142-300	2676-500	\$ 228.10
Unifirst Corp	rugs - credit, (billed to LWD)	1142-300	2675-800	\$ (71.42)
United Way	employee contributions	1142-300	2241-000	\$ 24.00
Unitil	268 Court Street	1142-300	2620-500	\$ 87.96
Unum	Sept life insurance	1142-300	2604-000	\$ 58.80
Work Med	respirator fit test & Hep B vaccine	1142-300	2675-600	\$ 789.00
Zep Sales	Spirit II cleaner	1142-300	2620-500	\$ 84.31

\$ 61,202.05

Auburn Sewer District Accounts Payable Check Register September 1, 2017 thru September 30, 2017
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5058	9/1/2017	8	Constellation NewEnergy, Inc.	8/14/2017	Washington St Accrued Power	179.73
						<u>179.73</u>
5059	9/1/2017	8	Gagne & Sons	8/21/2017	mortar mix Supplies - Mains - Mnt	13.28
						<u>13.28</u>
5060	9/1/2017	8	Labonville, Inc.	8/25/2017	Millett clothing Employee Benefits	153.97
						<u>153.97</u>
5061	9/1/2017	8	Petro's Ace Hardware	8/24/2017	calcium flake Replace Main-Lake St-2017	129.95
						<u>129.95</u>
5062	9/1/2017	8	E.J. Prescott, Inc.	8/10/2017	sewer elbows Inventory	543.72
						<u>543.72</u>
5063	9/1/2017	8	Superior Concrete	8/16/2017	mh, base, barrel Lake St Main Re-Lining 2017	2,145.40
5063	9/1/2017	8	Superior Concrete	8/11/2017	wedges,boots, bases Lake St Main Re-Lining 2017	2,414.60
						<u>4,560.00</u>
5064	9/1/2017	9	Maine Municipal Association	6/28/2017	39021-P&C ins Pre-Paids	20,693.00
						<u>20,693.00</u>
5065	9/8/2017	9	Andros. Registry Of Deeds	9/7/2017	release liens Lien Release Fees	66.00
						<u>66.00</u>
5066	9/8/2017	8	Constellation NewEnergy, Inc.	8/20/2017	Bradman St Accrued Power	104.77
						<u>104.77</u>
5067	9/8/2017	8	Vantagepoint Transfer Agent-30	8/31/2017	Policy#304412-ICMA 457 Accrued Deferred Comp	1,917.55
						<u>1,917.55</u>
5068	9/8/2017	8	Vantagepoint Transfer Agent-10	8/31/2017	Policy#109636-ICMA 401 Employee Benefits	3,440.45

Auburn Sewer District Accounts Payable Check Register September 1, 2017 thru September 30, 2017
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						<u>3,440.45</u>
5069	9/8/2017	8	Vantagepoint Transfer Agent-70	8/31/2017	Policy#705328-Roth IRA Accrued IRA/ICMA	229.30
						<u>229.30</u>
5070	9/8/2017	8	Messer Truck Equipment	8/28/2017	fuel filler dish Truck #35 (2013 Vacuum Truck)	15.88
						<u>15.88</u>
5071	9/8/2017	8	Mid-Maine Waste Action Corp.	9/1/2017	sewer pipe Lake St Main Re-Lining 2017	58.93
						<u>58.93</u>
5072	9/8/2017	8	E.J. Prescott, Inc.	8/15/2017	pvc elbows Inventory	16.44
						<u>16.44</u>
5073	9/8/2017	8	C.N. Wood North, INC.	8/23/2017	hoses Truck #35 (2013 Vacuum Truck)	1,041.25
						<u>1,041.25</u>
5074	9/15/2017	9	Constellation NewEnergy, Inc.	9/5/2017	July Worthley Brook Accrued Power	400.07
5074	9/15/2017	9	Constellation NewEnergy, Inc.	9/7/2017	Aug-Worthley Brook Accrued Power	407.80
						<u>807.87</u>
5075	9/15/2017	9	Kennebec Equip. Rental	8/29/2017	chiesel, blade Truck #37 (2015 GMC Sierra)	99.55
						<u>99.55</u>
5076	9/15/2017	8	Industrial Automation Supply	8/28/2017	coil,relay,side mount Bradman PS Generator 2017	273.02
						<u>273.02</u>
5077	9/15/2017	8	Maine Municipal Bond Bank	8/21/2017	2009FS int Accrued Interest	1,985.07
5077	9/15/2017	8	Maine Municipal Bond Bank	8/21/2017	2004FS bond & int Accrued Interest	6,632.81
5077	9/15/2017	8	Maine Municipal Bond Bank	8/21/2017	Bonds - 2004FS - Principal	65,255.27

Auburn Sewer District Accounts Payable Check Register September 1, 2017 thru September 30, 2017
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5077	9/15/2017	8	Maine Municipal Bond Bank	8/21/2017	2001FSFR bond & int Accrued Interest	6,402.35
5077	9/15/2017	8	Maine Municipal Bond Bank	8/21/2017	Bonds - 2001FS - Principal	80,397.14
						<u>160,672.64</u>
5078	9/15/2017	9	McMaster-Carr Supply Co.	8/25/2017	heater, fan enclosures LEW JCT RD UPGRADE 2016	482.04
						<u>482.04</u>
5079	9/15/2017	9	Omni Services, Inc.	9/7/2017	ball valve Truck #35 (2013 Vacuum Truck)	43.72
						<u>43.72</u>
5080	9/15/2017	9	Petro's Ace Hardware	9/1/2017	calcium flake Lake St Main Re-Lining 2017	77.97
5080	9/15/2017	9	Petro's Ace Hardware	9/11/2017	weed block fabric Lake St Main Re-Lining 2017	109.98
						<u>187.95</u>
5081	9/15/2017	9	Tri-State Steel Inc.	9/7/2017	HR plate Replace Main-Cook St-2017	1,497.37
						<u>1,497.37</u>
5082	9/15/2017	8	UNITIL ME	8/28/2017	Aug nat'l gas Expense-Green Turtle PS	63.79
						<u>63.79</u>
5083	9/15/2017	9	US Bank Corporate Trust Bosto	9/1/2017	Series 2003A Accrued Interest	1,167.23
5083	9/15/2017	9	US Bank Corporate Trust Bosto	9/1/2017	Bonds - 2003A - Principal	54,482.07
5083	9/15/2017	9	US Bank Corporate Trust Bosto	9/1/2017	Series 2003C Accrued Interest	3,159.00
5083	9/15/2017	9	US Bank Corporate Trust Bosto	9/1/2017	Bonds - 2003C - Principal	41,841.85
5083	9/15/2017	9	US Bank Corporate Trust Bosto	8/22/2017	2017 Series B Accrued Interest	12,233.87
						<u>112,884.02</u>

Auburn Sewer District Accounts Payable Check Register September 1, 2017 thru September 30, 2017
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5084	9/22/2017	9	Gagne & Sons	9/11/2017	rubber gloves Truck #35 (2013 Vacuum Truck)	29.20
5084	9/22/2017	9	Gagne & Sons	9/14/2017	mortar mix Supplies - Mains - Mnt	26.56
						<u>55.76</u>
5085	9/22/2017	9	Kennebec Equip. Rental	9/1/2017	drill core, bit Lake St Main Re-Lining 2017	904.50
						<u>904.50</u>
5086	9/22/2017	9	L.A.W.P.C.A.	9/1/2017	Sept bill LAWPCA	88,348.20
5086	9/22/2017	9	L.A.W.P.C.A.	8/29/2017	LTD 2005 LAWPCA	48,651.21
5086	9/22/2017	9	L.A.W.P.C.A.	8/29/2017	LTD 2001 LAWPCA	54,035.69
5086	9/22/2017	9	L.A.W.P.C.A.	8/29/2017	LTD 2008 LAWPCA	27,901.23
5086	9/22/2017	9	L.A.W.P.C.A.	8/29/2017	LTD 2010 LAWPCA	64,712.81
5086	9/22/2017	9	L.A.W.P.C.A.	8/29/2017	LTD 2011 LAWPCA	356,176.25
5086	9/22/2017	9	L.A.W.P.C.A.	8/29/2017	LTD 2015 LAWPCA	897.98
5086	9/22/2017	9	L.A.W.P.C.A.	9/7/2017	2003A LTD LAWPCA	81,150.81
5086	9/22/2017	9	L.A.W.P.C.A.	8/31/2017	3 vack tk loads LAWPCA	555.00
						<u>722,429.18</u>
5087	9/22/2017	9	Lebel's Heating&Sheet Metal	9/13/2017	repair posts Supplies - Mains - Mnt	181.60
						<u>181.60</u>

Auburn Sewer District Accounts Payable Check Register September 1, 2017 thru September 30, 2017
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5088	9/22/2017	10	Maine Municipal Emp.Hlth.	9/12/2017	Oct bill Employee Benefits	28.80
5088	9/22/2017	10	Maine Municipal Emp.Hlth.	9/12/2017	Accrued Life Insurance	86.40
5088	9/22/2017	10	Maine Municipal Emp.Hlth.	9/12/2017	Accrued IPP Withheld	233.60
5088	9/22/2017	10	Maine Municipal Emp.Hlth.	9/12/2017	Accrued Dental	596.90
						<u>945.70</u>
5089	9/22/2017	8	E.J. Prescott, Inc.	8/24/2017	sewer pipe, cplgs Inventory	2,572.62
5089	9/22/2017	9	E.J. Prescott, Inc.	9/1/2017	pipes, cplgs Lake St Main Re-Lining 2017	2,291.76
						<u>4,864.38</u>
5090	9/22/2017	9	Selco Plumbing	7/10/2017	valves, adapters Lake St Main Re-Lining 2017	90.05
						<u>90.05</u>
5091	9/22/2017	9	Ted Berry Co., Inc.	9/12/2017	video 4 streets Supplies - Mains - Mnt	4,830.00
						<u>4,830.00</u>
5092	9/29/2017	9	City of Auburn	8/31/2017	traffic detail Supplies - Mains - Mnt	1,722.50
						<u>1,722.50</u>
5093	9/29/2017	9	Auburn Water District	9/13/2017	Aug bills A/P - Due to AWD	45,006.65
						<u>45,006.65</u>
5094	9/29/2017	9	Constellation NewEnergy, Inc.	9/13/2017	Moose Brook Accrued Power	316.98
5094	9/29/2017	9	Constellation NewEnergy, Inc.	9/16/2017	Merrow Road Accrued Power	31.98
						<u>348.96</u>
5095	9/29/2017	9	Eastern Fire Services, Inc.	9/7/2017	calibrate sapphire meter Misc Expense-Buildings	115.00

Auburn Sewer District Accounts Payable Check Register September 1, 2017 thru September 30, 2017
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						<u>115.00</u>
5096	9/29/2017	9	Gagne & Sons	9/18/2017	ring, mortar mix Supplies - Mains - Mnt	45.28
5096	9/29/2017	9	Gagne & Sons	9/18/2017	mortar mix Supplies - Mains - Mnt	26.56
5096	9/29/2017	9	Gagne & Sons	9/19/2017	mortar mix tools, rings, Supplies - Mains - Mnt	275.32
5096	9/29/2017	9	Gagne & Sons	9/21/2017	rings, mortar mix, conseal Supplies - Mains - Mnt	73.32
						<u>420.48</u>
5097	9/29/2017	10	Group Dynamic, Inc.	9/15/2017	Oct emp ins deduct Employee Benefits	28.00
						<u>28.00</u>
5098	9/29/2017	9	Spencer Group	9/20/2017	man hole patch Supplies - Mains - Mnt	684.00
5098	9/29/2017	9	Spencer Group	9/21/2017	manhole patch Supplies - Mains - Mnt	228.00
5098	9/29/2017	9	Spencer Group	9/22/2017	manhole patch Supplies - Mains - Mnt	153.90
						<u>1,065.90</u>
<u>Grand Total</u>						<u>1,093,184.85</u>

	Actual 2015	Actual 2016	Budget 2017	PROJECTED 2017	BUDGET 2018	Notes
Metered Sales - Residential	\$1,957,711	\$2,210,256	\$2,230,717	\$2,239,095	\$2,239,095	Assumes 0% Growth/Usage
Metered Sales - Commercial	638,317	756,855	755,700	777,190	\$777,190	Assumes 0% Growth/Usage
Metered Sales - Industrial	716,521	774,674	659,793	533,870	\$533,870	Assumes 0% Growth/Usage
Metered Sales - Public Authorities	128,869	158,549	159,570	151,235	\$151,235	Assumes 0% Growth/Usage
Total Metered Sales	\$3,441,418	\$3,900,334	\$3,805,780	\$3,701,390	\$3,701,390	0.0%
Industrial Surcharges	377,362	230,543	73,507	44,335	44,335	Lost of Cascades in 2016
Public Catch Basins	12,500	12,500	12,500	12,500	12,500	Assumed continued shared amt with City
City of Auburn - Shared Debt	41,393	41,392	41,392	41,390	41,392	From Debt Schedule
Jobbing & Miscellaneous	7,948	13,392	14,216	5,000	5,000	Jobbing (shown net 2017 forward)
Assessments	30,762	21,023	22,935	5,175	18,987	3 Year Avg
Finance Charges	15,187	11,844	11,693	12,400	12,400	Assume No Change
Interest Income	1,193	1,527	1,397	5,185	2,635	3 Year Avg
Industrial Pre-Treatment Fees	46,200	51,150	51,150	52,800	52,800	Assume No Change
Sewer Capacity Fees	33,520	11,625	19,798	4,875	16,673	3 Year Avg
Total Revenues	\$4,007,483	\$4,295,330	\$4,054,368	\$3,885,050	\$3,908,112	0.6%
Payroll	380,640	404,085	431,697	413,115	423,997	See Backup Schedule
Employee Benefits	184,123	181,817	196,089	193,350	226,384	See Backup Schedule
Maintenance of Sewers	58,167	54,340	55,347	60,000	57,502	See Backup Schedule
Maintenance of Lift Stations	84,377	95,954	94,454	90,000	93,580	See Backup Schedule
Maintenance of Buildings	35,853	35,964	34,380	28,700	32,853	See Backup Schedule
Maintenance of Vehicles	6,392	19,126	20,200	13,500	16,216	See Backup Schedule
Office Expense	29,661	23,354	18,696	22,275	23,586	See Backup Schedule
Collection Expense	(961)	1,360	1,313	285	228	Cost of lens - Net
General Expense	7,600	9,726	7,539	1,800	1,890	See Backup Schedule
Insurances	57,063	56,766	58,113	50,875	52,401	See Backup Schedule
Legal & Accounting	29,852	32,711	33,464	28,985	31,731	See Backup Schedule
Billing Expense	66,535	70,627	71,143	70,600	71,120	See Backup Schedule
LAWPCA - Treatment	2,206,974	2,206,974	1,931,438	1,881,695	1,931,438	See Backup Schedule (Includes Pre-Treatment Fee)
Sub - Total	\$3,146,276	\$3,192,804	\$2,953,873	\$2,855,180	\$2,962,927	3.8%
Interest (bonds)	91,261	74,705	79,004	81,815	79,427	See Backup Schedule
Total Expenses	\$3,237,537	\$3,267,509	\$3,032,877	\$2,936,995	\$3,042,354	3.6%
Net from Operations	\$769,946	\$1,027,821	\$1,021,491	\$948,055	\$865,758	
Debt Reduction (bonds)	472,746	487,871	493,110	493,110	548,477	See Backup Schedule
Surplus from Operations	\$297,200	\$539,950	\$528,381	\$454,945	\$317,281	
General Equipment	68,685	105,505	120,400	113,500	99,000	See Backup Schedule
Capital Projects	516,585	265,918	1,060,000	1,000,000	655,050	See Backup Schedule
Change in Cash after Capital	(\$288,070)	\$168,527	(\$652,019)	(\$658,555)	(\$436,769)	
Total Expenses	3,778,968	3,860,885	3,646,387	3,543,605	3,689,831	Total Expenses, Bond Payments, General Equipment

AUBURN SEWERAGE DISTRICT

MONTHLY ACTIVITY REPORT

August , 2017

MAINS

Location	Ck'd	Comments	OK	Plug	Maint.	Misc.	New
Lake Street	465	Sewer main replacement					1
Western Prom	10	Clean mains			1		
Kennedy	10	Clean mains			1		
Garfield/Stevens Mills	16	Clean mains			1		
Lake street	10	Clean mains			1		
Haskell Street	10	Clean mains			1		
Martin dale	10	Clean mains			1		
Monthly Totals	7		0	0	6	0	1
2016 Monthly Totals	17		2	2	10	3	0
YTD Totals	96		11	5	69	2	9
2016 YTD Totals	114		19	8	65	14	8

MANHOLES

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
Garfield	1	locate buried Manhole	1				
Hampshire Street	8	raise manholes					8
Hotel Rd	3	raise manholes					3
Monthly Totals	12		1	0	0	0	11
2016 Monthly Totals	11		6	0	0	4	1
YTD Totals	76		7	2	17	17	33
2016 YTD Totals	70		18	0	20	30	2

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
407 Court	1	plugged service				1
16 Heath	1	sewer service issue				1
Lake Street	1	inspect service repair				1
Hotel Rd	1	Inspect new connection				1
Monthly Totals	4		0	0	0	4
2016 Monthly Totals	10		0	4	0	6
YTD Totals	34		1	5	2	26
2016 YTD Totals	42		3	22	2	15

LIFT STATIONS

Location	No.	Comments
System inspections	1	bi-monthly inspections
Lewiston Junction	1	Replace control panel
Miller Street CSO	1	Inspected station, looking for source of odors
Station inspections	2	all stations
Evergreen	1	power failure
Station inspections	1	all stations
E-2	1	Look at access rd.
Bradman	1	new generator
Monthly Totals	9	
2016 Monthly Totals	22	
YTD Totals	58	
2016 YTD Totals	121	

OVERFLOWS

Item		Comments
Monthly Totals		
2016 Totals	11	
YTD Totals		

WEATHER*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	7.7	2.05		3.16	11	35	17	26	8
February	49.8	3.63		3.04	8	37	16	27	6
March	20.2	2.27		4.14	10	35	17	26	-4
April	6.0	3.99		4.1	12	56	36	46	3
May	0.0	4.88		3.69	15	62	44	53	-2
June	0.0	1.56		3.96	12	75	52	64	-2
July	0.0	1.41		3.52	6	79	57	68	-2
August	0.0	1.56		3.01	6	77	53	65	-3
September	0.0	2.07		3.71	9	75	52	63	3
October									
November									
December									
YTD Totals	83.70	23.42							
2016 YTD Totals	78.50	23.92							

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	46	20	0	0	0	0	0	4	21	0	1	1
February	34	6	0	0	0	0	1	1	21	5	0	0
March	47	22	0	0	0	0	1	13	6	1	0	4
April	121	67	2	26	0	0	1	2	4	4	11	4
May	141	95	0	1	0	0	0	6	30	0	8	1
June	122	65	1	28	0	0	1	5	12	2	7	1
July	149	51	1	66	0	0	0	8	13	1	8	1
August	182	59	6	38	0	0	0	4	19	3	51	2
September	138	62	1	40	0	0	0	11	10	0	13	1
October												
November												
December												
YTD Totals	980	447	11	199	0	0	4	54	136	16	99	15
2016 Totals	992	477	12	220	2	0	5	57	141	11	56	11

DUTY FOREMAN CALLS (Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2			1	0	0	1	0	0	0	0
Water District	1	0	0	1		0	0	0	0	0	0
Monthly Totals	3	0	0	2	0	0	1	0	0	0	0
2016 Monthly Totals	9	0	0	3	2	1	3	0	0	0	0
YTD Totals	35	0	1	15	3	5	7	3	0	0	1
2016 YTD Totals	95	1	3	14	5	14	48	6	1	0	3

OTHER ACTIVITIES

1. Worked on vector truck, replaced flushing valve
2. Build generator pad at Bradman pump station
3. investigate sink hole on South Main Street
- 4.
- 5.

Lewiston - Auburn Water Pollution Control Authority											
Monthly Cost Apportionment Summary											
Cost Apportionment Summary - First Half of 2017											
Month	Lewiston Sewer Division Initial %	Lewiston Sewer Division Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$	cmr 10/11/2017
January	60.00%	\$147,247.07	64.46%	\$158,192.43	(\$10,945.37)	0.0	\$98,164.71	35.54%	\$87,219.35	\$10,945.37	0.0
February	60.00%	\$147,247.07	64.88%	\$159,223.16	(\$11,976.09)	0.0	\$98,164.71	35.12%	\$86,188.62	\$11,976.09	0.0
March	60.00%	\$147,247.07	64.71%	\$158,805.96	(\$11,558.89)	0.0	\$98,164.71	35.29%	\$86,605.82	\$11,558.89	0.0
April	64.00%	\$157,063.54	60.67%	\$148,891.33	\$8,172.21	0.0	\$88,348.24	39.33%	\$96,520.45	(\$8,172.21)	0.0
May	64.00%	\$157,063.54	61.81%	\$151,689.02	\$5,374.52	0.0	\$88,348.24	38.19%	\$93,722.76	(\$5,374.52)	0.0
June	64.00%	\$157,063.54	60.87%	\$149,382.15	\$7,681.39	0.0	\$88,348.24	39.13%	\$96,029.63	(\$7,681.39)	0.0
Six Month Adjustment			62.90%		(\$13,252.24)			37.10%		\$13,252.24	0.0
Cost Apportionment Summary - Second Half of 2017											
Month	Lewiston Sewer Division Initial %	Lewiston Sewer Division Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$	
July	64.00%	\$157,063.54	61.32%	\$150,486.50	\$6,577.04	0.0	\$88,348.24	38.68%	\$94,925.28	(\$6,577.04)	0.0
August	64.00%	\$157,063.54	61.89%	\$151,885.35	\$5,178.19	0.0	\$88,348.24	38.11%	\$93,526.43	(\$5,178.19)	0.0
September	64.00%	\$157,063.54	61.83%	\$151,738.10	\$5,325.44	0.0	\$88,348.24	38.17%	\$93,673.68	(\$5,325.44)	0.0
October	62.00%	\$152,155.30	63.45%	\$155,713.77	(\$3,558.47)	0.0	\$93,256.48	36.55%	\$89,698.01	\$3,558.47	0.0
November	62.00%	\$152,155.30	65.96%	\$161,873.61	(\$9,718.31)	0.0	\$93,256.48	34.04%	\$83,538.17	\$9,718.31	0.0
December	62.00%	\$152,155.30	62.94%	\$154,462.17	(\$2,306.87)	0.0	\$93,256.48	37.06%	\$90,949.61	\$2,306.87	0.0
Six Month Total Adj			62.90%		\$1,497.01			37.10%		(\$1,497.01)	0.0
Average to date			62.49%					37.51%			0.0
Adjustments to date					\$3,828.42					(\$3,828.42)	0.0
Average / Adjustments year end			62.90%		(\$11,755.22)			37.10%		\$11,755.22	0.0

Note: figures in larger font are current (2017) data, figures in smaller italicized font are last years (2016) data shown here for comparison purposes. Data in parentheses and in red are negative numbers