

September 14, 2017

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the Auburn Sewerage District, 268 Court Street, on Tuesday, September 19, 2017 at 4:00 P.M.

AGENDA

1. Approve Minutes of Regular Meeting of August 15, 2017.
2. Financial Report Update - *Greg Leighton*.
3. Ratify Payment of Bills
4. Open Session
5. Activity Report - *Mike Broadbent*
6. New Business
 - Project Updates
 - LAWPCA Apportionment & Financials
 - MMA Property & Casualty Pool Rebates
7. Old Business
 - New 911 Communications Tower Update
 - Auditor
8. Executive Session regarding negotiations of potential property transaction in accordance with 1 M.R.S.A. § 405(6)(C).
9. Adjourn Regular Meeting.

Upcoming - Trustee Meeting - October 17, 2017

A true record:

Attest: 

Clerk

Memo

To: Water & Sewerage District Trustees

From: Sid Hazelton, P.E., Superintendent

CC: Files

Date: 9/14/2017

Re: Discussion of September Agenda Items

Water Trustees

Financial Report Highlights

Water metered sales continue to be below budget and are expected to come in \$65k less than budget for the full year. Low estimate on Cascades impact and timing/estimate of rate increase impacts are driving this variance. All the other revenue items are timing and should be OK. YTD expenses are just over budget by \$14k with maintenance on the large dump trucks a major driver. Payroll is favorable due to more being billed out and not hiring summer help. Lab testing and work with Bates College is under budget but the Bates help is just starting up. We are still forecasting to make budget and cash reserves are fine. Capital spending to date is \$294k with \$203k related to pipe replacement. Audit RFP's have been sent out.

Water Quality Update

Lake water quality continues to be very good right now, with low turbidity and high clarity.

The Maine Drinking Water Program recently issued a letter to us outlining anticipated targets for water quality parameters. We met internally to discuss the letter, and will formulate a formal response. We must respond within 60 days.

Project Updates

The Lake Street Water main replacement is progressing from Fern St. up the hill just beyond Western View. The presence of ledge has slowed us down a bit, but we hope to be wrapping things up in a few weeks.

Sewer Trustees

Financial Report Highlights

Sewer metered revenue continues to be off from budget due to under estimating Cascades annualized impact on sales. The same is true for Industrial Surcharges. Expenses are offsetting this shortfall for the most part with less maintenance and lower overall costs YTD. Significant payroll is being used and charged to our capital projects. YTD Capital spend for ASD is \$696k through August. Cash on hand is over \$2 million and is expected to be around \$1 million at year-end. We do not expect to hit budget, mostly due to the revenue issues regarding Cascades forecasts.

Project Updates

Lake Street – Our crew is replacing the sewer main between Fern and Wedgewood.

Lining Projects - Layne liner will be back in Town later this Fall to complete Fifth, Seventh, and possibly Gillander and Gamage Avenues.

Both Boards

Modified Office Hours

Currently the office is open from 8:00AM to 4:30PM. Beginning October 1, the office will be open from 7:30AM to 4:00PM. Notice of this change will be posted on the next round of bills, on the office bulletin board, on our Facebook page, and our website.

Maine Municipal Association Property and Casualty Pool Rebates

We recently received rebate checks totaling \$7,362 (\$4,253 Water, \$3,109 Sewer) from the Maine Municipal Association Property and Casualty Pool. A press release was posted on our website, facebook page, and submitted to the Sun Journal.

New L/A 911 Communications Tower

We continue to work towards an agreement on this project. A few technical issues remain with regards to the existing adjacent American Tower lease.

Executive Session

There will be an executive session for both boards concerning a potential property transaction.

August 15, 2017

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, August 15, 2017.

Members present: Robert Cavanagh, Raymond Fortier, Heidi McCarthy (President) Stephen Ness, Charles Sheehan (Treasurer) and Andrew Titus (Mayor's Representative). Also present: Sid Hazelton, Superintendent and Mike Broadbent, Assistant Superintendent and Greg Leighton (Maine Water Company), Finance Manager .

On motion of Charles Sheehan, seconded by Robert Cavanagh, it was voted: **To approve the minutes of the Regular Meeting of July 18, 2017.** Joseph Defilipp abstained from the vote.

On motion of Andrew Titus, seconded by Charles Sheehan, it was voted: **To amend the minutes to reflect the vote taken with regards to the potential property transaction.**

FINANCIAL REPORT – The District will not hit the year end revenue projection number. Revenues will be down \$25,000 to \$50,000 which will be offset by favorable expenses. Greg Leighton has begun to work on the 2018 budget. The 2016 Audit has been posted on the District's website.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was unanimously voted: **To ratify the payment of bills in the amount of \$241,905.56 as shown on the printout dated July 1, 2017- July 31, 2017.**

OPEN SESSION – K C Geiger, Auburn Water District Trustee, was in attendance.

ACTIVITY REPORT –There were no overflows during recent storms. The 24" main on Lake St. is being replaced with a 15" main. The crews have been very busy with manholes. The crews will be cleaning the main lines on Washington St. and Turner St. as night work because they are high traffic locations.

NEW BUSINESS

PROJECT UPDATES –

LAKE ST – Replacement of 600' of sewer between Shepley and Fern has been completed..

LINING PROJECTS –Layne Inliner's investigation found that Washington Street is not a candidate for lining and also found 6 catch basins tied to this sewer line. The abandonment of the cross-over pipe remedied the situation.

GREEN TURTLE PUMP STATION ELIMINATION- We are expecting to hear from the airport manager regarding FAA approval. We hope to do phases of the project in conjunction with a runway upgrade that will take place in the Fall.

PIPE BURSTING-AUBURN MALL APTS TO COBURN ST – Ted Berry replaced 1500’ of pipe. This is the first pipe bursting project we have undertaken. It has quadrupled the capacity of that main and will minimize chances of problems. A brief promotional video of the work can be seen on our Facebook page.

WORK ORDER SYSTEM – We continue to develop our electronic work order system. It is being used by several employees to record their time. All employees will eventually be recording their hours through the system.

LAWPCA APPORTIONMENT & FINANCIALS – The 64% (Lewiston) and 36% (Auburn) split has been in place for a few months. The apportionment may need to be adjusted later on in the year.

AUDITOR – We have been notified that our auditor, Horton, McFarland & Veysey, will no longer be providing auditing services to the Districts. They also service LAWPCA. We will consider a joint bid with LAWPCA for next year.

OLD BUSINESS

911 COMMUNICATIONS TOWER UPDATE - The Agreement is still under review. All details will hopefully be hammered out by the next meeting.

EXECUTIVE SESSION REGARDING NEGOTIATIONS OF POTENTIAL PROPERTY TRANSACTION IN ACCORDANCE WITH 1 M.R.S.A. § 405 (6) (C)

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To move into Executive Session to discuss negotiations of potential property transaction.**

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To move out of Executive Session.**

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,



Diane Drinkwater

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
EIGHT MONTHS ENDED AUGUST 31, 2017**

	August	2017	Y-T-D THRU AUGUST 2017		
	YTD - 2016	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$2,647,056	\$3,805,780	\$2,493,053	\$2,537,187	(\$44,134)
Industrial Surcharge	219,815	73,507	33,078	49,005	(15,927)
Public Basins	20,696	53,892	20,696	35,928	(15,232)
Jobbing & Mdse. - NET	4,546	9,788	3,504	6,525	(3,021)
Sewer Assessments	5,613	22,935	4,880	15,290	(10,410)
Finance Charges	8,231	11,693	8,587	7,795	792
Interest Income	800	1,397	2,824	931	1,893
Industrial Treatment Sampling	33,550	51,150	35,200	34,100	1,100
Capacity Fees (SDS)	6,375	19,798	4,875	13,199	(8,324)
TOTAL REVENUES	2,946,682	4,049,940	2,606,698	2,699,960	(93,262)
			64.36%	66.67%	< Standard
<u>EXPENSES:</u>					
Payroll	266,131	431,697	260,769	287,798	(27,029)
Employee Benefits	126,683	196,089	124,125	130,726	(6,601)
Maint. of Sewers	29,763	55,347	31,158	36,898	(5,740)
Lift Stations	67,726	94,454	59,969	62,969	(3,000)
Maint. of Buildings	22,313	34,380	21,356	22,920	(1,564)
Maint. of Trucks	11,369	20,200	8,983	13,467	(4,483)
Office Expense	14,036	18,696	14,064	12,464	1,600
Collection Expense	1,096	1,313	21	875	(855)
General Expense	7,581	3,111	1,626	2,074	(448)
Insurance	40,387	58,113	34,336	38,742	(4,406)
Legal & Accounting Fees	23,397	33,464	22,421	22,309	111
Billing Expense	16,353	71,143	52,663	47,429	5,235
L.A.W.P.C.A.	1,638,284	1,931,438	842,722	1,287,625	(444,903)
SUB-TOTAL	2,265,119	2,949,445	1,474,214	1,966,297	(492,082)
Interest	51,007	79,004	54,813	52,669	2,143
TOTAL EXPENSES	2,316,126	3,028,449	1,529,027	2,018,966	(489,939)
			50.49%	66.67%	< Standard
Bonds - Principal Payments	208,349	493,110	355,393	328,740	26,653
SURPLUS FROM OPERATIONS	422,207	528,381	722,278	352,254	370,024

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
American Messaging	pagens 9/1 to 11/30	1142-300	2675-600	\$ 123.57
Anthem	Aug health ins	1142-300	2604-000	\$ 7,691.74
Anthem	Aug health ins	1142-300	2241-070	\$ 1,293.27
Anthem	Aug dental ins	1142-300	2241-065	\$ (32.01)
Auburn Water District	shared employees benefit allocation -	1604-000	2604-000	\$ 1,232.25
Auburn Water District	shared employees wage allocation -	1685-000	2601-600	\$ 2,738.33
Auburn Water District	Group Dynamic HRA debits	1142-300	2604-000	\$ 362.33
Auburn Water District	Apply Credit to Misc AR	1142-300	2142-000	\$ 100.00
Auburn Water District	miles-petty cash	1142-300	2675-800	\$ 34.11
Auburn Water District	bolts	1142-300	2620-500	\$ 0.52
Beltone Answering Service	answering service -	1142-300	2675-800	\$ 32.50
Beltone Answering Service	answering service - panic buttons -	1142-300	2675-800	\$ 4.98
Bisson Enterprises, Inc.	office cleaning -	1142-300	2675-500	\$ 282.50
Central Maine Power	power @ 268 Court Street -	1142-300	2615-500	\$ 204.67
Central Maine Power	power @ 268 Court Street -	1142-300	2615-800	\$ 102.33
Constellation NewEnergy	energy charge @ 268 Court Street -	1142-300	2615-500	\$ 218.81
Constellation NewEnergy	energy charge @ 268 Court Street -	1142-300	2615-800	\$ 109.40
D & N Sales	case of hand soap	1142-300	2620-500	\$ 13.53
Dig Safe System, Inc.	monthly bill -	1142-300	2675-600	\$ 353.39
DirigoNet	domain fee - email spam -	1142-300	2675-800	\$ 25.00
Dube Gravel	gravel, stone, sand, trucking-Lake St sewer	1142-300	2105-910	\$ 12,922.00
Firesafe Equipment	Worthley Brook extinguisher tag	1142-300	2620-201	\$ 5.50
FirstLight(Oxford Networks)	telephone service	1142-300	2676-800	\$ 118.51
G&G Landscape	lawncare-pmt #4 of 5	1142-300	2675-100	\$ 1,207.00
Gilman Electric	pull EL	1142-300	2620-500	\$ 13.91
Gilman Electric	outlet circuits	1142-300	2620-500	\$ 101.60
Gilman Electric	dplx recepticles	1142-300	2620-500	\$ 12.45
Great American Financial	Konica Digital Copier - lease -	1142-300	2675-800	\$ 107.61
Hazelton, Sid	August mileage	1142-300	2675-500	\$ 175.00
Home Depot	Lake St-scored sqedg	1142-300	2105-910	\$ 96.00
Home Depot	spotlight, compact battery, duct tape -#35	1142-300	2650-123	\$ 112.88
Home Depot	Lake St-fittings	1142-300	2105-910	\$ 65.15
Home Depot	rubber mats-office	1142-300	2675-500	\$ 59.96
Home Depot	nozzles #35	1142-300	2650-123	\$ 64.94
Home Depot	jig saw blades, dim switch	1142-300	2620-500	\$ 8.78
Home Depot	cell phone cases	1142-300	2620-500	\$ 18.55
Home Depot	pliers, batteries	1142-300	2620-500	\$ 14.48
City of Lewiston	wages and benes - Dan Rodrigue - July	1142-300	2601-600	\$ 1,564.60
City of Lewiston	wages and benes - Dan Rodrigue - July	1142-300	2604-000	\$ 575.90
City of Lewiston	wages and benes - Dan Rodrigue - July	1142-300	2658-000	\$ 98.10
Maine State Retirement System	retirement contribution - health	1142-300	2604-000	\$ 353.38
Maine State Retirement System	retirement contribution - life	1142-300	2241-030	\$ 29.58
Maine Water Company	accounting services - Greg Leighton -	1142-300	2632-800	\$ 1,725.00
WB Mason	paper towels & multifod towels	1142-300	2620-500	\$ 30.99
WB Mason	pen refills	1142-300	2620-800	\$ 3.79
WB Mason	garbage bags & packing tape	1142-300	2620-500	\$ 63.99
WB Mason	Sue's desk	1142-300	2620-700	\$ 1,497.96
WB Mason	multifold & paper towels	1142-300	2620-500	\$ 27.99
Napa	#35 latex gloves	1142-300	2650-123	\$ 38.39
Napa	gloves, glass cleaner	1142-300	2620-500	\$ 115.84
Napa	#40 4 ft cord	1142-300	2650-125	\$ 15.67
Ness Oil	gas and diesel - tk #37	1142-300	2650-124	\$ 227.61
Ness Oil	gas and diesel - gas cans	1142-300	2620-500	\$ 13.74
Ness Oil	gas and diesel -Vac truck	1142-300	2650-123	\$ 718.82
Northern Data Systems	customer billing - August	1142-300	2675-700	\$ 876.95
Northern Data Systems	annual provider fee	1142-300	2675-700	\$ 4,320.00
Pine Tree Waste	bulk waste -	1142-300	2675-500	\$ 69.75
Pollardwater	curp tops, wrench tk#37	1142-300	2650-124	\$ 55.02
Reggie's	probar, chain, files	1142-300	2620-500	\$ 42.93
Schneider Electric	APC backup-UPS Bradmand PS	1142-300	2620-209	\$ 191.65
Spencer Paving	manholes on Hampshire	1142-300	2620-600	\$ 456.00
Spencer Paving	patch	1142-300	2620-600	\$ 114.00
Spiller's	green marking paint	1142-300	2620-600	\$ 41.04
Spiller's	safety vests	1142-300	2620-550	\$ 164.38
Spiller's	ink jet cartridges- engineering dept	1142-300	2620-500	\$ 171.86
Staples	back up battery-Scada	1142-300	2677-840	\$ 75.00
Staples	pencil sharpener	1142-300	2620-800	\$ 7.50
Super Shoes	Farris clothing allowance	1142-300	2604-000	\$ 22.49
Thayer Corp	contract bill	1142-300	2675-500	\$ 396.53
U.S. Cellular	cell phones - August	1142-300	2676-500	\$ 228.10
United Way	employee contributions	1142-300	2241-000	\$ 30.00
Unifirst Corp	rugs	1142-300	2675-800	\$ 71.42
Unitil	268 Court Street -	1142-300	2620-500	\$ 87.64
Wallingford	cut off saw	1142-300	2620-600	\$ 487.50

\$ 45,006.65

Auburn Sewer District Accounts Payable Check Register August 1, 2017 thru August 31, 2017
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5024	8/4/2017	7	Al's Auto & Truck Garage	7/24/2017	inspection Truck #40 (2016 Ford F350)	12.50
						<u>12.50</u>
5025	8/4/2017	7	Constellation NewEnergy, Inc.	7/13/2017	Merrow Rd power Accrued Power	58.22
5025	8/4/2017	7	Constellation NewEnergy, Inc.	7/13/2017	Merrow Rd power Accrued Power	28.85
5025	8/4/2017	7	Constellation NewEnergy, Inc.	7/13/2017	River Station power Accrued Power	318.88
5025	8/4/2017	7	Constellation NewEnergy, Inc.	7/14/2017	Moose Brook power Accrued Power	305.00
5025	8/4/2017	7	Constellation NewEnergy, Inc.	7/20/2017	Washington St Accrued Power	190.09
						<u>901.04</u>
5026	8/4/2017	7	Gagne & Sons	7/21/2017	latex gloves Truck #35 (2013 Vacuum Truck)	24.18
5026	8/4/2017	7	Gagne & Sons	7/27/2017	6" ring&mortar mix Supplies - Mains - Mnt	53.28
						<u>77.46</u>
5027	8/4/2017	7	Vantagepoint Transfer Agent-30	7/31/2017	July ICMA 457 Accrued Deferred Comp	1,533.75
						<u>1,533.75</u>
5028	8/4/2017	7	Vantagepoint Transfer Agent-10	7/31/2017	July ICMA 401 Employee Benefits	1,783.23
						<u>1,783.23</u>
5029	8/4/2017	7	Vantagepoint Transfer Agent-70	7/31/2017	July Roth IRA Accrued IRA/ICMA	159.44
						<u>159.44</u>
5030	8/4/2017	7	Layne Inliner, LLC	7/23/2017	Lining projects Lake St Main Re-Lining 2017	6,151.57
5030	8/4/2017	7	Layne Inliner, LLC	7/23/2017	Replace Main-Cook St-2017	71,182.39

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5030	8/4/2017	7	Layne Inliner, LLC	7/23/2017		10,545.54
					Replace Main-Eighth St-2017	
						<u>87,879.50</u>
5031	8/4/2017	7	Ted Berry Co., Inc.	7/31/2017		201,269.00
					Auburn Mall apts Pipe Burst-Auburn Mall Apts	
						<u>201,269.00</u>
5032	8/18/2017	8	November Ferracci	8/14/2017		20.32
					customer refund A/R - Customer Accts Rec	
						<u>20.32</u>
5033	8/18/2017	8	Andros. Registry Of Deeds	8/16/2017		88.00
					place/release liens Lien Release Fees	
						<u>88.00</u>
5034	8/18/2017	7	Constellation NewEnergy, Inc.	7/26/2017		123.02
					Bradman St power Accrued Power	
						<u>123.02</u>
5035	8/18/2017	8	Gagne & Sons	8/7/2017		53.12
					mortar mix Supplies - Mains - Mnt	
5035	8/18/2017	8	Gagne & Sons	8/7/2017		13.28
					mortar mix Supplies - Mains - Mnt	
5035	8/18/2017	8	Gagne & Sons	8/8/2017		45.28
					2" ring&mortar mix Supplies - Mains - Mnt	
5035	8/18/2017	8	Gagne & Sons	8/8/2017		19.92
					mortar mix Lake St Main Re-Lining 2017	
5035	8/18/2017	8	Gagne & Sons	8/8/2017		78.76
					2 " ring & conseal Supplies - Mains - Mnt	
						<u>210.36</u>
5036	8/18/2017	8	Gilman Electrical Supply	8/9/2017		136.00
					cplgs, nips, hubs Expense-Lew Jct Rd PS	
5036	8/18/2017	8	Gilman Electrical Supply	8/14/2017		318.53
					split connects, tape Expense-Lew Jct Rd PS	
5036	8/18/2017	8	Gilman Electrical Supply	8/15/2017		121.05
					conn, cplgs, ties Expense-Lew Jct Rd PS	
						<u>575.58</u>

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5037	8/18/2017	9	Group Dynamic, Inc.	8/14/2017	Sept ins deductible fee Employee Benefits	28.00
						<u>28.00</u>
5038	8/18/2017	9	Maine Municipal Emp.Hlth.	8/10/2017	Sept bill Employee Benefits	28.80
5038	8/18/2017	9	Maine Municipal Emp.Hlth.	8/10/2017	Accrued Life Insurance	86.40
5038	8/18/2017	9	Maine Municipal Emp.Hlth.	8/10/2017	Accrued IPP Withheld	233.60
5038	8/18/2017	9	Maine Municipal Emp.Hlth.	8/10/2017	Accrued Dental	596.90
						<u>945.70</u>
5039	8/18/2017	8	Mid-Maine Waste Action Corp.	8/8/2017	overise bulky waste Supplies - Mains - Mnt	44.20
						<u>44.20</u>
5040	8/18/2017	8	New England Truck Tire	8/10/2017	flat tire repair Truck #35 (2013 Vacuum Truck)	60.00
						<u>60.00</u>
5041	8/18/2017	8	Petro's Ace Hardware	8/7/2017	grass seed Lake St Main Re-Lining 2017	54.99
						<u>54.99</u>
5042	8/18/2017	7	E.J. Prescott, Inc.	7/18/2017	flex cplgs, pipe Inventory	715.30
5042	8/18/2017	7	E.J. Prescott, Inc.	7/26/2017	pvc pipe Inventory	306.43
						<u>1,021.73</u>
5043	8/18/2017	8	EIC, Inc. (Prompto)	8/15/2017	oil change Truck #37 (2015 GMC Sierra)	50.75
						<u>50.75</u>
5044	8/18/2017	8	Spencer Group	8/8/2017	mhs-Turner& Hampshire Supplies - Mains - Mnt	358.00
						<u>358.00</u>

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5045	8/18/2017	8	Superior Concrete	7/20/2017	super sealant, boot Replace Main-Cook St-2017	1,161.40
						<u>1,161.40</u>
5046	8/18/2017	7	UNITIL ME	7/27/2017	July gas Expense-Green Turtle PS	68.08
						<u>68.08</u>
5047	8/25/2017	8	Andros. Registry Of Deeds	8/24/2017	release 3 liens Lien Release Fees	66.00
						<u>66.00</u>
5048	8/25/2017	8	Auburn Water District	8/14/2017	July bills A/P - Due to AWD	45,104.90
						<u>45,104.90</u>
5049	8/25/2017	8	Chadwick-BaRoss	7/20/2017	excavator rent Lake St Main Re-Lining 2017	4,200.00
						<u>4,200.00</u>
5050	8/25/2017	8	Constellation NewEnergy, Inc.	8/9/2017	Lewiston Jct Accrued Power	51.05
5050	8/25/2017	8	Constellation NewEnergy, Inc.	8/9/2017	River Station Accrued Power	290.56
5050	8/25/2017	8	Constellation NewEnergy, Inc.	8/10/2017	Moose Brook Accrued Power	292.41
5050	8/25/2017	8	Constellation NewEnergy, Inc.	8/11/2017	Merrow Road Accrued Power	27.09
						<u>661.11</u>
5051	8/25/2017	8	Eastern Fire Services, Inc.	7/31/2017	calibrate dust monitor Equipment Maintenance	115.00
						<u>115.00</u>
5052	8/25/2017	8	Gagne & Sons	8/15/2017	concrete mix Supplies - Mains - Mnt	11.80
						<u>11.80</u>
5053	8/25/2017	8	K. L. Jack & Co., Inc.	8/18/2017	erdge anchor Expense-Lew Jct Rd PS	74.76
						<u>74.76</u>

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5054	8/25/2017	8	L.A.W.P.C.A.	8/1/2017	Aug billing LAWPCA	88,348.20
5054	8/25/2017	8	L.A.W.P.C.A.	7/31/2017	3 vactor loads LAWPCA	555.00
						<u>88,903.20</u>
5055	8/25/2017	8	Petro's Ace Hardware	8/17/2017	calcium flake Lake St Main Re-Lining 2017	137.94
						<u>137.94</u>
5056	8/25/2017	8	Water Environment Federation	8/21/2017	membership dues Misc Expense-Buildings	185.00
						<u>185.00</u>
5057	8/29/2017	8	Vantagepoint Transfer Agent-10	7/31/2017	reissue July ck Employee Benefits	1,783.23
						<u>1,783.23</u>
<u>Grand Total</u>						<u>439,668.99</u>

Lewiston - Auburn Water Pollution Control Authority												
Monthly Cost Apportionment Summary												
Cost Apportionment Summary - First Half of 2017												
Month	Lewiston Sewer Division Initial %	Lewiston Sewer Division Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Op Data %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$	
January	60.00%	\$147,247.07	64.46%	\$158,192.43	(\$10,945.37)	0.0	40.00%	\$98,164.71	35.54%	\$87,219.35	\$10,945.37	0.0
February	60.00%	\$147,247.07	64.88%	\$159,223.16	(\$11,976.09)	0.0	40.00%	\$98,164.71	35.12%	\$86,188.62	\$11,976.09	0.0
March	60.00%	\$147,247.07	64.71%	\$158,805.96	(\$11,558.89)	0.0	40.00%	\$98,164.71	35.29%	\$86,605.82	\$11,558.89	0.0
April	64.00%	\$157,063.54	60.67%	\$148,891.33	\$8,172.21	0.0	36.00%	\$88,348.24	39.33%	\$96,520.45	(\$8,172.21)	0.0
May	64.00%	\$157,063.54	61.81%	\$151,689.02	\$5,374.52	0.0	36.00%	\$88,348.24	38.19%	\$93,722.76	(\$5,374.52)	0.0
June	64.00%	\$157,063.54	60.87%	\$149,382.15	\$7,681.39	0.0	36.00%	\$88,348.24	39.13%	\$96,029.63	(\$7,681.39)	0.0
Six Month Adjustment			62.90%		(\$13,252.24)				37.10%		\$13,252.24	0.0
Cost Apportionment Summary - Second Half of 2017												
Month	Lewiston Sewer Division Initial %	Lewiston Sewer Division Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Op Data %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$	
July	64.00%	\$157,063.54	61.32%	\$150,486.50	\$6,577.04	0.0	36.00%	\$88,348.24	38.68%	\$94,925.28	(\$6,577.04)	0.0
August	64.00%	\$157,063.54	61.89%	\$151,885.35	\$5,178.19	0.0	36.00%	\$88,348.24	38.11%	\$93,526.43	(\$5,178.19)	0.0
September	64.00%	\$157,063.54	61.11%	\$149,971.14	\$7,092.40	0.0	36.00%	\$88,348.24	38.89%	\$95,440.64	(\$7,092.40)	0.0
October	59.00%	\$144,792.95	63.45%	\$155,713.77	(\$10,920.82)	0.0	41.00%	\$100,618.83	36.55%	\$89,698.01	\$10,920.82	0.0
November	59.00%	\$144,792.95	65.96%	\$161,873.61	(\$17,080.66)	0.0	41.00%	\$100,618.83	34.04%	\$83,538.17	\$17,080.66	0.0
December	59.00%	\$144,792.95	62.94%	\$154,462.17	(\$9,669.22)	0.0	41.00%	\$100,618.83	37.06%	\$90,949.61	\$9,669.22	0.0
Six Month Total Adj			62.78%		(\$18,823.08)				37.22%		\$18,823.08	0.0
Average to date			62.58%						37.42%			0.0
Adjustments to date					(\$1,497.01)						\$1,497.01	0.0
Average / Adjustments year end			62.84%		(\$32,075.32)				37.16%		\$32,075.32	0.0

Note: figures in larger font are current (2017) data, figures in smaller italicized font are last years (2016) data shown here for comparison purposes. Data in parentheses and in red are negative numbers

AUBURN SEWERAGE DISTRICT

MONTHLY ACTIVITY REPORT

August , 2017

MAINS

Location	Ck'd	Comments	OK	Plug	Maint.	Misc.	New
Lake Street	404	Sewer Main replacement					1
Russel Ave	10	Clean main			1		
Hillside In	16	cleaned mains			1		
Hildreth/Allen Ave	16	Clean Mains			1		
Pleasant Street	1	Loam and seed from sewer service			1		
Harvard Street	16	Cleaned mains			1		
Huston Street	16	cleaned mains			1		
Bobbin Mills/Fox Run	16	Cleaned Mains			1		
Butter Cup/ Patten Street	16	Cleaned Mains			1		
Barton Ave	4	Cleaned Mains			1		
Turner, Court	44	Clean mains, Night Work			1		
Buns/Benjamin Street	32	Cleaned mains, Night Work			1		
Gillander	12	Cleaned mains			1		
Minot Ave.	4	locate end of main			1		
Western Prom & Beacon Ave	16	Cleaned mains			1		
Gamage Ave	20	Cleaned Main, excessive roots			1		
Monthly Totals	643		0	0	15	0	1
2016 Monthly Totals	13		0	0	9	3	1
YTD Totals	89		11	5	63	2	8
2016 YTD Totals			17	6	55	9	10

MANHOLES

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
Turner @ Troy	1	broken frame				1	
Hampshire Street	1	Raise sewer manholes for paving				5	
177 Turner	1	emergency repair				1	
Merrill Street	1	Clean structures, debris			1		
Allen Ave	1	reform invert in structure			1		
Rodman Rd	1	locate buried manhole			1		
Manley Rd	1	Repaired invert in MH			1		
Center St	1	Cold patch manholes			1		
Houston, Hill, Gosnold	1	Replace /install manholes			4		
Terrace rd.	1	locate manhole					
Monthly Totals	10		0	0	9	7	0
2016 Monthly Totals	18		3	0	4	11	0
YTD Totals	64		6	2	17	17	22
2016 YTD Totals	59		12	0	20	26	1

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
78 Broad	1	Investigate sink hole, service issue				1
88 Lake Street	1	Service failure				1
Hampshire Street	1	locate sewer service				
Monthly Totals	3		0	0	0	2
2016 Monthly Totals	4		2	0	1	1
YTD Totals	30		1	5	2	22
2016 YTD Totals	2		3	18	2	9

LIFT STATIONS

Location	No.	Comments
System inspections	1	bi-monthly inspections
Lewiston Junction	1	Replace control panel
Miller Street CSO	1	Inspected station, looking for source of odors
Station inspections	2	all stations
Evergreen	1	power failure
Monthly Totals	6	
2016 Monthly Totals	11	
YTD Totals	49	
2016 YTD Totals	99	

OVERFLOWS

Item	Comments
Monthly Totals	
2016 Totals	11
YTD Totals	

WEATHER*

Month	Precipitation				Temperature				
	Snowfall (in.)	Total (in)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	7.7	2.05		3.16	11	35	17	26	8
February	49.8	3.63		3.04	8	37	16	27	6
March	20.2	2.27		4.14	10	35	17	26	-4
April	6.0	3.99		4.1	12	56	36	46	3
May	0.0	4.88		3.69	15	62	44	53	-2
June	0.0	1.56		3.96	12	75	52	64	-2
July	0.0	1.41		3.52	6	79	57	68	-2
August	0.0	1.56		3.01	6	77	53	65	-3
September									
October									
November									
December									
YTD Totals	83.70	21.35							
2016 YTD Totals	89.10	21.79							

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	46	20	0	0	0	0	0	4	21	0	1	1
February	34	6	0	0	0	0	1	1	21	5	0	0
March	47	22	0	0	0	0	1	13	6	1	0	4
April	121	67	2	26	0	0	1	2	4	4	11	4
May	141	95	0	1	0	0	0	6	30	0	8	1
June	122	65	1	28	0	0	1	5	12	2	7	1
July	149	51	1	66	0	0	0	8	13	1	8	1
August	182	59	6	38	0	0	0	4	19	3	51	2
September												
October												
November												
December												
YTD Totals	842	385	10	159	0	0	4	43	126	16	86	14
2016 Totals	805	421	24	121	1	1	5	69	97	16	47	3

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2			1	0	0	1	0	0	0	0
Water District	1	0	0	1		0	0	0	0	0	0
Monthly Totals	7			2			1				
2016 Monthly Totals	3	0	0	0	0	1	2	0	0	0	0
YTD Totals	32	0	1	13	3	5	6	3	0	0	1
2016 YTD Totals	47	2	2	5	2	9	16	8	1	0	2

OTHER ACTIVITIES

1. Worked to prep Gilander, Gamage, western Prom and Kennedy for re-lining, Ted Berry
2. Painted Washington Street Pump Station
3. replace suction hose on Vector
4. ordered plates for manholes on Cook Street
- 5.