

November 21, 2017

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, November 21, 2017 at 4:00pm.

Members present: Robert Cavanagh, Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (President) Stephen Ness, Charles Sheehan (Treasurer) and Andrew Titus (Mayor's Representative). Also present: Sid Hazelton, Superintendent and Mike Broadbent, Assistant Superintendent and Greg Leighton (Maine Water Company), Finance Manager.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was voted: **To approve the minutes of the Regular Meeting of October 17, 2017.**

**FINANCIAL REPORT-** Sewer revenues continue to be below budget by \$89,000 overall.

#### **RATIFY PAYMENT OF BILLS**

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was unanimously voted: **To ratify the payment of bills in the amount of \$238,639.95 as shown on the printout dated October 1, 2017- October 31, 2017.**

**OPEN SESSION** – As no one from the public was in attendance, the Open Session was closed.

**ACTIVITY REPORT** –Layne Inliner started up again in November and will be wrapping up sewer liner work on Gillander Ave. and Gamage Ave. in December. A base pavement was applied on Cook St. and Hampshire St. There was a sewer backup at 20 Charles St. The house was vacant and we were not able to dye test to be sure they were re-connected. We reimbursed the owner for the cleanup.

The rain and wind storm of October 30<sup>th</sup> resulted in loss of power at the sewer pump stations. We spent a lot of hours moving from station to station with generators to keep the sewerage flowing.

#### **NEW BUSINESS**

##### **2018 DRAFT BUDGET-Review**

Public Catch Basins – We will no longer bill the City of Auburn. If we should find any issues we can then bill the City for remediation. Trustee Joseph DeFilipp suggested we write a letter to the City to let them know that we will not be billing them the \$12,500 next year.

Payroll – The District is now fully staffed. Social Security will have a 2% COLA increase in 2018. The District has used the SSI index as a guide for our proposed COLA increases.

IPP – No increase

Dental – 3% increase at no cost to the District.

**OLD BUSINESS**

**911 COMMUNICATIONS TOWER UPDATE** - The Lease has been signed. They are hoping to begin construction this Fall.

**AUDITOR** –We received four proposals.

On motion of Joseph DeFilipp, seconded by Charles Sheehan, it was unanimously voted: **To award the bid for auditing services to RHR of Buxton, Maine for the next three years.**

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

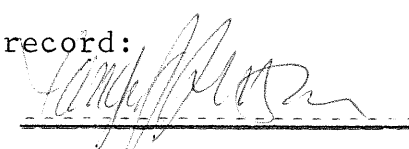
Respectfully submitted,

*Diane Drinkwater*

Diane Drinkwater

Approved: December 19, 2017

A true record:

Attest: 

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Clerk