

April 17, 2018

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, April 17, 2018 at 4:00pm.

Members present: Robert Cavanagh, Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (President) Stephen Ness and Charles Sheehan. Also present: Sid Hazelton, Superintendent, Mike Broadbent, Assistant Superintendent. And Greg Leighton (Maine Water Company), Finance Manager.

Absent: Andrew Titus

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To approve the minutes of the Regular Meeting of March 20, 2018.**

FINANCIAL REPORT – Revenues are on track.. The shared bond debt with the City is to be billed in April. The District has \$1.5 million cash on hand. Payments for the new excavator do not begin until 2019.

The DEP expects to see the CSO #5 Festival Plaza closed by December, 2022.

EOS ARROW – The current GPS unit is hard to navigate. It is too involved with too many steps to operate. We have found a unit that is more user friendly with a simple drop down menu.. It pulls points directly to the GIS and is very accurate. We have been renting a unit for the last three weeks. The unit operates with cell phones or tablets. The rental fees can be applied towards the \$7400 purchase price. The long term goal is to have everything on GPS: service boxes, gate boxes, etc. We will not be purchasing a new vacuum unit and could use those funds to purchase the unit and split the cost with the Water District.

On motion of Charles Sheehan, seconded by Joseph DeFilipp, it was unanimously voted: **To purchase the EOS GPS Unit.**

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was unanimously voted: **To ratify the payment of bills in the amount of \$353,130.98 as shown on the printout dated March 1, 2018- March 31, 2018.**

OPEN SESSION – As no one from the public was in attendance, the Open Session was closed.

ACTIVITY REPORT – The crew has another 4,000' of pipe to install at the airport. The vacor truck is out and rolling. This has been a good winter in that we received few calls concerning manholes having been hit by APW while plowing.

NEW BUSINESS

PROJECT UPDATE - At the very least there are two catch basins tied into the sewer at Allain Park. Longchamps & Sons will be installing a new drainage line. We are assessing the condition of Seventh St. to see if it could be re-lined.. We will be going out to bid for the Lewiston Junction portion of the Airport Project. There are several streets that will need manhole covers to be replaced or raised.

LAWPCA COMPOST FACILITY NOTICE OF VIOLATION – This violation is for the issue with the BIO filter liner which we thought had been resolved. The DEP would like operation at the compost facility to be suspended until the source of the nitrate that is contaminating the groundwater is found. A shutdown will displace three employees. LAWPCA is seeking legal counsel. We have requested meetings with the DEP to attempt to reach a resolution.

VEHICLE MAINTENANCE – Superintendent Hazelton told the Trustees that the District is looking for a proposal from Rowe Ford for the maintenance of our fleet. We would like to see a plan for each vehicle with a focus on scheduled maintenance.

TOUCH A TRUCK EVENT - Saturday, May 5th , 10-2 at CMCC

LAWPCA APPORTIONMENT & FINANCIALS – The apportionment is very close to the percentage we set of 62%/ Lewiston / 38%. Auburn.

EMAIL/INTERNET SERVICE – We need to change our email and internet service necessitated by changes being made by the City of Auburn. This change will improve the reliability of our service. The City is moving towards a Cloud based system. We would like to have our own Cloud based system. First Light, previously Oxford Networks, is the best at about \$190/month.

OLD BUSINESS

EMPLOYEE BENEFITS COMMITTEE – The next meeting is scheduled for May 7th. Don Tyler presented a Proposal at a cost of \$6200.00 for the Salary Survey.

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To accept the \$6200 Salary Survey Proposal submitted by Don Tyler.**

NEW BILL FORMAT –The new format will start with the July bills. It will be posted on our website and facebook page. A suggestion was made to highlight the amount due.

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DEMOLITION OF 17 SOUTH GOFF STREET - Washburn & Sons is scheduled to begin the week of April 16th.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

Diane Drinkwater

Approved: May 15, 2018

A true record:

Attest: _____

[Signature]
Clerk

