

March 20, 2018

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, March 20, 2018 at 4:00pm.

Members present: Robert Cavanagh, Raymond Fortier, Heidi McCarthy (President) Stephen Ness and Charles Sheehan. Also present: Sid Hazelton, Superintendent and Mike Broadbent, Assistant Superintendent.

Absent: Andrew Titus, Joseph DeFilipp and Greg Leighton

On motion of Charles Sheehan, seconded by Robert Cavanagh, it was unanimously voted: **To approve the minutes of the Regular Meeting of February 20, 2018.**

FINANCIAL REPORT –Superintendent Hazelton reviewed the financial report. The District has \$1.6 million cash on hand.

RATIFY PAYMENT OF BILLS

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To ratify the payment of bills in the amount of \$158,082.00 as shown on the printout dated February 1, 2018- February 28, 2018.**

Superintendent Hazelton showed the Trustees the District's new water & sewer bill format being designed which will provide the customer with more information and which will be easier to read. The final version will be available at the next Trustee meeting. It will then be posted on our website and Facebook page. A note will appear on the customer's current bill to let them know of the new bill format that will be coming soon.

OPEN SESSION – K. C Geiger, Auburn Water District Trustee was in attendance.

ACTIVITY REPORT – Ted Berry has videoed the lines on Minot Ave., Seventh St., Gill St. and Fulton St. PLC upgrades are in progress. We have had some safety training.

NEW BUSINESS

PROJECT UPDATES - The crew has installed 1,000' of pipe at the airport. We had to stop because of the mud situation. The bad winter has hindered our progress on this project.

The pipe on Minot Avenue is in good shape. Seventh St. has significant problems, a lot of root intrusion.

The flow sharks and flow totes have produced little data due to the lack of events. We plan to keep chasing the system. It appears that there are five catch basins tied into the sewer at Allain Park. We are working with Auburn Public Works to get them separated. We will check when the snow disappears. We are seeking proposals from engineering firms to assist us in putting the CSO Master Plan Report together. It will be more of an expense for Lewiston as they still have a lot of CSO work to complete.

ELECTION OF OFFICERS –

On motion of Robert Cavanagh, seconded by Raymond Fortier, it was voted : **To nominate Heidi McCarthy as President.**

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was voted : **To nominate Stephen Ness as Treasurer.**

On motion of Robert Cavanagh, seconded by Stephen Ness, it was voted: **To nominate RHR Smith as the Auditor.**

On motion of Charles Sheehan, seconded by Stephen Ness, it was voted: **To nominate Tanya Johnson as Clerk.**

On motion of Raymond Fortier, seconded by Robert Cavanagh, it was voted; **To nominate Sid Hazelton as Superintendent.**

All Trustees were in favor of the above nominated slate of officers.

LAWPCA APPORTIONMENT & FINANCIALS – The flows are trending close to the percentages that were set (38% Auburn and 62% Lewiston) . We will monitor closely in the coming months and adjust the percentages if necessary. The goal is to be as close to zero as possible.

OLD BUSINESS

EMPLOYEE BENEFITS COMMITTEE – Don Tyler was present at the last meeting. He will submit a proposal for a Salary and Step Scale Survey and possibly offer a comparison with the private sector. Rachel from Cross Insurance will be asked to come and talk to the committee about health plan options. The next meeting is scheduled for April 2nd.

VIDEO RECORDING EQUIPMENT - The Water Trustees expressed an interest in video recording the Trustee meetings. We need the right type of equipment. We received two quotes. Trustees Robert Cavanagh and Charles Sheehan did not see the need to video record the meetings. Superintendent Hazelton was in agreement with them but said that he would do whatever the Trustees recommended. The minutes are available on our website. It was agreed to re-visit the need to video record the meetings if anyone expresses an interest in doing so.

DEMOLITION OF 17 SOUTH GOFF STREET - The asbestos has been removed. Set backs will not be an issue. The demolition permit is in place. The Fire Department used the building for rescue training. The District receive three proposals for the demolition with Washburn & Son LLC being the low bidder at \$30,000. Superintendent Hazelton is not comfortable with our crews doing the demolition because of the complicating factors such as the power lines and liability issues.

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To award the demolition proposal to Washburn & Son LLC.**

PLATE COMPACTOR – The District received three quotes for a plate compactor. The one quoted by Jordan Equipment is similar to the one we have, is within our budget and will meet our needs. We will purchase this unit at the quoted price of \$4950.

OTHER BUSINESS – The Broken Gavel held a couple of auctions and a salvage company took a few things which brought in about \$1800. The District salvaged about \$2000 in copper.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,




Diane Drinkwater

Approved: April 17, 2018

A true record:

Attest: _____


Clerk

