

Office of

AUBURN WATER DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Water District will be held at the office of the Auburn Water District, 268 Court Street, on **Wednesday, March 21, 2018 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of February 21, 2018.
2. Financial Report Update - *Greg Leighton*.
3. Ratify Payment of Bills
4. Open session
5. Activity Report - Mike Broadbent
6. New Business
 - Election of Officers
 - Water Quality Update
 - Project Update
 - Purchase of Construction Signage
 - Video Recording Equipment
 - Demolition of 17 South Goff Street
7. Old Business
 - Employee Benefits Committee
 - Taylor Pond Engineering Study
 - Pesticide Discharge Management Permit Renewal
8. Executive Session per 1 M.R.S.A. § 405 (6) (D) to discuss personnel issue
9. Adjourn Regular Meeting.

Upcoming: Water Trustee Meeting, April 18, 2018 4:00PM

Employee Benefits Committee Meeting, Monday March 19, 2018 at 4:30PM

Memo

To: Water & Sewerage District Trustees
From: Sid Hazelton, P.E., Superintendent
CC: Files
Date: 3/15/2018
Re: Discussion of March Agenda Items

Water Trustees

Financial Report Highlights

Water sales have corrected through February and are now slightly under budget as expected due to spread of budget versus usage. Other revenue variances are due to timing of jobbing activity and quarterly billings to Lewiston. Payroll is over on the expense line due to no capital labor being spent yet this year due to the severe winter conditions and focus on sewer projects. Cash is up over \$1.2 million with debt payments coming due by April 1st.

Water Quality Update

All water data is trending normally for this time of year. Sampling is limited due to the time of the year.

Project Updates

Our hydraulic model has been completed by Wright/Pierce Engineers, and we have received the 50/50 grant reimbursement (\$12,500) from the Maine Drinking Water Program.

We are in the planning phase of the Minot Avenue Water Main Replacement Project, and will review our progress at the meeting.

Taylor Pond Engineering Study

We have received three Engineering proposals to provide a construction cost estimate to upgrade the Taylor Pond Seasonal Water System to a year-round system. The proposals will be evaluated by us and City Engineer Tony Beaulieu. We anticipate awarding the project shortly.

Pesticide Discharge Management Permit Update

We received the draft permit on February 28. Barring any public opposition, the new permit will be effective for another five years on March 28.

Purchase of Construction Signage

To gear up for the Minot Avenue Water Main Replacement Project we need to purchase additional signage and cones. We plan to purchase these materials through the project. A quote for the materials is included in the packet. We have purchased all signs from Spillers to be consistent with the sign style and bases.

Executive Session

There will be an executive session to discuss personnel issues.

Sewer Trustees

Financial Report Highlights

Sewer consumption is down 5.5% from prior year but revenue is up \$3k over budget due to timing and spread. Shared debt costs with the City will be billed in April. Labor dollars are being charged to the airport sewer line project and less has been allocated from water and Lewiston. All other expense items appear to be simple timing items through two months. Cash remains above \$1 million. Debt payments will begin to go out in March.

Project Update

Trustees will be updated on project planning for 2018

Cost Apportionment

As you can see from the enclosed report, flows are trending very closely to the percentage we set. We will keep an eye on the percentage in the coming months and adjust if necessary. The goal is to have the apportionment balance as close to zero as possible.

Plate Compactor

We solicited three quotes for a plate compactor, and are recommending that we purchase the unit from Jordan equipment for \$4950.00

Both Boards

Election of Officers

March is the month for election of officers for both Boards. The assignment of President, Treasurer, Auditor, Clerk, Superintendent, and Water Trustee assignment to the LAWPC will occur at this meeting.

Employee Benefits Committee

The Committee met on Thursday March 1, Don Tyler from Human Resource Associates was in attendance, and presented information on performing salary surveys. He will give us a three-tiered proposal for updating our salary survey.

The Committee also met on Monday March 5. Health insurance was the main topic, and we agreed to arrange for Rachel Girouard from Cross Insurance to attend a future meeting to help us gain a better understanding on industry trends.

Video Recording Equipment

There has been a recent inquiry into video recording Trustee meetings and making them available on Great Falls TV. Included in the packet are two quotes for video cameras. I will be looking for guidance from both boards on this issue.

Demolition of 17 South Goff Street

All asbestos has been removed, and we will obtain our demolition permit shortly. We are prepared to award the demolition bid.

February 21, 2018

The regular monthly meeting of the Trustees of the Auburn Water District was held at the office of the Auburn Water District, 268 Court Street, on Wednesday February 21, 2018 at 4:00pm.

Members present: Robert Cavanagh, Preston Chapman, Tizz Crowley (Treasurer) and K. C. Geiger (President) and Mary Sylvester Also present : Michael Broadbent, Assistant Superintendent and Greg Leighton of Maine Water Company (Finance Manager).

Absent: Dan Bilodeau

On motion of Preston Chapman, seconded by Tizz Crowley, it was unanimously voted: **To accept the minutes of the Regular Meeting of January 24, 2018.**

FINANCIAL REPORT UPDATE – Revenues are \$6200 over budget and expenses are \$29,000 over budget. The Bond variance is timing. Mr. Titus requested a month to month comparison report. It will be discussed further in the Fall. The District has \$982,000 cash on hand.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Tizz Crowley, it was unanimously voted: **To ratify the payment of bills in the amount of \$261,981.67 as shown on the printout dated January 1, 2018– January 31, 2018.**

Tizz Crowley would like to see the subject related to the legal expenses. She also asked if we could pay Dirigo Net for the year with one check rather than issue monthly checks.

OPEN SESSION - Joan Macri of 42 Waterview was in attendance as was Tanya Johnson, Office Manager.

TAYLOR POND ENGINEERING STUDY

Joan Macri was present to ask the board to consider allocating \$3000 towards the Engineering Study regarding year round water in the Waterview Dr. section of Taylor Pond. Peter Crichton, City Manager, agreed to invest in the Study. Mary Sylvester was supportive of the idea. Tizz Crowley felt that we could be going down a dangerous path. Mr. Titus looked for reassurance that the Study is being done only to determine the cost of this project and does not commit us to do the work.

On motion of Mary Sylvester, seconded by Charles Sheehan it was voted: **To fund the Study at 1/3 the cost not to exceed \$3000.**

ACTIVITY REPORT- The cold weather at the end of December resulted in some water main breaks. A leak at Maple Point took 20 hours to repair. Mutual Aid came into play when we helped Lisbon thaw out a frozen line. Cleaning around the hydrants after a snow storm is a priority. A plow is used to make the hydrant accessible and a second person will shovel around the hydrant.

NEW BUSINESS

WATER QUALITY UPDATE – We are entering Phase II of the Townsend Brook Phosphorous Study Project. A \$10,000 Source Water Protection Grant from the Drinking Water Program will enable us to analyze sediment samples and schedule another drone fly-over of the watershed.

AG ZONE STUDY – Trustee Mary Sylvester will send out a copy of the documents showing the results of the Study. It is essential that we recognize that the Watershed requires continued protection. If development standards are relaxed around the lake it would jeopardize our waiver of filtration.

MOWING BID – We received 4 proposals with Goodscapes Lawn Care and Landscaping being the low bidder. The Sewer Trustees voted to award the bid to Goodscapes after checking with Parks & Rec to see if they would be interested in doing the mowing for us. Mike Broadbent called them. They actually sub out a lot of their mowing. It was suggested that we go out to bid with them in the future to possibly get a better price.

On motion of Preston Chapman, seconded by Tizz Crowley, it was voted: **To award the mowing bid to Goodscapes Lawn Care and Landscaping.** Mr. Titus opposed.

PURCHASE OF IMPACT HAMMER – Travis Leavitt recommended the first hammer option, Allied Rammer BR1655 at a cost of \$29,900. The District is currently renting the hammer and the rental cost would be credited against the purchase price. Mr. Titus was curious as to the payback if we purchase the hammer.

On motion of Preston Chapman, seconded by Robert Cavanagh, it was unanimously voted: **To purchase the 2017 Allied Rammer BR 1655 from Chadwick-Baross.**

PROJECT UPDATE - We are in the planning phase in looking to upsize 4400' of 8" pipe to 12" pipe on Minot Avenue from Fairview Ave. to Court St. This is part of an MDOT mill and fill project. We are looking at hiring Longchamps & Sons to do some of the work to keep the project flowing to meet the July 30th deadline.

We will be upgrading the Fluoride Room as a result of the Grant received from NACCHO, National Association of County and City Health Officials.

TRUSTEE APPOINTMENT – Dan Bilodeau and K C Geiger have been recommended to the Council for watershed appointment.

OLD BUSINESS

EMPLOYEE BENEFITS COMMITTEE – The first meeting was held February 12th. The Trustees will be updated every month on the committee's progress.

PESTICIDE DISCHARGE MANAGEMENT PERMIT RENEWAL – The 5-year Permit is up for renewal. Letters were sent to the abutters and an article was published in the newspaper.

EXECUTIVE SESSION PER 1 M.R.S.A § 405 (6) (D) TO DISCUSS A PERSONNEL ISSUE.

On motion of Robert Cavanagh, seconded by Preston Chapman, it was unanimously voted: **To move into Executive Session to discuss a personnel issue.**

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To come out of Executive Session.**

February 21, 2018

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EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (E) TO DISCUSS LITIGATION ISSUES.

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To move into Executive Session per 1 M.R.S.A. 405 (6) E to discuss Litigation Issues.**

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To come out of Executive Session**

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

**AUBURN WATER DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
TWO MONTHS ENDED FEBRUARY 28, 2018**

	February	2018	Y-T-D FEBRUARY 2018		
	YTD - 2017	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Water Sales	\$351,200	\$2,538,868	\$420,083	\$423,145	(\$3,062)
Rent income	11,037	62,220	10,371	10,370	1
Interest Income	1,292	8,119	1,516	1,353	163
Mdse. & Jobbing - NET	1,768	33,166	1,105	5,528	(4,423)
Hydrant Rental	101,916	659,660	109,944	109,943	0
Private Fire Prot.	51,252	372,000	62,220	62,000	220
Misc. Op. Revenue	12,424	103,453	11,534	17,242	(5,708)
TOTAL REVENUES	530,889	3,777,486	616,772	629,581	(12,809)
			16.33%	16.67%	< Standard
<u>EXPENSES:</u>					
Payroll	140,682	769,260	148,117	128,210	19,907
Treatment:					
UV Treatment Plant	62,199	271,899	37,813	45,317	(7,504)
Chloramine Facility	915	4,646	1,769	774	995
Laboratory	5,547	50,000	2,910	8,333	(5,423)
Trans & Dist Maint:					
Maint of Mains	7,795	51,300	6,199	8,550	(2,351)
Dist System	20,833	100,956	20,970	16,826	4,144
Other	2,713	29,339	2,562	4,890	(2,328)
Administration:					
Employee Benefits	55,367	442,567	74,458	73,761	696
Legal & Accounting	5,420	39,850	5,993	6,642	(648)
Customer Billing	3,131	24,900	5,230	4,150	1,080
Insurances	18,473	63,150	15,198	10,525	4,673
Other	8,846	52,891	9,229	8,815	414
Vehicles	12,693	80,832	22,637	13,472	9,165
Gull Management	14,420	86,520	14,420	14,420	0
Lake Auburn Watershed	19,259	100,000	15,486	16,667	(1,181)
SUB-TOTAL	378,293	2,168,110	382,991	361,352	21,639
			17.66%	16.67%	< Standard
Interest	26,983	152,292	24,867	25,382	(515)
TOTAL EXPENSES	405,276	2,320,402	407,857	386,734	21,124
Bonds - Principal Payments	0	802,214	0	133,702	(133,702)
SURPLUS FROM OPERATIONS	125,613	654,870	208,915	109,145	99,770

**AUBURN WATER DISTRICT
BALANCE SHEET
PERIOD ENDING - FEBRUARY 28, 2018**

	<u>2/28/2018</u>	<u>12/31/2017</u>	<u>2/28/2018</u>	<u>12/31/2017</u>
Property, Plant and Equipment:				
Plant in Service	36,084,818.26	36,019,729.19	12,678,889.99	11,821,385.37
Less: Accumulated Depreciation	<u>(11,329,333.58)</u>	<u>(11,034,546.32)</u>	<u>156,639.62</u>	<u>847,792.73</u>
	24,755,484.68	24,985,182.87	12,835,529.61	12,669,178.10
Construction Work in Progress	91,544.62	84,164.25		
Net Utility Plant	24,847,029.30	25,069,347.12	7,323,676.72	7,323,676.72
			<u>20,159,206.33</u>	<u>19,992,854.82</u>
Current Assets:				
Cash & Working Funds	1,261,057.01	909,383.47		
Temporary Cash Investments	13,176.21	13,175.99	112,579.38	53,605.24
Accounts Receivable - Net	424,926.84	451,117.15	11,956.29	11,706.29
Prepayments	20,685.00	10,445.50	54,017.61	29,150.85
Inventory	179,877.83	164,183.92	79,447.79	75,739.40
Total Current Assets	<u>1,899,722.89</u>	<u>1,548,306.03</u>	<u>258,001.07</u>	<u>170,201.78</u>
Deferred Debits:				
Unamortized Debt Issuance	57,915.99	59,297.01	0.00	0.00
Other Deferred Debits	66,600.57	68,226.57	26,397.11	26,397.11
Total Deferred Debits	<u>124,516.56</u>	<u>127,523.58</u>	6,427,664.24	6,555,723.02
Total Assets	<u>26,871,268.75</u>	<u>26,745,176.73</u>	<u>26,871,268.75</u>	<u>26,745,176.73</u>
Capitalization:				
Retained Earnings				
Current Year Earnings				
Bonds				
Total Capitalization				
Current Liabilities:				
Accounts Payable				
Customer Deposits				
Accrued Interest				
Miscellaneous Liabilities				
Total Current Liabilities				
Other Deferred Credits				
Operating Reserves				
Contributions in Aid				
Total Equity Capital and Liabilities				

AUBURN WATER - FINANCIAL INFORMATION

Water Revenue - Metered Sales - Versus Prior Year						
Month	2018	2017	MTD Change	%	YTD Change	%
January	\$221,998.69	\$186,975.60	\$35,023.09	18.73%	\$35,023.09	18.73%
February	\$198,084.16	\$164,224.63	\$33,859.53	20.62%	\$68,882.62	19.61%
March	\$0.00	\$0.00	\$0.00	#DIV/0!	\$68,882.62	19.61%
April	\$0.00	\$0.00	\$0.00	#DIV/0!	\$68,882.62	19.61%
May	\$0.00	\$0.00	\$0.00	#DIV/0!	\$68,882.62	19.61%
June	\$0.00	\$0.00	\$0.00	#DIV/0!	\$68,882.62	19.61%
July	\$0.00	\$0.00	\$0.00	#DIV/0!	\$68,882.62	19.61%
August	\$0.00	\$0.00	\$0.00	#DIV/0!	\$68,882.62	19.61%
September	\$0.00	\$0.00	\$0.00	#DIV/0!	\$68,882.62	19.61%
October	\$0.00	\$0.00	\$0.00	#DIV/0!	\$68,882.62	19.61%
November	\$0.00	\$0.00	\$0.00	#DIV/0!	\$68,882.62	19.61%
December	\$0.00	\$0.00	\$0.00	#DIV/0!	\$68,882.62	19.61%
Rate Increase 3-1-17, 16%	\$420,082.85	\$351,200.23				

Water Revenue - Metered Sales - Versus Budget						
Month	2018	BUDGET	MTD Change	%	YTD Change	%
January	\$221,998.69	\$211,572.33	\$10,426.36	4.93%	\$10,426.36	4.93%
February	\$198,084.16	\$211,572.33	(\$13,488.17)	-6.38%	(\$3,061.81)	-0.72%
March	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$3,061.81)	-0.72%
April	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$3,061.81)	-0.72%
May	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$3,061.81)	-0.72%
June	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$3,061.81)	-0.72%
July	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$3,061.81)	-0.72%
August	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$3,061.81)	-0.72%
September	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$3,061.81)	-0.72%
October	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$3,061.81)	-0.72%
November	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$3,061.81)	-0.72%
December	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$3,061.81)	-0.72%
	\$420,082.85	\$423,144.86				

Water Gallons Sold - Metered						
Month	2018	2017	MTD Change	%	YTD Change	%
January	50,546,848	52,783,323	(2,236,475)	-4.24%	(2,236,475)	-4.24%
February	48,641,692	49,446,540	(804,848)	-1.63%	(3,041,323)	-2.97%
March	0	0	0	#DIV/0!	(3,041,323)	-2.97%
April	0	0	0	#DIV/0!	(3,041,323)	-2.97%
May	0	0	0	#DIV/0!	(3,041,323)	-2.97%
June	0	0	0	#DIV/0!	(3,041,323)	-2.97%
July	0	0	0	#DIV/0!	(3,041,323)	-2.97%
August	0	0	0	#DIV/0!	(3,041,323)	-2.97%
September	0	0	0	#DIV/0!	(3,041,323)	-2.97%
October	0	0	0	#DIV/0!	(3,041,323)	-2.97%
November	0	0	0	#DIV/0!	(3,041,323)	-2.97%
December	0	0	0	#DIV/0!	(3,041,323)	-2.97%
	99,188,540	102,229,863				

Water Gross Payroll versus Budget						
Month	2018	Budget	MTD Change	%	YTD Change	%
January *	\$101,901.99	\$83,569.25	\$18,332.74	21.94%	\$18,332.74	21.94%
February	\$72,718.81	\$83,569.25	(\$10,850.44)	-12.98%	\$7,482.30	4.48%
March	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,482.30	4.48%
April	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,482.30	4.48%
May	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,482.30	4.48%
June	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,482.30	4.48%
July	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,482.30	4.48%
August*	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,482.30	4.48%
September	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,482.30	4.48%
October	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,482.30	4.48%
November	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,482.30	4.48%
December	\$0.00	\$0.00	\$0.00	#DIV/0!	\$7,482.30	4.48%
* 5 Pay Periods	\$174,620.80	\$167,138.50				

Water Total Capital Expenditures versus Budget				
Capital Projects - 2018	Budget	YTD Actual	Variance	% Spent
Valve Operator & Vacuum Unit	\$22,500	\$0	(\$22,500)	0%
Pavement Impactor	\$12,500	\$14,950	\$2,450	120%
2017 Volvo Excavator	\$15,980	\$0	(\$15,980)	0%
Co2 system at UV Plant	\$2,000	\$0	(\$2,000)	0%
UPS Battery Replacement for UV Reactors	\$11,000	\$0	(\$11,000)	0%
Fluoride Analyzer	\$6,000	\$0	(\$6,000)	0%
New Workstation - Tanya	\$1,000	\$0	(\$1,000)	0%
Equipment	\$70,980	\$14,950	(\$56,030)	21%
Minor Ave - Replace 4400' of 12" pipe	\$650,000	\$0	(\$650,000)	0%
Lake Auburn Ave - Replace 1600' of 12" pipe	\$160,000	\$0	(\$160,000)	0%
Seventh Street - Replace 1300' of 8" pipe	\$130,000	\$0	(\$130,000)	0%
Spring Street - Replace 500' of 12" pipe	\$55,000	\$0	(\$55,000)	0%
Meter Upgrades	\$18,500	\$0	(\$18,500)	0%
Water Station Upgrades - 2018 Spend	\$11,100	\$0	(\$11,100)	0%
Nash Property	\$0	(\$954)	(\$954)	#DIV/0!
Reserve for Unexpected Work	\$102,460	\$0	(\$102,460)	0%
Projects	\$1,127,060	(\$954)	(\$1,128,014)	0%
	\$1,198,040	\$13,996	(\$1,184,044)	1%

AUBURN WATER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE						
Agging	Current	30 day	60 day	90 day	120 day	Totals
February	164,997.73	31,726.55	7,115.75	3,542.51	15,957.17	228,153.61
	72.3%	13.9%	3.1%	1.6%	7.0%	100.0%
January	332,651.49	31,377.66	7,001.70	4,247.02	14,479.70	394,324.94
December	153,479.09	33,864.59	8,372.15	3,026.30	14,249.22	216,843.86
November	199,506.70	32,834.91	8,355.49	3,336.54	15,298.60	267,470.33

History Annual Capital Spending

2017	476,473
2016	473,203
2015	611,113
2014	754,845
2013	733,057
2012	1,755,709
2011	2,760,377
2010	3,248,440

Auburn Water District Accounts Payable Check Register February 1, 2018 thru February 28, 2018
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
12327	2/2/2018	2	Steve J. Bell	1/30/2018	Feb cell Telephone - Treatment	30.00
						<u>30.00</u>
12328	2/2/2018	2	Rodney H. Bates	1/30/2018	Feb cell Telephone - Treatment	30.00
						<u>30.00</u>
12329	2/2/2018	1	Borden & Remington Corp	1/12/2018	sodium hydroxide Chemical Expense	3,246.71
						<u>3,246.71</u>
12330	2/2/2018	2	Kevin Bryant	1/30/2018	Feb cell Telephone - Treatment	30.00
						<u>30.00</u>
12331	2/2/2018	1	Christopher Curtis	1/30/2018	mileage A/R - Lewiston	95.26
						<u>95.26</u>
12332	2/2/2018	1	Dead River Company	1/22/2018	tank#5 Propane Exp - UV	290.03
						<u>290.03</u>
12332	2/2/2018	1	Dead River Company	1/22/2018	tank#8 Propane - Chloramines	316.89
						<u>316.89</u>
12332	2/2/2018	1	Dead River Company	1/22/2018	A/R - Lewiston	606.92
						<u>606.92</u>
12332	2/2/2018	1	Dead River Company	1/25/2018	propane tank#5 Propane Exp - UV	297.76
						<u>297.76</u>
12332	2/2/2018	1	Dead River Company	1/25/2018	A/R - Lewiston	297.76
						<u>297.76</u>
						<u>1,809.36</u>
12333	2/2/2018	1	East Coast Sign & Design	1/29/2018	decals Safety Hazmat Trailer	82.50
						<u>82.50</u>
12333	2/2/2018	1	East Coast Sign & Design	1/29/2018	A/R - Auburn Sewer	82.50
						<u>82.50</u>
12334	2/2/2018	2	Daniel A. Fortin	1/30/2018	Feb cell Telephone - Treatment	30.00
						<u>30.00</u>
						<u>30.00</u>

Auburn Water District Accounts Payable Check Register February 1, 2018 thru February 28, 2018
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
12335	2/2/2018	1	Fortier's Security Center	1/24/2018		102.18
					padlocks Supplies - T&D - Ops	
12335	2/2/2018	1	Fortier's Security Center	1/24/2018		102.18
					A/R - Auburn Sewer	
						<u>204.36</u>
12336	2/2/2018	1	Hach Company	1/15/2018		55.05
					chemkeys UV Treatment Plant - O&M	
12336	2/2/2018	1	Hach Company	1/15/2018		55.05
					A/R - Lewiston	
						<u>110.10</u>
12337	2/2/2018	2	Ben Hadley	1/30/2018		30.00
					Feb cell Telephone - Treatment	
						<u>30.00</u>
12338	2/2/2018	2	David Hamann	1/30/2018		30.00
					Feb cell Telephone - Treatment	
						<u>30.00</u>
12339	2/2/2018	2	Sidney H. Hazelton	1/30/2018		175.00
					Feb mileage Misc Expense-T&D Ops	
12339	2/2/2018	2	Sidney H. Hazelton	1/30/2018		175.00
					A/R - Auburn Sewer	
						<u>350.00</u>
12340	2/2/2018	2	Cole Hayford	1/30/2018		30.00
					Feb cell Telephone - Treatment	
						<u>30.00</u>
12341	2/2/2018	1	Labonville, Inc.	1/27/2018		380.80
					Bryant cloth allow Employee Benefits	
						<u>380.80</u>
12342	2/2/2018	2	Lake Auburn Watershed Comm	1/30/2018		8,333.34
					Feb bill Watershed Expenses	
						<u>8,333.34</u>
12343	2/2/2018	2	Ken Lane	1/30/2018		30.00
					Feb cell Telephone - Treatment	
						<u>30.00</u>

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12344	2/2/2018	1	Occupational Health Centers of	1/23/2018	drug test Outside Services - T&D - Ops	53.00
						<u>53.00</u>
12345	2/2/2018	1	Maine Water Utilities Assoc.	1/25/2018	water show-12people Misc Expense-T&D Ops	1,725.00
12345	2/2/2018	1	Maine Water Utilities Assoc.	1/25/2018	water show-MJ&Chris Misc Expense-Treatment	320.00
						<u>2,045.00</u>
12346	2/2/2018	1	W. B. Mason Co., Inc.	1/12/2018	pens, calculator Supplies - A&G - Office	12.97
12346	2/2/2018	1	W. B. Mason Co., Inc.	1/12/2018	A/R - Auburn Sewer	12.97
						<u>25.94</u>
12347	2/2/2018	1	NEIWGCC	1/22/2018	Stevens class Misc Expense-T&D Ops	135.00
						<u>135.00</u>
12348	2/2/2018	1	Omni Services, Inc.	1/22/2018	oil, hose TRUCK #42 (2006 Volvo)	43.60
						<u>43.60</u>
12349	2/2/2018	1	E.J. Prescott, Inc.	1/10/2018	hose nozzles, caps Inventory	405.61
12349	2/2/2018	1	E.J. Prescott, Inc.	1/8/2018	service box parts Inventory	1,688.10
12349	2/2/2018	1	E.J. Prescott, Inc.	1/12/2018	rod wrench TRUCK #31 (2010 Ford Transit)	49.28
						<u>2,142.99</u>
12350	2/2/2018	1	C.H. Stevenson, Inc.	1/22/2018	stock-cold patch Supplies - Mains	1,320.34
12350	2/2/2018	1	C.H. Stevenson, Inc.	1/22/2018	A/R - Auburn Sewer	1,320.35
						<u>2,640.69</u>
12351	2/2/2018	2	Donald R. Stevens	1/30/2018	Feb cell Telephone - Treatment	30.00
						<u>30.00</u>

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12352	2/2/2018	1	Unifirst Corp	1/18/2018	foam-UV UV Treatment Plant - O&M	60.27
12352	2/2/2018	1	Unifirst Corp	1/18/2018	A/R - Lewiston	60.28
12352	2/2/2018	1	Unifirst Corp	1/25/2018	rugs-Jan UV UV Treatment Plant - O&M	77.97
12352	2/2/2018	1	Unifirst Corp	1/25/2018	A/R - Lewiston	77.97
						<u>276.49</u>
12353	2/2/2018	1	U.S. Cellular	1/16/2018	Jan cell Telephone - Treatment	30.00
12353	2/2/2018	1	U.S. Cellular	1/16/2018	Misc Expense-T&D Ops	240.75
12353	2/2/2018	1	U.S. Cellular	1/16/2018	A/R - Auburn Sewer	240.76
12353	2/2/2018	1	U.S. Cellular	1/16/2018	A/R - Lewiston	40.00
						<u>551.51</u>
12354	2/9/2018	2	Steven Collin	2/6/2018	customer refund A/R - Customers Accts Rec	16.41
						<u>16.41</u>
12355	2/9/2018	3	Anthem Blue Cross& Blue Shie	2/1/2018	March health ins Employee Benefits	22,866.41
12355	2/9/2018	3	Anthem Blue Cross& Blue Shie	2/1/2018	ACCRUED HEALTH INSURANC	4,035.25
12355	2/9/2018	3	Anthem Blue Cross& Blue Shie	2/1/2018	A/R - Auburn Sewer	10,111.20
12355	2/9/2018	3	Anthem Blue Cross& Blue Shie	2/1/2018	A/R - Auburn Sewer	1,784.33
						<u>38,797.19</u>
12356	2/9/2018	1	Auburn Aggregates	1/25/2018	gravel,stone-water break Supplies - Mains	573.95
						<u>573.95</u>

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12357	2/9/2018	2	City of Auburn	12/27/2017		1,040.00
					street opening permits Supplies - Services	
12357	2/9/2018	2	City of Auburn	12/27/2017		500.00
					Supplies - Mains	
12357	2/9/2018	2	City of Auburn	12/27/2017		430.00
					Supplies - Hydrants	
12357	2/9/2018	2	City of Auburn	12/27/2017		625.00
					A/R - Auburn Sewer	
						<u>2,595.00</u>
12358	2/9/2018	1	Petty Cash	1/31/2018		37.85
					office supplies Misc Expense-A&G Office	
12358	2/9/2018	1	Petty Cash	1/31/2018		37.87
					A/R - Auburn Sewer	
12358	2/9/2018	1	Petty Cash	1/31/2018		19.20
					miles,meals-MJ Misc Expense-Treatment	
12358	2/9/2018	1	Petty Cash	1/31/2018		19.23
					miles,meals-MJ A/R - Lewiston	
12358	2/9/2018	1	Petty Cash	1/31/2018		148.43
					miles&tolls-water show Misc Expense-T&D Ops	
12358	2/9/2018	1	Petty Cash	1/31/2018		48.29
					meals-water breaks Supplies - Mains	
12358	2/9/2018	1	Petty Cash	1/31/2018		10.00
					miles,tolls A/R - Auburn Sewer	
12358	2/9/2018	1	Petty Cash	1/31/2018		7.79
					pipe parts Supplies - Services	
12358	2/9/2018	1	Petty Cash	1/31/2018		11.81
					coolant-Hardscrabble Supplies - Reservoirs	
						<u>340.47</u>
12359	2/9/2018	2	Rodney H. Bates	2/7/2018		79.29
					park&tolls-water show Misc Expense-T&D Ops	
						<u>79.29</u>

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12360	2/9/2018	2	Bel-Tone Answering Service	1/31/2018	Feb bill Misc Expense-A&G Office	90.00
12360	2/9/2018	2	Bel-Tone Answering Service	1/31/2018	A/R - Auburn Sewer	90.00
12360	2/9/2018	2	Bel-Tone Answering Service	1/31/2018	Feb panic button Misc Expense-A&G Office	4.97
12360	2/9/2018	2	Bel-Tone Answering Service	1/31/2018	A/R - Auburn Sewer	4.98
						<u>189.95</u>
12361	2/9/2018	2	Randy Bragg	2/1/2018	Feb cell Telephone - Treatment	30.00
						<u>30.00</u>
12362	2/9/2018	1	Cameron Tire & Service Inc.	1/26/2018	compressor part Equipment Maintenance	8.50
						<u>8.50</u>
12363	2/9/2018	1	Chadwick-BaRoss	11/30/2017	repair broken window Equipment Maintenance	595.49
						<u>595.49</u>
12364	2/9/2018	1	Curry Printing #4317	1/25/2018	disconnect tags, slips Supplies - A&G - Office	122.67
12364	2/9/2018	1	Curry Printing #4317	1/25/2018	A/R - Auburn Sewer	122.67
						<u>245.34</u>
12365	2/9/2018	2	Christopher Curtis	2/8/2018	miles&lodging A/R - Lewiston	34.67
12365	2/9/2018	2	Christopher Curtis	2/8/2018	OTH SER-TRTMT PLT MAINT	58.31
12365	2/9/2018	2	Christopher Curtis	2/8/2018	A/R - Lewiston	58.32
						<u>151.30</u>
12366	2/9/2018	1	Dead River Company	1/30/2018	tank #5 Propane Exp - UV	317.15

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12366	2/9/2018	1	Dead River Company	1/30/2018		317.16
					A/R - Lewiston	
12366	2/9/2018	2	Dead River Company	1/29/2018		102.08
					tank #4	
					Propane Exp - UV	
12366	2/9/2018	2	Dead River Company	1/29/2018		102.09
					A/R - Lewiston	
						<u>838.48</u>
12367	2/9/2018	2	Dig Safe System, Inc.	2/2/2018		20.36
					2017 adjustment	
					Misc Expense-Mains	
12367	2/9/2018	2	Dig Safe System, Inc.	2/2/2018		20.36
					A/R - Auburn Sewer	
						<u>40.72</u>
12368	2/9/2018	2	DirigoNet	2/1/2018		50.00
					Feb email spam	
					Outside Services - A&G	
12368	2/9/2018	2	DirigoNet	2/1/2018		50.00
					A/R - Auburn Sewer	
						<u>100.00</u>
12369	2/9/2018	1	Dube Gravel Company, Inc.	1/31/2018		154.00
					crushed gravel-water break	
					Supplies - Mains	
						<u>154.00</u>
12370	2/9/2018	2	Granite State Analytical Srvc	2/2/2018		16.00
					water test	
					Outside Services - Lab Tests	
						<u>16.00</u>
12371	2/9/2018	2	Great American Financial Srvs	1/29/2018		107.61
					Feb copier	
					Equipment Rentals	
12371	2/9/2018	2	Great American Financial Srvs	1/29/2018		107.61
					A/R - Auburn Sewer	
						<u>215.22</u>
12372	2/9/2018	3	Group Dynamic Inc	2/9/2018		64.00
					March ins deduct	
					Employee Benefits	
12372	2/9/2018	2	Group Dynamic Inc	1/31/2018		68.00
					Feb ins deduct	
					Employee Benefits	
						<u>132.00</u>

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12373	2/9/2018	1	Hach Company	1/22/2018	chemkeys UV Treatment Plant - O&M	96.13
12373	2/9/2018	1	Hach Company	1/22/2018	A/R - Lewiston	96.14
12373	2/9/2018	1	Hach Company	1/25/2018	chemkeys UV Treatment Plant - O&M	96.13
12373	2/9/2018	1	Hach Company	1/25/2018	A/R - Lewiston	96.14
						<u>384.54</u>
12374	2/9/2018	1	Harcros Chemicals, Inc.	1/22/2018	Hypo Chemical Expense	2,848.84
						<u>2,848.84</u>
12375	2/9/2018	1	Home Depot Credit Services	1/26/2018	icemelt,scoop,tape UV Treatment Plant - O&M	74.27
12375	2/9/2018	1	Home Depot Credit Services	1/26/2018	A/R - Lewiston	74.27
12375	2/9/2018	1	Home Depot Credit Services	1/26/2018	boards,bits,tape Safety Hazmat Trailer	106.98
12375	2/9/2018	1	Home Depot Credit Services	1/26/2018	A/R - Auburn Sewer	106.99
						<u>362.51</u>
12376	2/9/2018	1	Vantagepoint Transfer Agent-30	1/31/2018	Policy#304412-Jan bill ACCRUED DEFERRED COMP	4,210.97
						<u>4,210.97</u>
12377	2/9/2018	1	Vantagepoint Transfer Agent-10	1/31/2018	Policy#109636-Jan bill Employee Benefits	4,915.14
						<u>4,915.14</u>
12378	2/9/2018	1	Vantagepoint Transfer Agent-70	1/31/2018	Policy#705328-Jan bill IRA/ICMA	477.11
						<u>477.11</u>
12379	2/9/2018	1	Kennebec Equip. Rental	1/19/2018	pump diaphragm Equipment Maintenance	150.00

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12379	2/16/2018	2	Kennebec Equip. Rental	1/19/2018	void ck#12379 Equipment Maintenance	-150.00
						<u>0.00</u>
12380	2/9/2018	1	Libby's Welding	1/30/2018	welding patch Equipment Maintenance	400.00
12380	2/9/2018	1	Libby's Welding	1/30/2018		400.00
					A/R - Auburn Sewer	
						<u>800.00</u>
12381	2/9/2018	1	Sun-Journal	1/31/2018	boil water notice Supplies - Mains	102.45
						<u>102.45</u>
12382	2/9/2018	1	W. B. Mason Co., Inc.	1/22/2018	folders,bank boxes Supplies - A&G - Office	42.69
12382	2/9/2018	1	W. B. Mason Co., Inc.	1/22/2018		42.69
					A/R - Auburn Sewer	
12382	2/9/2018	1	W. B. Mason Co., Inc.	1/22/2018	UV-toilet paper UV Treatment Plant - O&M	35.79
12382	2/9/2018	1	W. B. Mason Co., Inc.	1/22/2018		35.80
					A/R - Lewiston	
						<u>156.97</u>
12383	2/9/2018	1	Napa Auto Parts	1/31/2018	695218-grease Equipment Maintenance	25.27
12383	2/9/2018	1	Napa Auto Parts	1/31/2018	695218-grease A/R - Auburn Sewer	25.28
12383	2/9/2018	1	Napa Auto Parts	1/31/2018	696581-oil Equipment Maintenance	42.13
12383	2/9/2018	1	Napa Auto Parts	1/31/2018	696581-oil A/R - Auburn Sewer	42.13
12383	2/9/2018	1	Napa Auto Parts	1/31/2018	698320-2 ton jack Safety Hazmat Trailer	11.51
12383	2/9/2018	1	Napa Auto Parts	1/31/2018	698320-2 ton jack A/R - Auburn Sewer	11.51

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12383	2/9/2018	1	Napa Auto Parts	1/31/2018		26.52
					700180-nuts&bolts TRUCK #29 (2008 CHVY COLO	
12383	2/9/2018	1	Napa Auto Parts	1/31/2018		33.23
					701877-dexcool-ps A/R - Auburn Sewer	
12383	2/9/2018	1	Napa Auto Parts	1/31/2018		12.07
					697355-fuses,wash TRUCK #26 (2006 CHEVY SRV	
						<u>229.65</u>
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		197.32
					Jan gas & diesel 409JCB Loader	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		233.63
					TRUCK #39 (2015 FORD F250)	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		291.70
					TRUCK #42 (2006 Volvo)	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		254.63
					TRUCK #41 (2016 CHVY SILVR	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		173.25
					TRUCK #32 (2011 FORD F350)	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		143.96
					TRUCK #31 (2010 Ford Transit)	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		72.00
					TRUCK # 33 (2012 FORD TRUC	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		68.72
					TRUCK #26 (2006 CHEVY SRV	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		564.79
					TRUCK #30 (2008 JD BACKHO	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		49.12
					Supplies - T&D - Ops	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		342.20
					TRUCK #38 (2015 FORD F250)	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		468.77
					TRUCK #34 (2004 DUMP TRUC	

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12384	2/9/2018	1	Ness Oil Co.	1/31/2018		67.72
					TRUCK #36 (2013 Ford F150)	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		203.61
					TRUCK #29 (2008 CHVY COLO	
12384	2/9/2018	1	Ness Oil Co.	1/31/2018		780.29
					A/R - Auburn Sewer	
						<u>3,911.71</u>
12386	2/9/2018	1	Phenova Company	1/23/2018		376.29
					lab supplies	
					Supplies - Treatment - Ops	
12386	2/9/2018	1	Phenova Company	1/23/2018		376.29
					A/R - Lewiston	
						<u>752.58</u>
12387	2/9/2018	1	EIC., Inc. (prompto)	1/30/2018		23.25
					oil change	
					TRUCK #29 (2008 CHVY COLO	
						<u>23.25</u>
12388	2/9/2018	1	Southworth-Milton	1/23/2018		90.62
					thermostat-generator	
					UV Treatment Plant - O&M	
12388	2/9/2018	1	Southworth-Milton	1/23/2018		90.63
					A/R - Lewiston	
						<u>181.25</u>
12389	2/9/2018	1	Staples Credit Plan	1/28/2018		69.33
					binders,calendar	
					Supplies - A&G - Office	
12389	2/9/2018	1	Staples Credit Plan	1/28/2018		69.34
					A/R - Auburn Sewer	
						<u>138.67</u>
12390	2/9/2018	2	Thayer Corporation	2/1/2018		408.37
					qrtly bill-Court	
					Outside Services - T&D - Mnt	
12390	2/9/2018	2	Thayer Corporation	2/1/2018		408.38
					A/R - Auburn Sewer	
						<u>816.75</u>
12391	2/9/2018	1	Tri-State Steel Inc.	1/30/2018		62.14
					place-equipment	
					Equipment Maintenance	

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12391	2/9/2018	1	Tri-State Steel Inc.	1/30/2018		62.15
					A/R - Auburn Sewer	
12391	2/9/2018	1	Tri-State Steel Inc.	1/30/2018		18.54
					plate Equipment Maintenance	
12391	2/9/2018	1	Tri-State Steel Inc.	1/30/2018		18.54
					A/R - Auburn Sewer	
						<u>161.37</u>
12392	2/9/2018	1	United Way Of Andr.County	1/31/2018		97.00
					employee contribut. United Way	
12392	2/9/2018	1	United Way Of Andr.County	1/31/2018		30.00
					A/R - Auburn Sewer	
						<u>127.00</u>
12393	2/9/2018	1	USA Blue Book	1/16/2018		421.94
					valve box cleaner TRUCK #41 (2016 CHVY SILVR	
						<u>421.94</u>
12394	2/16/2018	2	Alere eScreen	1/31/2018		62.00
					drug test Outside Services - T&D - Ops	
						<u>62.00</u>
12395	2/16/2018	2	Bell/Simons Companies	2/5/2018		50.37
					zone valve Supplies - T&D - Ops	
12395	2/16/2018	2	Bell/Simons Companies	2/5/2018		50.37
					A/R - Auburn Sewer	
						<u>100.74</u>
12396	2/16/2018	1	Constellation NewEnergy, Inc.	1/28/2018		7,561.24
					UV- Jan Accrued Power	
12396	2/16/2018	1	Constellation NewEnergy, Inc.	1/28/2018		720.47
					Court St Accrued Power	
12396	2/16/2018	2	Constellation NewEnergy, Inc.	2/2/2018		1,001.15
					Court St Accrued Power	
						<u>9,282.86</u>
12397	2/16/2018	2	Dead River Company	2/9/2018		279.99
					tank #5 Propane Exp - UV	

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12397	2/16/2018	2	Dead River Company	2/9/2018		280.00
					A/R - Lewiston	
12397	2/16/2018	2	Dead River Company	2/5/2018		376.30
					tank #5 Propane Exp - UV	
12397	2/16/2018	2	Dead River Company	2/5/2018		376.31
					A/R - Lewiston	
						<u>1,312.60</u>
12398	2/16/2018	2	FedEx	2/5/2018		27.84
					ship to Analytical Outside Services - Lab Tests	
12398	2/16/2018	2	FedEx	2/5/2018		27.84
					A/R - Lewiston	
						<u>55.68</u>
12399	2/16/2018	1	Hach Company	1/31/2018		551.34
					various supplies UV Treatment Plant - O&M	
12399	2/16/2018	1	Hach Company	1/31/2018		551.35
					A/R - Lewiston	
						<u>1,102.69</u>
12400	2/16/2018	1	Kennebec Equip. Rental	1/31/2018		104.50
					hose-equipment Equipment Maintenance	
						<u>104.50</u>
12401	2/16/2018	1	Bisson Enterprises, Inc. DBA	1/31/2018		282.50
					Court -Jan Outside Services - T&D - Mnt	
12401	2/16/2018	1	Bisson Enterprises, Inc. DBA	1/31/2018		282.50
					A/R - Auburn Sewer	
12401	2/16/2018	1	Bisson Enterprises, Inc. DBA	1/31/2018		206.00
					UV-Jan UV Treatment Plant - O&M	
12401	2/16/2018	1	Bisson Enterprises, Inc. DBA	1/31/2018		206.00
					A/R - Lewiston	
						<u>977.00</u>
12402	2/16/2018	2	Maine Municipal Association	2/14/2018		50.00
					salary survey Misc Expense-A&G Office	
12402	2/16/2018	2	Maine Municipal Association	2/14/2018		50.00
					A/R - Auburn Sewer	

Auburn Water District Accounts Payable Check Register February 1, 2018 thru February 28, 2018
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
						<u>100.00</u>
12403	2/16/2018	2	Treasurer, State of Maine	2/15/2018	Bates, Jalbert oper lic Misc Expense-T&D Ops	150.00
						<u>150.00</u>
12404	2/16/2018	1	Maine Water Company	1/31/2018	Leighton-Jan Accounting & Audit	1,980.00
12404	2/16/2018	1	Maine Water Company	1/31/2018	A/R - Auburn Sewer	1,980.00
						<u>3,960.00</u>
12405	2/16/2018	1	W. B. Mason Co., Inc.	1/24/2018	paper & notebooks Supplies - A&G - Office	53.74
12405	2/16/2018	1	W. B. Mason Co., Inc.	1/24/2018	A/R - Auburn Sewer	53.75
12405	2/16/2018	1	W. B. Mason Co., Inc.	1/25/2018	hanging folders, envelopes Supplies - A&G - Office	13.49
12405	2/16/2018	1	W. B. Mason Co., Inc.	1/25/2018	A/R - Auburn Sewer	13.49
12405	2/16/2018	1	W. B. Mason Co., Inc.	1/25/2018	multifold towels Supplies - T&D - Ops	18.99
12405	2/16/2018	1	W. B. Mason Co., Inc.	1/25/2018	A/R - Auburn Sewer	19.00
						<u>172.46</u>
12406	2/16/2018	2	New England Crane	2/9/2018	annual inspect hoists Equipment Maintenance	191.33
12406	2/16/2018	2	New England Crane	2/9/2018	A/R - Auburn Sewer	191.34
12406	2/16/2018	2	New England Crane	2/9/2018	A/R - Lewiston	191.33
						<u>574.00</u>
12407	2/16/2018	1	Northern Data Systems, Inc.	1/25/2018	Jan bill Outside Services - Customers	1,072.58
12407	2/16/2018	1	Northern Data Systems, Inc.	1/25/2018	A/R - Auburn Sewer	1,072.59

Auburn Water District Accounts Payable Check Register February 1, 2018thru February 28, 2018

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
12407	2/16/2018	1	Northern Data Systems, Inc.	1/30/2018		53.28
					W2's & 1099's Supplies - A&G - Office	
12407	2/16/2018	1	Northern Data Systems, Inc.	1/30/2018		53.28
					A/R - Auburn Sewer	
12407	2/16/2018	2	Northern Data Systems, Inc.	2/1/2018		3,574.00
					annual software Misc Expense-Customers	
12407	2/16/2018	2	Northern Data Systems, Inc.	2/1/2018		3,574.00
					A/R - Auburn Sewer	
						<u>9,399.73</u>
12408	2/16/2018	1	Petro's	1/25/2018		59.16
					cplgs, boards Supplies - Mains	
						<u>59.16</u>
12409	2/16/2018	2	Pine Tree Waste	2/1/2018		76.65
					bulky waste-Court St Outside Services - T&D - Ops	
12409	2/16/2018	2	Pine Tree Waste	2/1/2018		76.65
					A/R - Auburn Sewer	
12409	2/16/2018	2	Pine Tree Waste	2/1/2018		42.03
					bulky waste-UV UV Treatment Plant - O&M	
12409	2/16/2018	2	Pine Tree Waste	2/1/2018		42.04
					A/R - Lewiston	
						<u>237.37</u>
12410	2/16/2018	2	E.J. Prescott, Inc.	1/11/2018		455.22
					box tops Inventory	
12410	2/16/2018	2	E.J. Prescott, Inc.	1/11/2018		1,164.76
					caps,plugs,clamps Inventory	
12410	2/16/2018	2	E.J. Prescott, Inc.	1/22/2018		460.20
					clamps Inventory	
12410	2/16/2018	2	E.J. Prescott, Inc.	1/22/2018		256.29
					cplgs Inventory	
12410	2/16/2018	2	E.J. Prescott, Inc.	1/22/2018		1,154.00
					cplgs Inventory	

Auburn Water District Accounts Payable Check Register February 1, 2018 thru February 28, 2018
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
12410	2/16/2018	2	E.J. Prescott, Inc.	1/17/2018	MXU's Inventory	1,184.08
12410	2/16/2018	2	E.J. Prescott, Inc.	1/25/2018	clamp Inventory	96.15
12411	2/16/2018	2	Traction - Genuine Parts Co.	1/31/2018	part for loader Equipment Maintenance	<u>4,770.70</u> 6.15
12412	2/16/2018	1	UNITIL ME	1/30/2018	natl' gas-Court Supplies - T&D - Ops	<u>6.15</u> 1,297.02
12412	2/16/2018	1	UNITIL ME	1/30/2018	A/R - Auburn Sewer	1,297.03
12413	2/16/2018	2	F. W. Webb Co.	2/5/2018	gauge -strainer UV Treatment Plant - O&M	<u>2,594.05</u> 35.32
12413	2/16/2018	2	F. W. Webb Co.	2/5/2018	A/R - Lewiston	35.32
12414	2/23/2018	2	Androscoggin Registry Of	2/21/2018	place 3 liens Misc Expense-Collections	<u>70.64</u> 66.00
12415	2/23/2018	2	Borden & Remington Corp	2/2/2018	sodium hydroxide Chemical Expense	<u>66.00</u> 3,548.08
12416	2/23/2018	2	Cintas Corp.	2/20/2018	first aid supplies Misc Expense-T&D Ops	<u>3,548.08</u> 42.16
12416	2/23/2018	2	Cintas Corp.	2/20/2018	A/R - Auburn Sewer	42.16
12417	2/23/2018	2	Chadwick-BaRoss	2/13/2018	teeth-excavator Volvo EC160 Loader	<u>84.32</u> 627.08
12418	2/23/2018	2	Collins Pipe & Supply	2/12/2018	process equip parts UV Treatment Plant - O&M	<u>627.08</u> 188.85

Auburn Water District Accounts Payable Check Register February 1, 2018 thru February 28, 2018
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
12418	2/23/2018	2	Collins Pipe & Supply	2/12/2018		188.86
					A/R - Lewiston	
						<u>377.71</u>
12419	2/23/2018	2	Dead River Company	2/14/2018		326.46
					tank #5 propane	
					Propane Exp - UV	
12419	2/23/2018	2	Dead River Company	2/14/2018		326.47
					A/R - Lewiston	
						<u>652.93</u>
12420	2/23/2018	2	FirstLight	2/7/2018		176.79
					Feb phones	
					Telephone-A&G Office	
12420	2/23/2018	2	FirstLight	2/7/2018		62.50
					UV Treatment Plant - O&M	
12420	2/23/2018	2	FirstLight	2/7/2018		62.50
					Chloramine Facility - O&M	
12420	2/23/2018	2	FirstLight	2/7/2018		137.64
					A/R - Lewiston	
12420	2/23/2018	2	FirstLight	2/7/2018		12.64
					Telephone - Treatment	
12420	2/23/2018	2	FirstLight	2/7/2018		176.80
					A/R - Auburn Sewer	
						<u>628.87</u>
12421	2/23/2018	2	Gilman Electrical Dist.	2/13/2018		3.50
					fuses	
					UV Treatment Plant - O&M	
12421	2/23/2018	2	Gilman Electrical Dist.	2/13/2018		3.50
					A/R - Lewiston	
						<u>7.00</u>
12422	2/23/2018	2	Goodman Wiper & Paper, Inc.	2/16/2018		36.25
					flannel rags	
					Supplies - T&D - Ops	
12422	2/23/2018	2	Goodman Wiper & Paper, Inc.	2/16/2018		36.25
					A/R - Auburn Sewer	
						<u>72.50</u>
12423	2/23/2018	3	Group Dynamic Inc	2/23/2020		64.00
					Mar ins deduct fee	
					Employee Benefits	

Auburn Water District Accounts Payable Check Register February 1, 2018 thru February 28, 2018
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
						<u>64.00</u>
12424	2/23/2018	2	Hach Company	2/5/2018	lab supplies Supplies - Treatment - Ops	315.90
12424	2/23/2018	2	Hach Company	2/5/2018	A/R - Lewiston	315.91
						<u>631.81</u>
12425	2/23/2018	2	High Tech Fire Protection	2/9/2018	annual sprinkler inspect UV Treatment Plant - O&M	201.50
12425	2/23/2018	2	High Tech Fire Protection	2/9/2018	A/R - Lewiston	201.50
						<u>403.00</u>
12426	2/23/2018	2	Kennebec Equip. Rental	2/15/2018	pump lock TRUCK #41 (2016 CHVY SILVR	14.20
						<u>14.20</u>
12427	2/23/2018	2	Life Safety Specialists, Inc.	2/17/2018	confined space training Misc Expense-T&D Ops	400.00
12427	2/23/2018	2	Life Safety Specialists, Inc.	2/17/2018	A/R - Lewiston	400.00
						<u>800.00</u>
12428	2/23/2018	2	Idexx Distribution, Inc.	2/1/2018	lab supplies Supplies - Treatment - Ops	1,418.15
12428	2/23/2018	2	Idexx Distribution, Inc.	2/1/2018	A/R - Lewiston	1,418.15
						<u>2,836.30</u>
12429	2/23/2018	3	Maine Municipal Assoc.	2/15/2018	March unemployment Employee Benefits	188.76
						<u>188.76</u>
12430	2/23/2018	3	Maine Municipal Emp.Hlth.	2/13/2018	March bill Employee Benefits	16.80
12430	2/23/2018	3	Maine Municipal Emp.Hlth.	2/13/2018	ACCRUED LIFE INS W/H	16.80
12430	2/23/2018	3	Maine Municipal Emp.Hlth.	2/13/2018	ACCRUED IPP W/H	726.62

Auburn Water District Accounts Payable Check Register February 1, 2018 thru February 28, 2018
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
12430	2/23/2018	3	Maine Municipal Emp.Hlth.	2/13/2018		1,018.73
					ACCRUED DENTAL	
						<u>1,778.95</u>
12431	2/23/2018	2	E.J. Prescott, Inc.	1/12/2018	grip rings Inventory	260.95
12431	2/23/2018	2	E.J. Prescott, Inc.	2/2/2018	chamber Inventory	710.85
12431	2/23/2018	2	E.J. Prescott, Inc.	2/1/2018	meters Inventory	822.60
12431	2/23/2018	2	E.J. Prescott, Inc.	2/2/2018	bell clamp Inventory	444.63
12431	2/23/2018	2	E.J. Prescott, Inc.	1/30/2018	clamp Inventory	78.13
12431	2/23/2018	2	E.J. Prescott, Inc.	1/30/2018	CP setters Inventory	113.28
12431	2/23/2018	2	E.J. Prescott, Inc.	2/1/2018	IP setters Inventory	45.06
						<u>2,475.50</u>
12432	2/23/2018	2	EIC., Inc. (prompto)	2/20/2018	oil change TRUCK #31 (2010 Ford Transit)	26.25
						<u>26.25</u>
12433	2/23/2018	2	Selco Plumbing and	2/21/2018	plugs Inventory	39.80
						<u>39.80</u>
12434	2/23/2018	2	Super Shoe Stores, Inc.	2/2/2018	Ben,Ken,Don cloth allow Employee Benefits	611.89
12434	2/23/2018	2	Super Shoe Stores, Inc.	2/2/2018	Dave cloth allow A/R - Auburn Sewer	166.46
						<u>778.35</u>
12435	2/23/2018	3	UNUM Life Insurance	2/13/2018	March life ins Employee Benefits	181.20
12435	2/23/2018	3	UNUM Life Insurance	2/13/2018	A/R - Auburn Sewer	74.40

Auburn Water District Accounts Payable Check Register February 1, 2018thru February 28, 2018

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
						<u>255.60</u>
12436	2/23/2018	2	V W R Scientific	1/30/2018	lab supplies Supplies - Treatment - Ops	46.96
12436	2/23/2018	2	V W R Scientific	1/30/2018	A/R - Lewiston	46.96
12436	2/23/2018	2	V W R Scientific	1/30/2018	lab supplies Supplies - Treatment - Ops	51.13
12436	2/23/2018	2	V W R Scientific	1/30/2018	A/R - Lewiston	51.14
12436	2/23/2018	2	V W R Scientific	2/1/2018	lab supplies Supplies - Treatment - Ops	28.46
12436	2/23/2018	2	V W R Scientific	2/1/2018	A/R - Lewiston	28.47
12436	2/23/2018	2	V W R Scientific	2/1/2018	lab supplies Supplies - Treatment - Ops	71.91
12436	2/23/2018	2	V W R Scientific	2/1/2018	A/R - Lewiston	71.91
12436	2/23/2018	2	V W R Scientific	2/1/2018	lab supplies Supplies - Treatment - Ops	31.99
12436	2/23/2018	2	V W R Scientific	2/1/2018	A/R - Lewiston	32.00
						<u>460.93</u>
12437	2/23/2018	1	F. W. Webb Co.	1/31/2018	supplies-chemical skid UV Treatment Plant - O&M	453.29
12437	2/23/2018	1	F. W. Webb Co.	1/31/2018	A/R - Lewiston	453.30
12437	2/23/2018	2	F. W. Webb Co.	2/7/2018	cplg-boiler UV Treatment Plant - O&M	23.07
12437	2/23/2018	2	F. W. Webb Co.	2/7/2018	A/R - Lewiston	23.08
						<u>952.74</u>

<p>Auburn Water District Accounts Payable Check Register February 1, 2018thru February 28, 2018</p>
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<u>Check</u>	<u>Date</u>	<u>Per</u> <u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
12438	2/23/2018	2 Wright-Pierce	2/12/2018	prof svcs Hydraulic Model Water System	1,559.52
					<u>1,559.52</u>
<u>Grand Total</u>					<u>143,443.69</u>

AUBURN WATER DISTRICT
MONTHLY ACTIVITY REPORT
February 2018

MAINS

Location	Hrs	Comments	Leak Check				OK	Misc.	New
			PT/Cl ₂	Leak	On Owner	OK			
Pionite Rd	25	Water Main Break		1					
Coolidge	32	Water Main Break		1					
Locates	46	System locates				1			
81 West Bates	20	Service leak		1					
Seventh Street	1	Main replacement meeting				1			
Monthly Totals	5		0	3	0	2	0	0	
2017 Monthly Totals	2		0	0	0	1	1	0	
YTD Totals	15		0	7	5	3	0	0	
2017 YTD Totals	6		0	1	0	3	2	0	

GATES

Location	Ck'd	Comments	Adjust	Leak	New	Misc.
Monthly Totals	0		0	0	0	0
2017 Monthly Totals	1		0	0	0	1
YTD Totals	2		0	0	0	2
2017 YTD Totals	1		0	0	0	1

SERVICES

Location	No.	Comments	Leak Check			Frozen	Box	Misc.
			OK	Leak	On Owner			
114 Elmwood,1500 Turner	2	Frozen meters			2			
30 Poland	1	Shut off service for repairs, frozen			1			
110 Terrace Rd	1	Frozen Service			1			
311 Park Ave	1	Off and on for repairs			1			
Monthly Totals	5		0	0	5	0	0	0
2017 Monthly Totals	6		2	0	3	0	1	0
YTD Totals	22		0	0	21	1	0	0
2017 YTD Totals	7		2	0	3	0	1	1

METERS

Activity	Comments	Test/Repair	Changed	Misc.	Read Hours	Special Reads	Delinquent	
							Notify	Turn off
Test meters								
Test meters								
Test meters								
Test meters								
Test meters		12						
Repair MXU.'s.			2					
Meters In/out			2					
Dead								
Frozen								
Terminate Service			2					
Activate Service			3					
Summer In								
Winter Out								
Temporary Meter								
Turn off & on for repairs				3				
Reading Meters	cycle 3, Book 80, cycle 1							
Final Reads	Ownership Transfer					21		
Recheck Readings	High or low reading.					4		
Red Tags	Notify for non-payment.							
Turn off for non-payment	(7) reinstated)							2
Monthly Totals		12	9	3	0	25	0	2
2017 Monthly Totals		6	22	2	15	20	37	7
YTD Totals	7	16	41	5	31	38	48	37
2017 YTD Totals	26	10	19	3	16	18	11	30

LABORATORY

Month	Dist. Sys. Tests	Temp (°C)		Avg. NaOH gal/MG	Avg. Cl mg/l	Avg. FL mg/l	Avg. Turb. (ntu)	SWTR Tests
		Water						
January	56	2.1		28.51	3.00	0.78	0.44	31
February	48	2.4		28.79	2.80	0.77	0.45	28
March								
April								
May								
June								
July								
August								
September								
October								
November								
December								
YTD Avg				28.65	2.90	0.78	0.45	
2017 Avg				24.76	2.70	0.71	0.42	
YTD Totals	104							59
2017 YTD	97							58

LAKE AUBURN

Month	No. Patrols	Withdrawals *			Elevations **					
		AWD	LWD	Total	1st	High	Yr.	Low	Yr.	2016
January	Daily	2.39	3.49	5.88	260.37	261.40	1974	257.20	2001	259.45
February	Daily	2.16	3.35	5.51	261.00	261.70	1996	257.10	2002	260.40
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
Avg. Daily	Daily	2.28	3.42	5.70						
YTD Totals	0	4.55	6.84	11.39						
2017 YTD Totals		4.64	6.86	11.5						

* Average Daily Withdrawals MGD ** Elevation Above Sea Level

WEATHER*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	20.1	3.54		3.16	10	30	9	20	2
February	23.0	2.65		3.04	8	38	17	28	7
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
YTD Totals	43.1	6.19							
2017 YTD Totals	57.5	5.68							

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	43	18	1	1	0	0	0	9	10	0	4	0
February	50	18	0	0	0	0	0	3	26	0	1	2
March												
April												
May												
June												
July												
August												
September												
October												
November												
December												
YTD Totals	93	36	1	1	0	0	0	12	36	0	5	2
2017 Totals	102	31	0	1	0	0	1	11	58	0	0	0

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	4			2	0	0	0	2	0	0	0
Water District	3	0	0	0		3	0	0	0	0	0
Monthly Totals	7	0	0	2	0	3	0	2	0	0	0
2017 Monthly Totals	7	0	0	3	0	0	4	0	0	0	0
YTD Totals	28	0	0	6	2	8	0	8	0	4	0
2017 YTD Totals	15	0	0	4	2	1	5	2	0	0	1

OTHER ACTIVITIES

1. Completed inspection of the hoist in the shop
2. Set up temporary water for asbestos removal 17 S Goff
3. Worked on Cross Connection control Program
4. Repaired Tow behind vacuum trailer
5. Repaired leak on Backhoe
6. Minot Ave Planning Meeting
7. Training, Dig safe, Bloodborne Pathogens

Poland Spring Inn Booster Station

- 1 Station inspectios 4

NEW GLOUCESTER

1. Station inspections 8
2. Inspect Hydrants
- 3.

268 COURT STREET

ACCESS A/V

AUDIO • VIDEO • LIGHTING • MOBILE VANS



SALES & INSTALLATIONS

8 Integra Drive • Concord, NH 03301
p- 603 224 2300 • f- 603 224 2308
www.accessavn.com

Quoted to: Mike Broadbent
Phone: 207-784-6469
Customer: Auburn Water & Sewer Dist
City, State: Auburn, ME

Quoted by: Eric Nelson
Date: 2/26/2018
Quote #: AWS180226-1

Quantity	Manufacturer	Model Number	Item Description	Your Price	Total Cost
1	CANON	HF R80	VIXIA HF R80 Camcorder Kit with built-in 32GB memory and 1 SD memory card slot	\$ 299.00	\$ 299.00
1	SANDISK	SDDXVE-032G-ANCIN	Extreme 32 GB SDHC Card - UHS-I 90/60MB/S	\$ 21.99	\$ 43.98
1	BENRO	A2573FS4	Pro Video Fluid Head Tripod with Leveling Center Column and bag, 9 LB capacity, 70" max height (for portable use in the field), weighs 5.8 pounds	\$ 249.00	\$ 249.00

TOTAL COST: \$ 591.98

If paying by credit card a 2.5% credit card fee will be added to the invoice.
Applicable shipping charges are not included in the above total and will be added to your invoice.
This price quote is valid until March 27, 2018.

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Scope of Work: Ship to customer. Customer will install. Configuration and training not requested.

ACCESS A/V

AUDIO • VIDEO • LIGHTING • MOBILE VANS



SALES & INSTALLATIONS

8 Integra Drive • Concord, NH 03301
 p- 603 224 2300 • f- 603 224 2308
 www.accessavnh.com

Quoted to: Mike Broadbent
 207-784-6469
Customer: Auburn Water & Sewer Dist
 Auburn, ME

Quoted by: Eric Nelson
Date: 3/2/2018
Quote #: AWS180302-1

Quantity	Manufacturer	Model Number	Item Description	Your Price	Total Cost
1	CANON	VIXIA HF G21 Kit	Full HD Camcorder with 20x Zoom Lens, 3" LCD Flip-Out Screen, Microphone input and 2 SD memory card slots for recording	\$ 999.00	\$ 999.00
1	CANON	DM-100	Directional Stereo Microphone (attaches to shoe mount on the camera for cable-free connection)	\$ 199.00	\$ 199.00
2	SANDISK	SDDXVE-032G-ANCIN	Extreme 32 GB SDHC Card - UHS-I 90/60MB/S	\$ 21.99	\$ 43.98
1	TIFFEN	58UVP	58MM UV Screw-in Filter for lens protection	\$ 6.00	\$ 6.00
1	BENRO	A2573FS4	Pro Video Fluid Head Tripod with Leveling Center Column and bag, 9 LB capacity, 70" max height (for portable use in the field), weighs 5.8 pounds	\$ 249.00	\$ 249.00

TOTAL COST \$ 1,496.98

If paying by credit card a 2.5% credit card fee will be added to the invoice.
 Applicable shipping charges are not included in the above total and will be added to your invoice.
This price quote is valid until March 31, 2018.

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Scope of Work: Ship to customer. Customer will install. Configuration and training not requested.

