

June 19 2018

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, June 19, 2018 at 4:00pm.

Members present: Robert Cavanagh, Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (President), Stephen Ness, Charles Sheehan. and Andrew Titus, Mayor's Representative. Also present: Sid Hazelton, Superintendent, Mike Broadbent, Assistant Superintendent. and Greg Leighton (Maine Water Company), Finance Manager.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was voted: **To approve the minutes of the Regular Meeting of May 15, 2018.**

FINANCIAL REPORT – The industrial metered income is down about \$17,000 and grows next month to \$37,000. Nestle has made changes to their system with low volume fixtures and are washing their trucks off site. Greg Leighton thinks that we can still hit the projected budget. The cash on hand is \$1.7 million.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Stephen Ness, it was unanimously voted: **To ratify the payment of bills in the amount of \$269,952.30 as shown on the printout dated May 1, 2018- May 31, 2018.**

OPEN SESSION – K, C, Geiger and Mary Sylvester, Auburn Water District Trustees, were in attendance.

ACTIVITY REPORT – The crew has been busy raising manholes to get ahead of the street paving and doing a lot of preventative maintenance work.

NEW BUSINESS

PROJECT UPDATE The Lewiston Junction portion of the Airport Sewer Project was awarded to Morin Excavation for a total bid price of \$50,000. The project will be completed this construction season.

The Ash Landfill Pump Station Project is nearing completion.

Bid proposals went out today for the sewer lining project (Seventh, Gill, Fulton) with the bid opening date of 7/6/2018.

2017 COMBINED SEWER OVERFLOW REPORT – Superintendent Hazelton discussed some of the key charts and graphs that were included in the Maine DEP Annual CSO Report. The full report is available for anyone who may be interested.

2017 AUDIT – A copy of the Audit was made available to the Trustees.

LAWPCA APPORTIONMENT & FINANCIALS – LAWPCA is tracking well. The apportionment is very close to the percentage we set of 62%/ Lewiston / 38%. Auburn.

MEASURING OF THE LAKE - The Water District Trustees voted to cap the spending at \$50.00/person with a focus on education. Trustee Mary Sylvester said that there are a lot of good options. Superintendent Hazelton said that he would do whatever the trustees agreed to do.

Andrew Titus, Mayor's Representative, made a motion to keep the cost down to \$50.00/person. There was no second to the motion.

SOLICITATION POLICY – Water District Tizz Crowley took the time to see what other districts do with regards to solicitations. She could not attend this meeting so it was decided to add this as a future agenda item.

OLD BUSINESS

EMPLOYEE BENEFITS AND COMPENSATION COMMITTEE - Rachel from Cross Insurance attended the May meeting and provided information on industry trends for health insurance plans. Don Tyler's report will be ready by late summer.

Andrew Titus, Mayor's Representative, is hoping that the committee will come up with solutions to the continuing increases in benefit costs.

EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (D) TO DISCUSS A PERSONNEL ISSUE.

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To move into Executive Session per 1 M.R.S.A. § 405 (6) (D) to discuss a personnel issue.**

On motion of Joseph DeFilipp, seconded by Raymond Fortier, it was unanimously voted: **To move out of Executive Session.**

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

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Approved: July 17, 2018

A true record:

Attest:

Carlynn [Signature]
Clerk