

July 18, 2018

The regular monthly meeting of the Trustees of the Auburn Water District was held at the office of the Auburn Water District, 268 Court Street, on Wednesday July 18, 2018 at 4:00pm.

Members present: Dan Bilodeau, Robert Cavanagh, Tizz Crowley( Treasurer), K. C. Geiger (President) and Mary Sylvester. Also present : Sid Hazelton, Superintendent , Michael Broadbent, Assistant Superintendent and Greg Leighton of Maine Water Company (Finance Manager).

Absent: Andrew Titus and Preston Chapman

On motion of Tizz Crowley, seconded by Mary Sylvester, it was unanimously voted: **To accept the minutes of the Regular Meeting of June 20, 2018** as amended.

**FINANCIAL REPORT UPDATE** – The revenues in July are favorable. The dry summer has resulted in an increase in water consumption. Although we may not meet the revenue budget we will be close to budget projection. The cash on hand at year end will be about \$700,000.

#### **RATIFY PAYMENT OF BILLS**

On motion of Robert Cavanagh, seconded by Mary Sylvester, it was unanimously voted: **To ratify the payment of bills in the amount of \$529,612.92 as shown on the printout dated June 1, 2018– June 30, 2018.**

**OPEN SESSION** - Auburn Sewer Trustees Charles Sheehan, Joseph DeFilipp and Raymond Fortier were in attendance. They were at the meeting to express their support of the Measuring of the Lake event as in the past. They also wanted to say that they did not feel a need for a Solicitation Policy. The sewer trustees did not vote on either of these two agenda items. Trustee Raymond Fortier talked about Hood's Alley (by the police station) which our crews would use to get onto Minot Ave. The maintenance man for the new owners of the Barn has blocked that entrance/exit and it is no longer available for use by anyone. Trustee Raymond Fortier will look into whether or not it is a public right-of-way.

**ACTIVITY REPORT-** The crews are busy raising/lowering gate valves in conjunction with all the paving projects. A hydrant had to be relocated in the parking lot at Hannaford's to accommodate a Klink Facility (bottle return). There are lots of new services coming up reflecting positive growth in the community. Weston & Sampson has performed several test borings at Taylor Pond and will formulate an estimate of the cost to provide year round water on Waterview Dr..

#### **NEW BUSINESS**

**WATER QUALITY UPDATE** – The State lab inspection took place July 10 2018. It went well and they were impressed with the team we have in place. We need to correct some minor bookkeeping issues. The annual Consumer Report was missing footnotes which has been corrected.

The lead sampling testing has been completed and we are now back to the compliance cycle of sampling every three years.

**PROJECT UPDATE** – The Minot Ave. and Seventh St. water main replacement projects are nearing completion. We will be pipe bursting a few thousand feet of 8" cast iron water main on Pionite Rd. This section has experienced several breaks over the last few years.

On motion of Tizz Crowley, seconded by Dan Bilodeau, it was unanimously voted: **To execute a contract with Ted Berry to pipe burst the water main on Pionite Road.**

The water crew will move on to the airport sewer project and Fall prep work for other projects to take place in the next construction season.

**SOLICITATION POLICY** – Trustee Tizz Crowley submitted a Draft Solicitation Policy for review. She disagrees with the sewer trustees in that the District does need a Solicitation Policy. Trustee Mary Sylvester supports a policy to be consistent with the best practices of other water districts.

The sewer trustees do not see that we have a problem with solicitation and the cost to administer the United Way payroll deduction is minimal, therefore, why the need for a Policy.

Superintendent Hazelton spoke with a representative from United Way. They are concerned that they will lose donations if payroll deduction is not offered as an option. Their budget is based on pledges through the end of the year.

It was agreed to review more of the survey results. A vote was tabled for more discussion at next month's meeting, but it was agreed to change the effective date to January 1, 2019.

On motion of Mary Sylvester, seconded by Tizz Crowley, it was unanimously voted: **To table the vote on a Solicitation Policy pending further discussion.**

**AG/NRP ZONE REPORT** – Trustee Mary Sylvester gave an overview of the committee recommendation. She said that we are in a declining economy and that we must protect open space and the local environment to include Lake Auburn. Superintendent Hazelton wants to insure no relaxation in development around the lake. Information on the Committee's work is available on the City Website.

#### **OLD BUSINESS**

**MEASURING OF THE LAKE-** The two Boards of Trustees have a difference of opinion on what they would like to do. The sewer trustees want to keep it as it has always been in the past. Superintendent Hazelton told the trustees that there are other less costly available options. There does not seem to be a consensus on what we want to do.

Trustee K C Geiger did suggest a land and boat tour in September.

Following much discussion it was decided that there would be no Measuring of the Lake in August.

#### **EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (D) TO DISCUSS A PERSONNEL ISSUE**

On motion of Mary Sylvester, seconded by Tizz Crowley, it was unanimously voted: **To move into Executive Session per 1 M.R.S.A. § 405 (6) (D) to discuss a personnel issue.**

On motion of Tizz Crowley, seconded by Mary Sylvester, it was unanimously voted: **To come out of Executive Session.**

On motion of Tizz Crowley, seconded by Mary Sylvester, it was unanimously voted: **To support the extension of Greg Leighton's Employment Contract through July, 2019.**

On motion of Robert Cavanagh, seconded by Mary Sylvester, it was unanimously voted: **To adjourn the meeting.**


Respectfully submitted,

Diane Drinkwater

Approved: August 22, 2018

A true record:

Attest:

  
Clerk