

October 16, 2018

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, October 16, 2018 at 4:00pm.

Members present: Robert Cavanagh, Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (President), Stephen Ness, Charles Sheehan (Treasurer) and Andrew Titus, Mayor's Representative. Also present: Sid Hazelton, Superintendent, Mike Broadbent, Assistant Superintendent and Greg Leighton, Finance Manager.

On motion of Charles Sheehan, seconded by Robert Cavanagh, it was voted: **To approve the minutes of the Regular Meeting of September 18, 2018.**

FINANCIAL REPORT – Metered income is down \$18,000 through September due to a decrease in industrial consumption. Revenues should hopefully improve in the last quarter. The District is not expected to meet the revenue budget. Expenses are favorable. LAWPCA will be favorable by \$100,000. The District is expected to make budget. Cash on hand is currently at \$1.3 million.

RATIFY PAYMENT OF BILLS

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To ratify the payment of bills in the amount of \$607,631.92 as shown on the printout dated September 1, 2018- September 30, 2018.**

OPEN SESSION – K. C. Geiger, Auburn Water District Trustee, was in attendance, as well as, Tanya Johnson, Office Manager.

ACTIVITY REPORT – The Airport Sewer Project is the focus of the water crew. Manholes are being adjusted in conjunction with the paving projects.

NEW BUSINESS

PROJECT UPDATE –The Airport Project is down to a couple hundred feet of pipe. The crew ran into a substantial amount of ground water. Longchamps & Sons will assist us with the critical tie-in on Hotel Road. There will be a Press Release for advance warning of the road closure.

Bangor Savings Bank is looking to build at the lot situated at Union St., Benjamin St and Turner St. They will pay to re-direct the cross-country sewer main and stream. This project will take place this winter.

The Seventh St. sewer lining project should be completed in a couple of weeks.

The E-1 generator needs to be replaced. The District needs a 10' x 30' easement and has been working with the property owner to obtain the easement or purchase the portion of the property needed. We could possibly obtain the easement by eminent domain for \$895 or pay the assessed value of the property.

On motion of Joseph DeFilipp, seconded by Charles Sheehan it was unanimously voted: **To offer up to \$30,000 for the parcel of land needed to install the new generator at E-1.**

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2019 DRAFT BUDGET – The payroll benefits and equipment have been updated from the cover sheet that had been provided in the Trustee packets. The draft shows adjustments to salaries and health insurance (increase projected in upper single digit). The LAWPCA budget should be finalized by the first week in November.

Capital Projects are not part of the budget. A list will be available at a later date.

There is the possibility of a rate increase in 2020.

There will be a joint budget workshop October 22nd.

Superintendent Hazelton mentioned that the Social Security increase will be 2.8%. He gave the Trustees a list of COLA raises with different scenarios. The budget reflects a 2.8% COLA.

The meeting will go into Executive Session to discuss the Salary Study and wages.

LAWPCA APPORTIONMENT & FINANCIALS –The cost apportionment is still tracking close to the 62/38 split.

EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (E) TO DISCUSS AN UPDATE TO A LITIGATION ISSUE

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To move into Executive Session to discuss an update to a litigation issue.**

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To come out of Executive Session.**

EXECUTIVE SESSION PER 1 M.R.S.A. 405 (6) (D) TO DISCUSS SALARY SURVEY AND WAGES

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To move into Executive Session to discuss the salary survey and wages.**

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To move out of Executive Session.**

October 22 - Joint Budget meeting

November 13th is the next sewer Trustee Meeting.

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

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Approved: November 13, 2018

A true record:

Attest: *[Signature]*

Clerk