

December 18, 2018

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, December 18, 2018 at 4:00pm.

Members present: Robert Cavanagh, Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (President), Stephen Ness (Treasurer), Charles Sheehan and Andrew Titus, Mayor's Representative. Also present: Sid Hazelton, Superintendent and Greg Leighton, Finance Manager.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of November 13, 2018.**

FINANCIAL REPORT –Revenues are down about \$15,000 and expenses are favorable. The District is looking at a positive budget variance of \$60,000. The cash on hand is at \$1.4 million. The District is looking at the possibility of a rate increase in 2020 if we continue to spend on capital projects.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was unanimously voted: **To ratify the payment of bills in the amount of \$272,823.90 as shown on the printout dated November 1, 2018- November 30, 2018.**

OPEN SESSION – Tanya Johnson , Office Manager , was in attendance.

ACTIVITY REPORT – The Hotel Road tie-in portion of the airport sewer project has been completed and the majority of the flow is now going across the airport to the Lewiston Junction Station. We will finish the short section from Hotel Rd to the Green Turtle Pump Station next Spring.

We responded to a call for water in the basement at a vacant building at 828 Minot Avenue. As we cleaned the main we found oil and rags and there was sludge in the basement. The private manhole was plugged solid. The owner had submitted a \$20,000 claim for damages which was denied by our insurance (Maine Municipal Association). We are working with the owner to see what is happening there.

NEW BUSINESS

2019 BUDGET REVIEW – The LAWPCA budget is now final and we are using the same number as last year. There is no budget for the operation of the compost facility.

Mr. Titus is not in favor of doing both the 2.8% COLA and implementation of the new Pay Plan.

Superintendent Hazelton did mention that a majority of the water districts were going with the 2.8% COLA. Trustee Heidi McCarthy stated that we need to look to the future in the wage bumps. We need to prevent turnovers and constant training of new employees.

PROJECT UPDATES – We ran out of time on the airport project and will relay about 120' in the Spring.

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We ran into some size changes on Seventh St. re-lining project but it has been completed.

LAWPCA - The apportionment is set at 63% (Lewiston) and 37% (Auburn) for the first quarter of 2019.

2019 MEETING SCHEDULE – The schedule was included in the Trustee packet.

EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (E) TO DISCUSS AN UPDATE TO A LITIGATION CASE -

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To move into Executive Session to discuss an update to a litigation case.**

The meeting came out of Executive Session.

The meeting adjourned.

Respectfully submitted,

Diane Drinkwater

Diane Drinkwater

Approved: January 15, 2019

A true record:

Attest: _____

[Signature]
Clerk