

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the Auburn Sewerage District, 268 Court Street, on **Tuesday, January 15, 2019 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of December 18, 2018.
2. Approve Minutes of Special Joint Meeting of December 19, 2018 with Auburn Water District Trustees.
3. Approve Minutes of Public Hearing of December 19, 2018 regarding proposed 2019 Budget
4. Financial Report Update - *Greg Leighton*.
5. Ratify Payment of Bills
6. Open Session
7. Activity Report - *Mike Broadbent*
8. New Business
 - Project Updates
 - 2018 Lining project
 - 120 Center Street sewer service relocation
 - CSO Master Plan Update
 - 2018 CSO Annual Report
 - CSO #005 I/I Study
 - El Generator
 - LAWPCA Apportionment & Financials
 - Employee Benefits Committee
9. Old Business
10. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting, February 19, 2019 4:00PM

Memo

To: Water & Sewerage District Trustees

From: Sid Hazelton, P.E., Superintendent

CC: Files

Date: 1/10/2019

Re: Discussion of January Agenda Items

Water Trustees

Financial Report Highlights

The District finished the year ahead of budget by \$116k before any audit adjusting entries. Water sales were better than budget by \$57k and expenses better by \$54k. Labor and benefits were both favorable and we benefitted from receipt of legal fee reimbursement from the Town of Poland. Capital spend for the year came in at just over \$1 million. Cash on hand ended at \$574k.

Water Quality Update

With the exception of a portion of the lake off Salmon Point, the lake is iced over. Synura algae is no longer present in the Lake, and we have not received any water quality calls since December 3, 2018.

The minutes from the meeting with the algaecide team on December 11 is included in the packet.

A presentation on Lake Auburn Water Quality was given to the Auburn City Council on January 7.

Project Updates

We are in the planning stage of the 2019 projects. Poland Road, in particular, will require a lot of advanced planning, as there are many side streets that will require the installation of new valves, and there are many homes that will need to be put on temporary water as the project is underway.

Infrastructure Replacement and Impact on Rates

We currently budget to replace 1.5 miles of pipe per year. Included in the packet is a chart that illustrates what the budgetary impact would be if we were to replace up to 3 miles per year.

Auburn Mayor Ad Hoc Committee

Following a presentation to the Auburn City Council on January 7, the Mayor is planning to appoint an Ad Hoc Committee to investigate and report back to the Council on the cost of installing and maintaining a filtration plant for Lake Auburn. Included in the packet are the results of my research into this issue.

Sewer Trustees

Financial Report Highlights

The District finished the year ahead of budget by \$83k before any audit adjusting entries. Metered sales were less than budget by \$60k but expenses were better by \$126k. Labor and benefits were both favorable. Focus on the airport project this year by in-house labor and LAWPCA charges were favorable all year. Capital spend for the year was \$375k. Cash on hand ended at \$1.6M.

Project Update

2019 promises to be a busy year for the District. Trustees will be updated on a number of projects and reports.

Cost Apportionment

The December apportionment continued to trend in our favor. For the year 2018 our apportionment was \$24,800 in the black. The 2018 apportionment was 62(Lewiston)/38(Auburn). In order to try to balance this number, the Board voted to set the first quarter apportionment for 2019 to 62/37.

Both Boards

Employee Benefits Committee

This committee will continue to work on a number of issues in 2019. An update will be given at both Trustee meetings.

December 18, 2018

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, December 18, 2018 at 4:00pm.

Members present: Robert Cavanagh, Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (President), Stephen Ness (Treasurer), Charles Sheehan and Andrew Titus, Mayor's Representative. Also present: Sid Hazelton, Superintendent and Greg Leighton, Finance Manager.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of November 13, 2018.**

FINANCIAL REPORT –Revenues are down about \$15,000 and expenses are favorable. The District is looking at a positive budget variance of \$60,000. The cash on hand is at \$1.4 million. The District is looking at the possibility of a rate increase in 2020 if we continue to spend on capital projects.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was unanimously voted: **To ratify the payment of bills in the amount of \$272,823.90 as shown on the printout dated November 1, 2018- November 30, 2018.**

OPEN SESSION – Tanya Johnson , Office Manager , was in attendance.

ACTIVITY REPORT – The Hotel Road tie-in portion of the airport sewer project has been completed and the majority of the flow is now going across the airport to the Lewiston Junction Station. We will finish the short section from Hotel Rd to the Green Turtle Pump Station next Spring.

We responded to a call for water in the basement at a vacant building at 828 Minot Avenue. As we cleaned the main we found oil and rags and there was sludge in the basement. The private manhole was plugged solid. The owner had submitted a \$20,000 claim for damages which was denied by our insurance (Maine Municipal Association). We are working with the owner to see what is happening there.

NEW BUSINESS

2019 BUDGET REVIEW – The LAWPCA budget is now final and we are using the same number as last year. There is no budget for the operation of the compost facility.

Mr. Titus is not in favor of doing both the 2.8% COLA and implementation of the new Pay Plan.

Superintendent Hazelton did mention that a majority of the water districts were going with the 2.8% COLA. Trustee Heidi McCarthy stated that we need to look to the future in the wage bumps. We need to prevent turnovers and constant training of new employees.

PROJECT UPDATES – We ran out of time on the airport project and will relay about 120' in the Spring.

December 18, 2018

Page 2

We ran into some size changes on Seventh St. re-lining project but it has been completed.

LAWPCA - The apportionment is set at 63% (Lewiston) and 37% (Auburn) for the first quarter of 2019.

2019 MEETING SCHEDULE – The schedule was included in the Trustee packet.

EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (E) TO DISCUSS AN UPDATE TO A LITIGATION CASE -

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To move into Executive Session to discuss an update to a litigation case.**

The meeting came out of Executive Session.

The meeting adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Diane Drinkwater". The signature is written in a cursive, flowing style.

Diane Drinkwater

December 19, 2018

A Special Joint Meeting on the FY 2019 Water District Budget and FY 2019 Sewerage District Budget was held by the Trustees of the Auburn Water District and the Auburn Sewerage District at the office of the Auburn Water & Sewerage Districts on Wednesday, December 19, 2018 at 5:15pm.

Present:

Auburn Water District

Auburn Sewerage District

Preston Chapman

Heidi McCarthy

Mary Sylvester

Stephen Ness

K.C. Geiger

Robert Cavanagh

Robert Cavanagh

Charles Sheehan

Andrew Titus

Joseph DeFilipp

Dan Bilodeau

Andrew Titus

Sid Hazelton

Raymond Fortier

Mike Broadbent

Sid Hazelton

Tizz Crowley

Mike Broadbent

Absent:

Absent:

Greg Leighton, Finance Manager

Greg Leighton, Finance Manager

REVIEW AWD PROPOSED BUDGET CHANGES

On motion of Tizz Crowley, seconded by Andrew Titus, it was voted: **To add 90% of excess revenue which is currently approximately \$58,000 to next year's capital budget.**

REVIEW ASD PROPOSED BUDGET CHANGES – There were no changes on the proposed sewer budget.

REVIEW OF SHARED BUDGET CAPITAL ITEMS-

On motion of Tizz Crowley, seconded by Mary Sylvester, it was voted: **To accept the shared Budget Capital Items as presented.**

On motion of Tizz Crowley, seconded Preston Chapman, it was unanimously voted: **To move into Executive Session per 1 M.R.S.A § 405 (6) (D) to discuss personnel issues.**

On motion of Charles Sheehan, seconded by Robert Cavanagh, it was unanimously voted: **To move into Executive Session per 1 M.R.S.A § 405 (6) (D) to discuss personnel issues.**

On motion of Tizz Crowley, seconded by Preston Chapman, it unanimously voted: **To come out of Executive Session.**

On motion of Charles Sheehan, seconded by Robert Cavanagh, it was unanimously voted: **To come out of Executive Session.**

The Joint Meeting was adjourned.

Respectfully submitted,

Diane Drinkwater

December 19, 2018

A Public Hearing on the FY 2019 Water District Budget and FY 2019 Sewerage District Budget was held by the Trustees of the Auburn Water District and the Auburn Sewerage District at the office of the Auburn Water & Sewerage Districts on Wednesday, December 19, 2018 at 5:30PM.

Present:

Auburn Water District

Auburn Sewerage District

Preston Chapman
K C Geiger
Robert Cavanagh
Dan Bilodeau
Andrew Titus
Mary Sylvester
Sid Hazelton
Mike Broadbent
Tizz Crowley

Robert Cavanagh
Heidi McCarthy
Charles Sheehan
Joseph DeFilipp
Stephen Ness
Andrew Titus
Raymond Fortier
Sid Hazelton
Mike Broadbent

Absent:
Greg Leighton, Finance Mgr.

Absent:
Greg Leighton, Finance Mgr.

The meeting came to order at 5:45pm

DISCUSSION OF PROPOSED WATER & SEWERAGE DISTRICT BUDGETS

On motion of Tizz Crowley seconded by Mary Sylvester, it was voted **To adjust the salaries of the Superintendent and Assistant Superintendent .**

VOTE: In favor - 6
Opposed - 1

On motion of Charles Sheehan, seconded by Robert Cavanagh, it was voted: **To adjust the salaries of the Superintendent and Assistant Superintendent.**

VOTE: In favor - 6
Opposed -1

On motion of Tizz Crowley, seconded by Dan Bilodeau, it was voted: **To eliminate the opt out option of health insurance stipend to all but an individual employee.**

In favor – 3
Opposed - 4

Trustee Mary Sylvester expressed a no vote until further study.

On motion of Andrew Titus, seconded by Charles Sheehan it was voted: **To eliminate the opt out option of health insurance stipend to all but an individual employee.**

In favor - 1
Opposed – 6

On motion of Mary Sylvester, seconded by Dan Bilodeau, it was unanimously voted: **To establish a sub-committee to discuss the opt out option to all other than the individual employee.**

On motion of Steve Ness, seconded by Andrew Titus, it was voted : **To establish a sub-committee to discuss the opt out option to all other than the individual employee.**

In favor – 5

Abstentions - 2

On motion of Tizz Crowley, seconded by Dan Bilodeau, it was voted: **To provide all employees with a Total Compensation Statement.**

On motion of Andrew Titus, seconded by Steve Ness, it was : **To provide all employees with a Total Compensation Statement.**

On motion of Andrew Titus, seconded by Tizz Crowley, it was voted: **To not offer a COLA this year because of the implementation of the new Step Plan.**

Trustee Mary Sylvester does not support that motion.

VOTE: In favor – 3

Opposed - 4

PUBLIC HEARING FOR DISCUSSION OF BUDGETS

ADOPTION OF FY 2019 WATER DISTRICT BUDGET

On motion of Mary Sylvester, seconded by Preston Chapman, it was voted: **To adopt the Auburn Water District 2019 Budget in the amount of \$ 3,255,597 which reflects two amendments.**

VOTE: In favor – 5

Opposed – 2

ADOPTION OF FY 2019 SEWER DISTRICT BUDGET

Mr. Titus made the motion: **To not offer a COLA this year because of the implementation of the new Step Plan.** There was no second to his motion.

On motion of Joseph DeFilipp, seconded by Stephen Ness, it was voted: **To adopt the Auburn Sewer District 2019 Budget in the amount of \$ 3,773,268 which reflects one amendment.**

VOTE: In favor – 6

Opposed – 1

December 19, 2018

Page 3

ADJOURN THE MEETING –

On motion of Preston Chapman, seconded by Robert Cavanagh, it was unanimously voted: **To adjourn the Water District meeting.**

On motion of Joseph DeFilipp, seconded by Charles Sheehan, it was unanimously voted: **To adjourn the Sewer District meeting.**

Respectfully submitted,

Diane Drinkwater

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
TWELVE MONTHS ENDED DECEMBER 31, 2018**

	December	2018	Y-T-D THRU DECEMBER 2018		
	YTD - 2017	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$3,705,071	\$3,703,639	\$3,643,306	\$3,703,639	(\$60,333)
Industrial Surcharge	45,602	45,602	50,250	45,602	4,648
Shared Debt with City	53,892	41,392	41,392	41,392	0
Jobbing & Mdse. - NET	6,111	6,500	12,425	6,500	5,925
Sewer Assessments	13,615	21,762	18,269	21,762	(3,493)
Finance Charges	12,026	12,050	10,123	12,050	(1,927)
Interest Income	4,786	2,473	7,404	2,473	4,931
Industrial Treatment Sampling	50,400	50,400	50,400	50,400	0
Capacity Fees (SDS)	7,125	17,423	27,750	17,423	10,327
TOTAL REVENUES	3,898,628	3,901,241	3,861,317	3,901,241	(39,924)
			98.98%	100.00%	< Standard
<u>EXPENSES:</u>					
Payroll	390,957	434,356	391,418	434,356	(42,938)
Employee Benefits	189,940	225,245	211,731	225,245	(13,514)
Maint. of Sewers	51,642	55,836	85,701	55,836	29,865
Lift Stations	97,329	88,430	91,402	88,430	2,972
Maint. of Buildings	31,430	33,677	30,111	33,677	(3,566)
Maint. of Trucks	12,438	16,216	22,682	16,216	6,466
Office Expense	20,515	26,335	26,330	26,335	(5)
Collection Expense	269	228	(151)	228	(379)
General Expense	2,475	2,323	6,297	2,323	3,974
Insurance	49,621	52,401	51,721	52,401	(680)
Legal & Accounting Fees	32,176	29,350	27,348	29,350	(2,002)
Billing Expense	73,025	71,120	69,934	71,120	(1,187)
L.A.W.P.C.A.	1,895,875	1,907,285	1,802,118	1,907,285	(105,167)
SUB-TOTAL	2,847,692	2,942,802	2,816,643	2,942,802	(126,159)
Interest	80,780	79,427	82,526	79,427	3,099
TOTAL EXPENSES	2,928,472	3,022,229	2,899,169	3,022,229	(123,060)
			95.93%	100.00%	< Standard
Bonds - Principal Payments	493,110	548,477	548,438	548,477	(39)
SURPLUS FROM OPERATIONS	477,046	330,535	413,710	330,535	83,175

**AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - DECEMBER 31, 2018**

	12/31/2018	12/31/2017	12/31/2018	12/31/2017
Property, Plant and Equipment:				
Plant in Service	32,862,881.12	32,882,134.83	Equity Capital	16,201,504.91
Less: Accumulated Depreciation	<u>(14,811,500.56)</u>	<u>(14,457,008.22)</u>	Long Term Debt	3,973,834.23
	18,051,380.56	18,425,126.61	Volvo Excavator Financed	71,037.00
Construction Work In Progress	323,559.22	110,852.55		0.00
Current Assets:			Current Liabilities:	
Cash	1,568,993.34	1,519,552.69	Current Portion of LTD	552,832.67
Accounts Receivable	295,004.16	310,266.48	Accounts Payable	94,165.60
Construction Assessments	17,614.34	18,467.86	Accrued Interest & Other	47,921.92
City of Auburn Debt	434,623.04	476,015.72	Customer Deposits	10,820.00
Inventory	49,486.98	34,957.73	Pre-Treatment Costs	0.00
PrePays	15,761.53	0.00	Accrued LAWPCA	91,766.52
Total Current Assets	<u>2,381,483.39</u>	<u>2,359,260.48</u>	Total Current Liabilities	<u>797,506.71</u>
Deferred Charges	36,620.87	79,528.44	Deferred Credits	0.00
Total Assets	<u><u>20,793,044.04</u></u>	<u><u>20,974,768.08</u></u>	Total Equity & Liabilities	<u><u>20,974,768.08</u></u>

Auburn Sewer District
Accounts Payable Check Register
December 1, 2018 thru December 31, 2018

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5586	12/7/2018	12	Andros. Registry Of Deeds	12/5/2018	place lien Lien Release Fees	22.00
						<u>22.00</u>
5587	12/7/2018	11	Constellation NewEnergy, Inc.	11/15/2018	Washington St Accrued Power	221.38
5587	12/7/2018	11	Constellation NewEnergy, Inc.	11/22/2018	Bradman St Accrued Power	180.98
						<u>402.36</u>
5588	12/7/2018	11	Gagne & Sons	11/29/2018	tar Airport Sewer Line Project	49.16
						<u>49.16</u>
5589	12/7/2018	11	L.A.W.P.C.A.	11/20/2018	industrial license fee LAWPCA	50,400.00
						<u>50,400.00</u>
5590	12/7/2018	11	Superior Concrete	11/19/2018	boot bands Airport Sewer Line Project	51.60
						<u>51.60</u>
5591	12/7/2018	11	Ted Berry Co., Inc.	11/14/2018	investigate line Airport Sewer Line Project	840.00
						<u>840.00</u>
5592	12/14/2018	11	Ace Detective& Security	12/3/2018	traffic control 11/30/18 Airport Sewer Line Project	1,313.00
5592	12/14/2018	12	Ace Detective& Security	12/10/2018	flaggers Airport Sewer Line Project	520.00
						<u>1,833.00</u>
5593	12/14/2018	12	G.A. Downing Co., Inc.	12/4/2018	2 trucks-pumping Airport Sewer Line Project	840.00
						<u>840.00</u>
5594	12/14/2018	12	Gilman Electrical Supply	12/10/2018	galvanized cplgs Truck #37 (2015 GMC Sierra)	41.16
						<u>41.16</u>
5595	12/14/2018	11	Vantagepoint Transfer Agent-30	11/30/2018	Policy#304412 Accrued Deferred Comp	1,572.81
						<u>1,572.81</u>

Auburn Sewer District Accounts Payable Check Register December 1, 2018 thru December 31, 2018
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5596	12/14/2018	11	Vantagepoint Transfer Agent-10	11/30/2018	Policy#109636 Employee Benefits	1,737.02
						<u>1,737.02</u>
5597	12/14/2018	11	Vantagepoint Transfer Agent-70	11/30/2018	Policy#705328 Accrued IRA/ICMA	354.36
						<u>354.36</u>
5598	12/14/2018	11	Jean's Waterproofing, Inc	11/30/2018	manhole Airport Sewer Line Project	4,375.00
						<u>4,375.00</u>
5599	12/14/2018	11	E.J. Prescott, Inc.	11/21/2018	flex cplgs Inventory	58.42
5599	12/14/2018	11	E.J. Prescott, Inc.	11/21/2018	flex cplgs Airport Sewer Line Project	162.56
						<u>220.98</u>
5600	12/14/2018	12	Super Shoe Stores, Inc.	11/30/2018	clothing allow Employee Benefits	143.02
5600	12/14/2018	12	Super Shoe Stores, Inc.	11/30/2018	safety jackets Supplies - Safety Items	309.98
						<u>453.00</u>
5601	12/20/2018	12	Andros. Registry Of Deeds	12/19/2018	release lien Lien Release Fees	22.00
						<u>22.00</u>
5602	12/20/2018	12	Coastal T-Shirts	10/5/2018	clothing Employee Benefits	71.85
5602	12/20/2018	12	Coastal T-Shirts	12/18/2018	clothing Employee Benefits	102.00
						<u>173.85</u>
5603	12/20/2018	12	Constellation NewEnergy, Inc.	12/4/2018	Worthley Brook Accrued Power	740.47
						<u>740.47</u>
5604	12/20/2018	12	Gagne & Sons	12/4/2018	mortar, plug Airport Sewer Line Project	175.94
						<u>175.94</u>

Auburn Sewer District Accounts Payable Check Register December 1, 2018 thru December 31, 2018
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5605	12/20/2018	12	Kennebec Equip. Rental	12/12/2018	finalmonth-generator Expense-Green Turtle PS	1,500.00
5605	12/20/2018	12	Kennebec Equip. Rental	12/12/2018	fuel-generator Expense-Green Turtle PS	41.25
						<u>1,541.25</u>
5606	12/28/2018	12	Al's Auto & Truck Garage	12/19/2018	inspection Truck #37 (2015 GMC Sierra)	12.50
						<u>12.50</u>
5607	12/28/2018	12	Andros. Registry Of Deeds	12/20/2018	place & release liens Lien Release Fees	88.00
						<u>88.00</u>
5608	12/28/2018	12	Auburn Water District	12/7/2018	bi annual meter read Misc Accrued Other	25,000.00
5608	12/28/2018	12	Auburn Water District	12/13/2018	Nov bills A/P - Due to AWD	40,694.89
						<u>65,694.89</u>
5609	12/28/2018	12	Constellation NewEnergy, Inc.	12/11/2019	Lewiston Jct. Accrued Power	144.68
5609	12/28/2018	12	Constellation NewEnergy, Inc.	12/11/2018	Merrow Rd Accrued Power	28.90
5609	12/28/2018	12	Constellation NewEnergy, Inc.	12/11/2018	River Station Accrued Power	448.94
5609	12/28/2018	12	Constellation NewEnergy, Inc.	12/13/2018	Moose Brook Accrued Power	409.41
						<u>1,031.93</u>
5610	12/28/2018	12	Tessco Inc	12/17/2018	antenna Expense-Lew Jct Rd PS	1,367.50
						<u>1,367.50</u>
<u>Grand Total</u>						<u>134,040.78</u>

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Anthem	Dec health ins	1142-300	2604-000	\$ 11,810.08
Anthem	Dec health ins	1142-300	2241-070	\$ 2,204.77
American Messaging	paggers 12/1 to 2/28	1142-300	2675-600	\$ 130.25
American Messaging	pager and cases	1142-300	2675-600	\$ 25.95
Auburn Water District	shared employees benefit allocation	1604-000	2604-000	\$ 804.25
Auburn Water District	shared employees wage allocation	1685-000	2601-600	\$ 1,787.22
Auburn Water District	shared employees benefit allocation	1142-300	2601-600	\$ 144.72
Auburn Water District	volvo excavator annual capital lease - principal	1142-300	2162-000	\$ 13,276.24
Auburn Water District	volvo excavator annual capital lease - interest	1142-300	2162-000	\$ 2,408.15
Auburn Water District	mileage & office supplies	1142-300	2675-800	\$ 36.09
Auburn Water District	Group Dynamic HRA debits	1142-300	2604-000	\$ 1,268.32
City of Auburn	street opening permits-Airport	1142-300	2105-915	\$ 10.00
Beltone Answering Service	answering service	1142-300	2675-800	\$ 71.00
Beltone Answering Service	answering service - panic buttons	1142-300	2675-800	\$ 4.98
Bisson Enterprises, Inc.	office cleaning	1142-300	2675-500	\$ 282.50
Central Maine Power	power @ 268 Court Street	1142-300	2615-500	\$ 127.39
Central Maine Power	power @ 268 Court Street	1142-300	2615-800	\$ 63.70
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-500	\$ 273.17
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-800	\$ 136.59
Curry Printing	receipt books	1142-300	2620-800	\$ 170.60
Curry Printing	new home postcard	1142-300	2675-800	\$ 74.72
Dig Safe System, Inc.	monthly bill	1142-300	2675-600	\$ 345.34
Dube Gravel	gravel -Airport	1142-300	2105-915	\$ 176.00
Dube Gravel	gravel, stone-stock	1142-300	2620-600	\$ 1,630.00
Fastenal	welding supplies	1142-300	2677-000	\$ 32.52
Fastenal	welding supplies	1142-300	2677-000	\$ 7.08
Fastenal	batteries	1142-300	2620-500	\$ 47.40
FirstLight	telephone service	1142-300	2676-800	\$ 176.45
Great American Financial	Konica Digital Copier - lease	1142-300	2675-800	\$ 107.61
Hazelton, Sid	mileage - Dec	1142-300	2675-500	\$ 175.00
KL Jack	box of screws	1142-300	2677-000	\$ 13.28
Longchamps	excavate-Airport	1142-300	2105-915	\$ 9,700.00
Maine It	computer IT work	1142-300	2675-800	\$ 220.00
Maine Oxy	welder & supplies	1142-300	2620-600	\$ 817.83
Maine Oxy	acetelyne	1142-300	2620-500	\$ 19.20
Maine Oxy	electrodes	1142-300	2620-500	\$ 7.82
Maine State Retirement System	retirement contribution - health	1142-300	2604-000	\$ 6.00
Maine State Retirement System	retirement contribution - life	1142-300	2241-030	\$ 28.14
Maine Water Company	accounting services - Greg Leighton	1142-300	2632-800	\$ 2,000.00
WB Mason	Greg binders & tabs	1142-300	2620-800	\$ 44.82
WB Mason	multifold towels & trash bags	1142-300	2620-500	\$ 41.99
Ness Oil	gas and diesel-Bradman	1142-300	2620-209	\$ 364.70
Ness Oil	gas and diesel-River	1142-300	2620-204	\$ 171.93
Ness Oil	gas and diesel-Worthley	1142-300	2620-201	\$ 247.48
Ness Oil	gas and diesel-Washington	1142-300	2620-207	\$ 244.87
Ness Oil	gas and diesel-Moose Brook	1142-300	2620-206	\$ 235.50
Ness Oil	gas and diesel-Court St	1142-300	2620-500	\$ 47.80
Ness Oil	gas and diesel-tk#40	1142-300	2650-125	\$ 51.88
Ness Oil	gas and diesel-vac truck	1142-300	2650-123	\$ 178.27
Ness Oil	gas and diesel-tk #37	1142-300	2650-124	\$ 223.90
Northern Data Systems	customer billing	1142-300	2675-700	\$ 790.22
Northern Data Systems	w2's & 1099's	1142-300	2675-700	\$ 37.66
Pine Tree Waste	bulk waste	1142-300	2675-500	\$ 81.78
Postmaster	yearly box rent	1142-300	2675-800	\$ 83.00
EJ Prescott	iron pipes & hydrant wrenches	1142-300	2677-000	\$ 125.96
Selco	toilet repair kit	1142-300	2675-500	\$ 8.75
Sun Journal	yearly subscription	1142-300	2675-800	\$ 177.84
Thayer Corp	boiler maintenance-Court St	1142-300	2675-500	\$ 187.63
Tri-State Steel	steel pieces	1142-300	2620-500	\$ 44.00
Tri-State Steel	welding supplies	1142-300	2677-000	\$ 30.63
Tri-State Steel	welding supplies	1142-300	2677-000	\$ 26.44
Tri-State Steel	plate	1142-300	2677-000	\$ 84.26
U.S. Cellular	cell phones	1142-300	2676-500	\$ 256.55
University of Maine	Tanya class	1142-300	2675-800	\$ 417.38
United Way	employee contributions	1142-300	2241-000	\$ 24.00
Unum	Jan life ins prepaid	1142-300	2162-000	\$ 77.14
Unum	Dec life insurance	1142-300	2604-000	\$ 80.64
				\$ -
				\$ 55,007.38

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
225 Gamage ave	1	Investigate humming noise coming from se		1		
18 Laurel	1	service back-up				1
120 Center Street	50	Investigate Illicit discharge			1	
828 Minot	1	investigate back-up, Jack-Rays				1
2 Goff Street	1	service back-up				1
Monthly Totals	6		0	1	1	4
2017 Monthly Totals	4		0	1	0	3
YTD Totals	49		2	14	2	31
2017 YTD Totals	2		2	6	2	32

LIFT STATIONS

Location	Hrs.	Comments
Ash Landfill	5	trouble shoot high flows
W-2	21	Install new Generator
Merrow Rd	14	work on new station design
Washington Street	4	Replaced Block heater on generator
Evergreen	2	checked station, alarm
Merrow Rd	16	Station clean-up
Worthley Brook	1	Thermostat issue w/generator
Lewiston Junction	1	replaced station antenna and repositioned
Green Turtle	1	check valve failure
E-1 Radio issues	1	trouble shoot
Monthly Totals	66	
2017 Monthly Totals	7	
YTD Totals	254	
2017 YTD Totals	74	

OVERFLOWS

Item	Comments
Monthly Totals	
YTD Totals	3

WEATHER*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	20.1	3.54		3.16	10	30	9	20	2
February	23.0	2.65		3.04	8	38	17	28	7
March	29.2	2.11		4.14	5	40	25	33	3
April	2.2	4.13		4.1	12	50	30	40	-3
May	0.0	0.87		3.69	6	70	43	57	2
June	0.0	2.49		3.96	11	74	49	62	-2
July	0.0	4.01		3.52	10	81	58	70	0
August	0.0	4.49		3.01	13	81	60	70	2
September	0.0	3.61		3.71	10	72	50	61	1
October	1.1	2.76		4.38	12	53	36	45	-3
November	18.0	5.87		4.52	14	39	25	32	-5
December	6.2	2.74		3.84	7	36	16	26	1
YTD Totals	99.8	39.27							
2017 YTD Totals	112.6	34.71							

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	43	18	1	1	0	0	0	9	10	0	4	0
February	50	18	0	0	0	0	0	3	26	0	1	2
March	45	21	0	1	0	0	0	9	9	0	4	1
April	122	74	2	14	0	0	0	9	13	0	7	3
May	182	98	2	24	0	1	0	7	5	0	45	0
June	176	73	0	13	0	0	0	6	64	1	18	1
July	145	82	1	25	1	2	0	3	6	1	22	2
August	126	62	7	21	0	0	0	4	10	1	16	5
September	126	59	8	34	0	0	0	2	6	0	15	2
October	148	63	21	30	0	0	0	8	4	0	19	3
November	51	28	0	4	0	0	0	11	5	0	3	0
December	29	21	0	0	0	0	0	6	2	0	0	0
YTD Totals	1243	617	42	167	1	3	0	77	160	3	154	19
2017 Totals	1209	565	21	212	0	1	4	82	172	20	117	16

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2			2	0	0	0	0	0	0	0
Water District	3	0	0	1		2	0	0	0	0	0
Monthly Totals	5	0	0	3	0	2	0	0	0	0	0
2017 Monthly Totals	5	1	0	0	1	1	1	1	0	0	0
YTD Totals	57	0	0	28	2	24	9	10	2	4	4
2017 YTD Totals	43	0	1	18	4	7	8	4	1	2	1

OTHER ACTIVITIES

1. re-located flow sharks
2. snow removal, 12/17, 12/28, 12/31
3. replace decant valve on vacor truck
4. Purchased fall protection gear with MMA safety grant
- 5.

Lewiston - Auburn Water Pollution Control Authority												
Monthly Cost Apportionment Summary												
Cost Apportionment Summary - First Half of 2018												
Month	Lewiston Sewer Division Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District		Op Data %	Op Data \$	Difference \$	
							Initial \$	Op Data %				
January	62.00%	\$149,724.29	61.68%	\$148,951.52	\$772.77	0.0	38.00%	\$91,766.50	38.32%	\$92,539.27	(\$772.77)	0.0
February	62.00%	\$149,724.29	60.79%	\$146,802.25	\$2,922.04	0.0	38.00%	\$91,766.50	39.21%	\$94,688.54	(\$2,922.04)	0.0
March	62.00%	\$149,724.29	63.20%	\$152,622.18	(\$2,897.89)	0.0	38.00%	\$91,766.50	36.80%	\$88,868.61	\$2,897.89	0.0
April	62.00%	\$149,724.29	63.07%	\$152,308.24	(\$2,583.95)	0.0	38.00%	\$91,766.50	36.93%	\$89,182.55	\$2,583.95	0.0
May	62.00%	\$149,724.29	59.61%	\$143,952.66	\$5,771.63	0.0	38.00%	\$91,766.50	40.39%	\$97,538.13	(\$5,771.63)	0.0
June	62.00%	\$149,724.29	60.67%	\$146,512.46	\$3,211.83	0.0	38.00%	\$91,766.50	39.33%	\$94,978.33	(\$3,211.83)	0.0
Six Month Adjustment			61.50%		\$7,196.43				38.50%		(\$7,196.43)	0.0
Cost Apportionment Summary - Second Half of 2018												
Month	Lewiston Sewer Division Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District		Op Data %	Op Data \$	Difference \$	
							Initial \$	Op Data %				
July	62.00%	\$149,724.29	62.91%	\$151,921.86	(\$2,197.57)	0.0	38.00%	\$91,766.50	37.09%	\$89,568.93	\$2,197.57	0.0
August	62.00%	\$149,724.29	61.51%	\$148,540.98	\$1,183.30	0.0	38.00%	\$91,766.50	38.49%	\$92,949.81	(\$1,183.30)	0.0
September	62.00%	\$149,724.29	63.21%	\$152,646.33	(\$2,922.04)	0.0	38.00%	\$91,766.50	36.79%	\$88,844.46	\$2,922.04	0.0
October	62.00%	\$149,724.29	65.09%	\$157,186.36	(\$7,462.07)	0.0	38.00%	\$91,766.50	34.91%	\$84,304.43	\$7,462.07	0.0
November	62.00%	\$149,724.29	67.00%	\$161,798.83	(\$12,074.54)	0.0	38.00%	\$91,766.50	33.00%	\$79,691.96	\$12,074.54	0.0
December	62.00%	\$149,724.29	65.53%	\$158,248.91	(\$8,524.62)	0.0	38.00%	\$91,766.50	34.47%	\$83,241.88	\$8,524.62	0.0
Six Month Total Adj			64.21%		(\$31,997.53)				35.79%		\$31,997.53	0.0
Average to date			62.8556%						37.144%			0.0
Adjustments to date					(\$24,801.10)						\$24,801.10	0.0
Average / Adjustments year end			62.86%		(\$24,801.10)				37.14%		\$24,801.10	0.0

Final year end apportionment.