

Office of

**AUBURN SEWERAGE DISTRICT**

**Office Telephone # 784-6469**

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the Auburn Sewerage District, 268 Court Street, on **Tuesday, April 16, 2019 at 4:00 P.M.**

**AGENDA**

1. Approve Minutes of Regular Meeting of March 19, 2019.
2. Financial Report Update - *Greg Leighton*.
3. Ratify Payment of Bills
4. Open Session
5. Activity Report - *Mike Broadbent*
6. New Business
  - LAWPCA Apportionment & Financials
  - Project Update
  - Trustee Strategic Planning
7. Old Business
  - PFAS Update
8. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting, May 21, 2019 4:00PM

# Memo

To: Water & Sewerage District Trustees  
From: Sid Hazelton, P.E., Superintendent  
CC: Files  
Date: 4/12/2019  
Re: Discussion of April Agenda Items

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## Water Trustees

### Financial Report Highlights

Water sales are down 1.85% from prior year and gallons sold are down 1.91% from prior year. We are still waiting on information to bill out some of our jobs which is driving the jobbing income variance. Expenses are favorable to budget by \$25k driven by favorable health insurance, lower lab testing and other miscellaneous timing items. No major capital work to report on. Cash at end of March at \$946k and we have received a draft copy of the audit with no outstanding issues.

### Water Quality Update

Another round of in-lake sampling occurred on March 21-22. Dissolved oxygen readings at the deep hole were lower than the previous month. There is speculation that this may be attributed to the amount of algae that was present in the lake last summer that has died and decayed. That being said, winter sampling has always been very limited, so it is difficult to draw conclusions on the limited data we have. As the ice melts and the water mixes, we will be able to take more samples and see trends. At this time, we anticipate an ice out some time around April 20.

## Project Updates

The final alum permit has been submitted to the DEP. They accepted on April 12, and it is now under the 30-day public comment period. Pending comments from the public it will be finalized on May 13.

The Auburn Council voted to allow us to bond the project at their April 1 meeting.

We have applied for principal forgiveness from the SRF on the bond, and we are waiting for results.

Planning continues for the upcoming Poland Road water main replacement project. We anticipate starting shortly after overnight freezing is not a concern.

An update on the Ag/Resource Protection Zone changes will be presented.

## Election of Officers

The election of officers was tabled at the last meeting. The assignment of President, Treasurer, Auditor, Clerk, and Superintendent will occur at this meeting.

# Sewer Trustees

## Financial Report Highlights

Revenue is on budget and equal to prior year through March. Shared debt with City is billed in April. Expenses are up slightly. Clearing of cross-country sewers hit the maintenance of sewers line in March. We have received the draft audit report with no surprises. Capital work remains focused on the pump stations this time of year. Cash balance at end of March was \$1.6 million.

## Project Update

We are looking to wrap up the E-1 generator easement procurement shortly, and will proceed with installation. The E-2 generator will follow.

## PFAS Update

Included in the packet is the March 22 press release from the DEP concerning PFAS. I will update the board on the efforts of the LAWPCA to comply with this

### Cost Apportionment

The cost apportionment turned in our favor for the month of March. For the first three months we are almost \$4,500 in the black.

## Both Boards

### Board Assessment/Strategic Planning

Included in both packets is a proposal from Consultant Bill O'Brien to facilitate a Trustee Board Assessment and Strategic Planning process. This would be an opportunity to identify our strengths and opportunities for improvement, as well as address the development of a strategic plan. I am hopeful that both boards will decide to move forward with this initiative.

### Annual Audit

A draft of the 2018 Audit has been completed for both Boards, and will be presented during financial reports.

March 19, 2019

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, March 19, 2019 at 4:00pm.

Members present: Robert Cavanagh, Joseph DeFilipp, Heidi McCarthy (President), Raymond Fortier, Stephen Ness (Treasurer), Charles Sheehan and Andrew Titus, Mayor's Representative. Also present: Sid Hazelton, Superintendent, Michael Broadbent, Assistant Superintendent and Tanya Dunn, Office Manager.

Absent : Greg Leighton, Finance Manager

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of February 19, 2019.**

**FINANCIAL REPORT** –Office Manager, Tanya Johnson, presented the Finance Report. Revenues are on budget for the first two months of the year with variances due to timing. The cash on hand is at \$1.6 million. We are waiting on RHR Smith to finalize the 2018 Audit.

#### **RATIFY PAYMENT OF BILLS**

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was unanimously voted: **To ratify the payment of bills in the amount of \$175,517.00 as shown on the printout dated February 1, 2019- February 28, 2019.**

**OPEN SESSION** – Tanya Dunn , Office Manager and K C Geiger, Auburn Water District Trustee, were in attendance.

**ACTIVITY REPORT** – The W-2 generator is in place. The crews have been busy clearing brush, repairs around manholes and maintenance to lift stations. We also did a lot of the safety training before the construction season begins.

#### **NEW BUSINESS**

#### **ELECTION OF OFFICERS –**

On motion of Raymond Fortier, seconded by Joseph DeFilipp, it was unanimously voted: **To re-appoint the current Slate of Officers**

|                        |                     |
|------------------------|---------------------|
| <b>PRESIDENT:</b>      | Heidi McCarthy      |
| <b>TREASURER:</b>      | Stephen Ness        |
| <b>CLERK:</b>          | Tanya Dunn          |
| <b>AUDITORS:</b>       | RHR Smith & Company |
| <b>SUPERINTENDENT:</b> | Sid Hazelton        |

March 19, 2019

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**LAWPCA APPORTIONMENT AND FINANCIALS** –The first quarter apportionment was set at 63/37 split. The flow apportionment for January was 61.68% Lewiston/38.32% and turned around again in February bringing it close to the budgeted 63% Lewiston and 37% Auburn split.

**COMMUNICATIONS** – An effort is to be made to improve communications between the Districts and the City of Auburn to insure safe drinking water and efficient sewer operations. A few of the efforts include:

- Monthly District contributions to the monthly Auburn Connections Newsletter
- Monthly meeting with City staff, the 4<sup>th</sup> Thursday of every month 8:30am-9:30am
- Bullet points that can be brought to the City Council meetings for Mr. Titus to review during City Council reports.

**PROJECT UPDATE** –

**MERROW ROAD PUMP STATION** - The District budgeted \$150,000 for this project. The installation went out to bid which brought the cost to \$250,000. The District will review the project again in an effort to lower the cost.

**OLD BUSINESS** –

**CSO #005 I/I/STUDY** – The CSO #005 must be eliminated by December, 2022. A kickoff meeting was held with Weston & Sampson Engineers to develop a strategy for identifying storm water inputs into CSO #005. The District will hold off on re-lining projects pending the results from the I/I Study.

**EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (C) TO DISCUSS AN UPDATE TO LITIGATION**

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To move into Executive Session to discuss an update to litigation.**

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To move out of Executive Session.**

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

**AUBURN SEWERAGE DISTRICT  
OPERATING STATEMENT - TRUSTEES' REPORT  
THREE MONTHS ENDED MARCH 31, 2019**

|                                | March          | 2019             | Y-T-D THRU MARCH 2019 |                |                      |
|--------------------------------|----------------|------------------|-----------------------|----------------|----------------------|
|                                | YTD - 2018     | BUDGET           | ACTUAL                | BUDGET         | VARIANCE             |
| <b><u>REVENUES:</u></b>        |                |                  |                       |                |                      |
| Metered Income                 | \$923,243      | \$3,641,882      | \$923,159             | \$924,786      | (\$1,627)            |
| Industrial Surcharge           | 12,357         | 49,882           | 6,991                 | 12,268         | (5,277)              |
| Shared Debt with City          | 0              | 41,392           | 0                     | 10,348         | (10,348)             |
| Jobbing & Mdse. - NET          | 72             | 950              | 3,819                 | 238            | 3,581                |
| Sewer Assessments              | 1,012          | 20,863           | 3,993                 | 5,216          | (1,223)              |
| Finance Charges                | 2,621          | 10,235           | 2,256                 | 2,559          | (302)                |
| Interest Income                | 1,560          | 4,156            | 2,407                 | 1,039          | 1,368                |
| Industrial Treatment Sampling  | 12,600         | 50,400           | 12,600                | 12,600         | 0                    |
| Capacity Fees (SDS)            | 4,875          | 13,750           | 5,250                 | 3,438          | 1,813                |
| <b>TOTAL REVENUES</b>          | <b>958,340</b> | <b>3,833,510</b> | <b>960,475</b>        | <b>972,491</b> | <b>(12,016)</b>      |
|                                |                |                  | <b>25.05%</b>         | <b>25.00%</b>  | <b>&lt; Standard</b> |
| <b><u>EXPENSES:</u></b>        |                |                  |                       |                |                      |
| Payroll                        | 94,179         | 482,616          | 112,814               | 118,378        | (5,564)              |
| Employee Benefits              | 49,436         | 251,060          | 60,131                | 62,765         | (2,634)              |
| Maint. of Sewers               | 11,509         | 64,755           | 20,680                | 16,189         | 4,492                |
| Lift Stations                  | 18,045         | 75,704           | 18,204                | 18,926         | (722)                |
| Maint. of Buildings            | 8,622          | 31,695           | 13,397                | 7,924          | 5,474                |
| Maint. of Trucks               | 5,397          | 18,855           | 3,104                 | 4,714          | (1,609)              |
| Office Expense                 | 7,386          | 27,209           | 6,030                 | 6,802          | (772)                |
| Collection Expense             | (128)          | 236              | 238                   | 59             | 179                  |
| General Expense                | 1,481          | 5,211            | 1,641                 | 1,303          | 338                  |
| Insurance                      | 16,935         | 53,818           | 14,594                | 13,455         | 1,140                |
| Legal & Accounting Fees        | 7,399          | 29,012           | 10,194                | 7,253          | 2,941                |
| Billing Expense                | 18,152         | 74,317           | 19,175                | 18,579         | 596                  |
| L.A.W.P.C.A.                   | 366,094        | 1,907,285        | 476,821               | 476,821        | 0                    |
| <b>SUB-TOTAL</b>               | <b>604,507</b> | <b>3,021,773</b> | <b>757,024</b>        | <b>753,167</b> | <b>3,857</b>         |
| Interest                       | 22,545         | 74,982           | 21,097                | 18,746         | 2,352                |
| <b>TOTAL EXPENSES</b>          | <b>627,052</b> | <b>3,096,755</b> | <b>778,121</b>        | <b>771,913</b> | <b>6,209</b>         |
|                                |                |                  | <b>25.13%</b>         | <b>25.00%</b>  | <b>&lt; Standard</b> |
| Bonds - Principal Payments     | 29,502         | 552,833          | 29,800                | 138,208        | (108,408)            |
| <b>SURPLUS FROM OPERATIONS</b> | <b>301,786</b> | <b>183,922</b>   | <b>152,554</b>        | <b>62,370</b>  | <b>90,184</b>        |





Sewer Metered Revenue - Versus Prior Year

| Month         | 2019         | 2018         | MTD Change   | %       | YTD Change   | %      |
|---------------|--------------|--------------|--------------|---------|--------------|--------|
| January       | \$310,324.78 | \$317,258.85 | (\$6,934.07) | -2.19%  | (\$6,934.07) | -2.19% |
| February      | \$305,046.24 | \$303,118.36 | \$1,927.88   | 0.64%   | (\$5,006.19) | -0.81% |
| March         | \$307,788.07 | \$302,865.46 | \$4,922.61   | 1.63%   | (\$83.58)    | -0.01% |
| April         | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$83.58)    | -0.01% |
| May           | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$83.58)    | -0.01% |
| June          | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$83.58)    | -0.01% |
| July          | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$83.58)    | -0.01% |
| August        | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$83.58)    | -0.01% |
| September     | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$83.58)    | -0.01% |
| October       | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$83.58)    | -0.01% |
| November      | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$83.58)    | -0.01% |
| December      | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$83.58)    | -0.01% |
| Year-to-Date: | \$923,159.09 | \$923,242.67 |              |         |              |        |

Sewer Metered Gallons Sold

| Month         | 2019        | 2018        | MTD Change | %       | YTD Change | %      |
|---------------|-------------|-------------|------------|---------|------------|--------|
| January       | 40,242,116  | 41,204,941  | (962,826)  | -2.34%  | (962,826)  | -2.34% |
| February      | 43,527,100  | 42,801,233  | 725,867    | 1.70%   | (236,959)  | -0.28% |
| March         | 46,375,783  | 45,052,579  | 1,323,205  | 2.94%   | 1,086,246  | 0.84%  |
| April         | 0           | 0           | 0          | #DIV/0! | 1,086,246  | 0.84%  |
| May           | 0           | 0           | 0          | #DIV/0! | 1,086,246  | 0.84%  |
| June          | 0           | 0           | 0          | #DIV/0! | 1,086,246  | 0.84%  |
| July          | 0           | 0           | 0          | #DIV/0! | 1,086,246  | 0.84%  |
| August        | 0           | 0           | 0          | #DIV/0! | 1,086,246  | 0.84%  |
| September     | 0           | 0           | 0          | #DIV/0! | 1,086,246  | 0.84%  |
| October       | 0           | 0           | 0          | #DIV/0! | 1,086,246  | 0.84%  |
| November      | 0           | 0           | 0          | #DIV/0! | 1,086,246  | 0.84%  |
| December      | 0           | 0           | 0          | #DIV/0! | 1,086,246  | 0.84%  |
| Year-to-Date: | 130,144,999 | 129,058,753 |            |         |            |        |

Sewer Metered Revenue - Versus Budget

| Month         | 2019         | BUDGET       | MTD Change   | %       | YTD Change   | %      |
|---------------|--------------|--------------|--------------|---------|--------------|--------|
| January       | \$310,324.78 | \$312,066.58 | (\$1,741.80) | -0.56%  | (\$1,741.80) | -0.56% |
| February      | \$305,046.24 | \$304,426.76 | \$619.48     | 0.20%   | (\$1,122.32) | -0.18% |
| March         | \$307,788.07 | \$308,292.37 | (\$504.30)   | -0.16%  | (\$1,626.62) | -0.18% |
| April         | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$1,626.62) | -0.18% |
| May           | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$1,626.62) | -0.18% |
| June          | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$1,626.62) | -0.18% |
| July          | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$1,626.62) | -0.18% |
| August        | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$1,626.62) | -0.18% |
| September     | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$1,626.62) | -0.18% |
| October       | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$1,626.62) | -0.18% |
| November      | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$1,626.62) | -0.18% |
| December      | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$1,626.62) | -0.18% |
| Year-to-Date: | \$923,159.09 | \$924,785.71 |              |         |              |        |

Sewer Gross Payroll

| Month         | 2019         | Budget       | MTD Change   | %       | YTD Change    | %      |
|---------------|--------------|--------------|--------------|---------|---------------|--------|
| January*      | \$44,489.60  | \$40,218.00  | \$4,271.60   | 10.62%  | \$4,271.60    | 10.62% |
| February      | \$33,541.20  | \$40,218.00  | (\$6,676.80) | -16.60% | (\$2,405.20)  | -2.99% |
| March         | \$30,911.11  | \$40,218.00  | (\$9,306.89) | -23.14% | (\$11,712.09) | -9.71% |
| April         | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$11,712.09) | -9.71% |
| May*          | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$11,712.09) | -9.71% |
| June          | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$11,712.09) | -9.71% |
| July          | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$11,712.09) | -9.71% |
| August*       | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$11,712.09) | -9.71% |
| September     | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$11,712.09) | -9.71% |
| October*      | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$11,712.09) | -9.71% |
| November      | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$11,712.09) | -9.71% |
| December      | \$0.00       | \$0.00       | \$0.00       | #DIV/0! | (\$11,712.09) | -9.71% |
| Year-to-Date: | \$108,941.91 | \$120,654.00 |              |         |               |        |

AUBURN SEWER DISTRICT  
CUSTOMER ACCOUNTS RECEIVABLE

|          | Current    | 30 day    | 60 day    | 90 day   | 120 day   | Finance Chgs | Other   | Totals     |
|----------|------------|-----------|-----------|----------|-----------|--------------|---------|------------|
| Aging    | 187,156.88 | 48,804.20 | 20,223.79 | 6,664.59 | 26,814.46 | 3,720.19     | 56.12   | 293,439.93 |
| March    | 63.8%      | 16.6%     | 6.9%      | 2.3%     | 9.1%      | 1.3%         | 0.0%    | 100.0%     |
| February | 210,230.67 | 40,854.78 | 13,624.09 | 8,251.55 | 25,382.78 | 3,500.92     | (45.00) | 301,799.79 |
| January  | 197,362.44 | 39,231.62 | 13,888.77 | 7,008.30 | 29,758.96 | 3,358.45     | 0.00    | 290,608.54 |
| December | 170,360.25 | 44,163.69 | 11,938.07 | 6,280.16 | 30,176.36 | 3,230.99     | 0.00    | 266,149.52 |

SEWER Capital Spending Versus Budget

| Capital Projects - 2018                          | Budget           | YTD Actual      | Variance           |
|--|------------------|-----------------|--------------------|
| Valve Operator & Vacuum Unit                     | \$33,000         | \$0             | (\$33,000)         |
| Purchase 2017 Volvo Excavator - \$145k           | \$15,980         | \$13,276        | (\$2,704)          |
| PLC Upgrades - Sewer Stations                    | \$25,850         | \$6,182         | (\$19,668)         |
| SCADA PC Replacement                             | \$850            | \$0             | (\$850)            |
| Generator - E2 Pump Station                      | \$32,000         | \$30,011        | (\$1,989)          |
| Replace Push Camera                              | \$9,000          | \$5,678         | (\$3,323)          |
| Front Office PC's                                | \$2,000          | \$0             | (\$2,000)          |
| Server replacement                               | \$5,000          | \$0             | (\$5,000)          |
|  | \$0              | \$0             | \$0                |
|  | \$0              | \$0             | \$0                |
|  | \$0              | \$0             | \$0                |
|  | \$0              | \$0             | \$0                |
| <b>Equipment</b>                                 | <b>\$123,680</b> | <b>\$55,146</b> | <b>(\$68,534)</b>  |
| Main - Replace 700' - Fern (Lake to Granite)     | \$70,000         | \$5,485         | (\$64,516)         |
| Main - Replace 700' - Shepley (Lake to Highland) | \$70,000         | \$0             | (\$70,000)         |
| Main - Replace 650' - Fifth (Cooke to Broad)     | \$65,000         | \$0             | (\$65,000)         |
| Main - Replace 650' - Third (Roak to Gill)       | \$65,000         | \$0             | (\$65,000)         |
| Morrow Road Pump Station                         | \$150,000        | \$8,599         | (\$141,401)        |
| CSO Remediation Projects                         | \$150,000        | \$119           | (\$149,881)        |
|  | \$0              | \$0             | \$0                |
|  | \$0              | \$0             | \$0                |
|  | \$0              | \$0             | \$0                |
|  | \$0              | \$0             | \$0                |
|  | \$0              | \$0             | \$0                |
|  | \$0              | \$0             | \$0                |
| <b>Projects</b>                                  | <b>\$570,000</b> | <b>\$14,203</b> | <b>(\$555,797)</b> |
|  | <b>\$693,680</b> | <b>\$69,350</b> | <b>(\$624,330)</b> |

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| <b>Auburn Sewer District</b><br><b>Accounts Payable Check Register</b><br><b>March 1, 2019 thru March 31, 2019</b> |
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| <u>Check</u> | <u>Date</u> | <u>Per</u> | <u>Vendor</u>                 | <u>Inv Date</u> | <u>Description</u>                                  | <u>Amount</u>           |
|--------------|-------------|------------|-------------------------------|-----------------|---|-------------------------|
| 5671         | 3/1/2019    | 2          | Andros. Registry Of Deeds     | 2/26/2019       | place liens<br>Lien Release Fees                    | 44.00                   |
|              |             |            |                               |                 |   | <b><u>44.00</u></b>     |
| 5672         | 3/1/2019    | 2          | Constellation NewEnergy, Inc. | 2/15/2019       | Washington St<br>Accrued Power                      | 208.67                  |
|              |             |            |                               |                 |   | <b><u>208.67</u></b>    |
| 5673         | 3/1/2019    | 2          | Maine Municipal Assoc.        | 2/15/2019       | unemployment<br>Employee Benefits                   | 77.50                   |
|              |             |            |                               |                 |   | <b><u>77.50</u></b>     |
| 5674         | 3/1/2019    | 2          | Power Products, Inc.          | 2/8/2019        | srvc call-coolant leak<br>Expense-Worthley Brook PS | 278.75                  |
|              |             |            |                               |                 |   | <b><u>278.75</u></b>    |
| 5675         | 3/8/2019    | 2          | L.A.W.P.C.A.                  | 2/14/2019       | LTD 2011FR<br>Accrued - LAWPCA                      | 17,540.85               |
| 5675         | 3/8/2019    | 2          | L.A.W.P.C.A.                  | 2/14/2019       | LTD 2001FS<br>Accrued - LAWPCA                      | 1,683.99                |
| 5675         | 3/8/2019    | 2          | L.A.W.P.C.A.                  | 2/14/2019       | LTD 2005FR<br>Accrued - LAWPCA                      | 2,428.81                |
| 5675         | 3/8/2019    | 2          | L.A.W.P.C.A.                  | 2/14/2019       | LTD 2008FR<br>Accrued - LAWPCA                      | 3,268.90                |
| 5675         | 3/8/2019    | 2          | L.A.W.P.C.A.                  | 2/14/2019       | LTD 2010FR<br>Accrued - LAWPCA                      | 3,430.40                |
| 5675         | 3/8/2019    | 2          | L.A.W.P.C.A.                  | 2/14/2019       | LTD2015<br>Accrued - LAWPCA                         | 58,673.64               |
|              |             |            |                               |                 |   | <b><u>87,026.59</u></b> |
| 5676         | 3/8/2019    | 2          | Omni Services, Inc.           | 2/27/2019       | pvc hose<br>Truck #35 (2013 Vacuum Truck)           | 332.12                  |
|              |             |            |                               |                 |   | <b><u>332.12</u></b>    |
| 5677         | 3/8/2019    | 2          | E.J. Prescott, Inc.           | 1/24/2019       | elbows<br>Inventory                                 | 53.76                   |
|              |             |            |                               |                 |   | <b><u>53.76</u></b>     |
| 5678         | 3/15/2019   | 2          | Constellation NewEnergy, Inc. | 2/25/2019       | Bradman St<br>Accrued Power                         | 159.29                  |
|              |             |            |                               |                 |   | <b><u>159.29</u></b>    |

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| <b>Auburn Sewer District</b><br><b>Accounts Payable Check Register</b><br><b>March 1, 2019 thru March 31, 2019</b> |
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| <u>Check</u> | <u>Date</u> | <u>Per</u> | <u>Vendor</u>                 | <u>Inv Date</u> | <u>Description</u>                              | <u>Amount</u>           |
|--------------|-------------|------------|-------------------------------|-----------------|---|-------------------------|
| 5679         | 3/15/2019   | 2          | Vantagepoint Transfer Agent-3 | 2/28/2019       | Policy#304412-ICMA 457<br>Accrued Deferred Comp | 2,528.60                |
|              |             |            |                               |                 |   | <b><u>2,528.60</u></b>  |
| 5680         | 3/15/2019   | 2          | Vantagepoint Transfer Agent-1 | 2/28/2019       | Policy#109636--ICMA 401<br>Employee Benefits    | 1,841.28                |
|              |             |            |                               |                 |   | <b><u>1,841.28</u></b>  |
| 5681         | 3/15/2019   | 2          | Vantagepoint Transfer Agent-7 | 2/28/2019       | Policy#705328-Roth<br>Accrued IRA/ICMA          | 341.55                  |
|              |             |            |                               |                 |   | <b><u>341.55</u></b>    |
| 5682         | 3/15/2019   | 2          | Maine Municipal Bond Bank     | 2/11/2019       | 2009FS<br>Accrued Interest                      | 3,318.62                |
| 5682         | 3/15/2019   | 2          | Maine Municipal Bond Bank     | 2/11/2019       | Bonds - 2009FS - Principal                      | 29,800.00               |
| 5682         | 3/15/2019   | 2          | Maine Municipal Bond Bank     | 2/11/2019       | 2004FS<br>Accrued Interest                      | 3,325.62                |
| 5682         | 3/15/2019   | 2          | Maine Municipal Bond Bank     | 2/11/2019       | 2001FSFR<br>Accrued Interest                    | 3,544.95                |
|              |             |            |                               |                 |   | <b><u>39,989.19</u></b> |
| 5683         | 3/15/2019   | 3          | Heidi McCarthy                | 2/15/2019       | trustee officer stipend<br>Lien Release Fees    | 150.00                  |
|              |             |            |                               |                 |   | <b><u>150.00</u></b>    |
| 5684         | 3/15/2019   | 3          | Stephen Ness                  | 2/15/2019       | trustee officer stipend<br>Lien Release Fees    | 150.00                  |
|              |             |            |                               |                 |   | <b><u>150.00</u></b>    |
| 5685         | 3/15/2019   | 3          | US Bank Corporate Trust Bosto | 2/20/2019       | 2017 Series Bbond int<br>Accrued Interest       | 13,801.00               |
|              |             |            |                               |                 |   | <b><u>13,801.00</u></b> |
| 5686         | 3/22/2019   | 3          | Andros. Registry Of Deeds     | 3/18/2019       | release lien<br>Lien Release Fees               | 70.00                   |
|              |             |            |                               |                 |   | <b><u>70.00</u></b>     |
| 5687         | 3/22/2019   | 3          | Constellation NewEnergy, Inc. | 3/5/2019        | Worthley Brook<br>Accrued Power                 | 502.76                  |
|              |             |            |                               |                 |   | <b><u>502.76</u></b>    |

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| <b>Auburn Sewer District</b><br><b>Accounts Payable Check Register</b><br><b>March 1, 2019 thru March 31, 2019</b> |
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| <u>Check</u> | <u>Date</u> | <u>Per</u> | <u>Vendor</u>                 | <u>Inv Date</u> | <u>Description</u>                                  | <u>Amount</u>           |
|--------------|-------------|------------|-------------------------------|-----------------|---|-------------------------|
| 5688         | 3/22/2019   | 4          | Group Dynamic, Inc.           | 3/22/2019       | Apr ins deduct fee<br>Employee Benefits             | 32.00                   |
|              |             |            |                               |                 |   | <b><u>32.00</u></b>     |
| 5689         | 3/22/2019   | 2          | L.A.W.P.C.A.                  | 2/26/2019       | Hill training<br>Misc Expense-Buildings             | 295.00                  |
| 5689         | 3/22/2019   | 3          | L.A.W.P.C.A.                  | 3/5/2019        | March bill<br>Accrued - LAWPCA                      | 93,824.60               |
|              |             |            |                               |                 |   | <b><u>94,119.60</u></b> |
| 5690         | 3/22/2019   | 3          | Maine Municipal Assoc.        | 12/14/2018      | w/c -1st qtr<br>Insurance - Workers Comp            | 4,047.60                |
|              |             |            |                               |                 |   | <b><u>4,047.60</u></b>  |
| 5691         | 3/22/2019   | 4          | Maine Municipal Emp.Hlth.     | 3/12/2019       | April bill<br>Employee Benefits                     | 30.00                   |
| 5691         | 3/22/2019   | 4          | Maine Municipal Emp.Hlth.     | 3/12/2019       | Accrued Life Insurance                              | 90.00                   |
| 5691         | 3/22/2019   | 4          | Maine Municipal Emp.Hlth.     | 3/12/2019       | Accrued IPP Withheld                                | 312.46                  |
| 5691         | 3/22/2019   | 4          | Maine Municipal Emp.Hlth.     | 3/12/2019       | Accrued Dental                                      | 658.16                  |
|              |             |            |                               |                 |   | <b><u>1,090.62</u></b>  |
| 5692         | 3/22/2019   | 3          | Bryan McFadden                | 3/9/2019        | cut down tree<br>E-2 Generator 2019                 | 500.00                  |
|              |             |            |                               |                 |   | <b><u>500.00</u></b>    |
| 5693         | 3/22/2019   | 2          | Power Products, Inc.          | 2/25/2019       | emergency call-no start<br>Expense-Washington St PS | 292.50                  |
|              |             |            |                               |                 |   | <b><u>292.50</u></b>    |
| 5694         | 3/22/2019   | 3          | Reggie's Sales And Servic     | 3/15/2019       | chain & oil<br>Supplies - Mains - Mnt               | 26.75                   |
|              |             |            |                               |                 |   | <b><u>26.75</u></b>     |
| 5695         | 3/22/2019   | 3          | US Bank Corporate Trust Bosto | 3/1/2019        | Series 2003A<br>Accrued Interest                    | 312.47                  |
| 5695         | 3/22/2019   | 3          | US Bank Corporate Trust Bosto | 3/1/2019        | Series 2003C<br>Accrued Interest                    | 2,267.93                |
|              |             |            |                               |                 |   | <b><u>2,580.40</u></b>  |

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| <b>Auburn Sewer District</b><br><b>Accounts Payable Check Register</b><br><b>March 1, 2019 thru March 31, 2019</b> |
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| <u>Check</u> | <u>Date</u> | <u>Per</u> | <u>Vendor</u>                 | <u>Inv Date</u> | <u>Description</u>                             | <u>Amount</u>           |
|--------------|-------------|------------|-------------------------------|-----------------|--|-------------------------|
| 5696         | 3/29/2019   | 3          | Auburn Water District         | 3/14/2019       | Feb bills<br>A/P - Due to AWD                  | 34,886.24               |
|              |             |            |                               |                 |  | <b><u>34,886.24</u></b> |
| 5697         | 3/29/2019   | 3          | Constellation NewEnergy, Inc. | 3/11/2019       | Lewiston Jct<br>Accrued Power                  | 286.03                  |
| 5697         | 3/29/2019   | 3          | Constellation NewEnergy, Inc. | 3/11/2019       | Merrow Rd<br>Accrued Power                     | 24.50                   |
| 5697         | 3/29/2019   | 3          | Constellation NewEnergy, Inc. | 3/11/2019       | River Station<br>Accrued Power                 | 359.44                  |
| 5697         | 3/29/2019   | 3          | Constellation NewEnergy, Inc. | 3/12/2019       | Moose Brook<br>Accrued Power                   | 390.78                  |
|              |             |            |                               |                 |  | <b><u>1,060.75</u></b>  |
| 5698         | 3/29/2019   | 3          | Eastern Fire Services, Inc.   | 3/22/2019       | Supplies - Safety Items                        | 2,003.00                |
| 5698         | 3/29/2019   | 3          | Eastern Fire Services, Inc.   | 3/22/2019       | emmet calibration<br>Equipment Maintenance     | 383.00                  |
|              |             |            |                               |                 |  | <b><u>2,386.00</u></b>  |
| 5699         | 3/29/2019   | 3          | Gilman Electrical Supply      | 3/21/2019       | electrical supplies<br>Merrow Road PS Upgrades | 147.17                  |
|              |             |            |                               |                 |  | <b><u>147.17</u></b>    |
| 5700         | 3/29/2019   | 3          | K. L. Jack & Co., Inc.        | 3/14/2019       | posts<br>Merrow Road PS Upgrades               | 199.04                  |
|              |             |            |                               |                 |  | <b><u>199.04</u></b>    |
| 5701         | 3/29/2019   | 3          | Lebel's Heating&Sheet Metal   | 3/20/2019       | aluminum<br>Merrow Road PS Upgrades            | 658.00                  |
|              |             |            |                               |                 |  | <b><u>658.00</u></b>    |
| 5702         | 3/29/2019   | 3          | Industrial Automation Supply  | 3/8/2019        | wire duct<br>Merrow Road PS Upgrades           | 199.69                  |
|              |             |            |                               |                 |  | <b><u>199.69</u></b>    |
| 5703         | 3/29/2019   | 3          | Maine Oxy-Acetylene Co.       | 3/18/2019       | wire<br>Merrow Road PS Upgrades                | 44.35                   |
|              |             |            |                               |                 |  | <b><u>44.35</u></b>     |
| 5704         | 3/29/2019   | 3          | Superior Concrete             | 3/21/2019       | equip cement pad<br>Merrow Road PS Upgrades    | 210.00                  |

**Auburn Sewer District  
Accounts Payable Check Register  
March 1, 2019 thru March 31, 2019**

| <u>Check</u>       | <u>Date</u> | <u>Per Vendor</u> | <u>Inv Date</u> | <u>Description</u> | <u>Amount</u>     |
|--------------------|-------------|-------------------|-----------------|--------------------|-------------------|
|                    |             |                   |                 |                    | <u>210.00</u>     |
| <u>Grand Total</u> |             |                   |                 |                    | <u>290,035.77</u> |

| VENDOR                        | REF                                       | AWD G/L # | ASD G/L # | Amount       |
|-------------------------------|---|-----------|-----------|--------------|
| Anthem                        | Mar health ins                            | 1142-300  | 2604-000  | \$ 11,660.67 |
| Anthem                        | Mar health ins                            | 1142-300  | 2241-070  | \$ 2,057.77  |
| American Messaging            | paggers 3/1 to 5/31                       | 1142-300  | 2675-600  | \$ 130.24    |
| APC electric                  | battery backups for pump station W2       | 1142-300  | 2620-212  | \$ 101.10    |
| APC electric                  | battery backups for pump station W4       | 1142-300  | 2620-219  | \$ 101.10    |
| APC electric                  | battery backups for pump station W5       | 1142-300  | 2620-220  | \$ 101.10    |
| Auburn Water District         | shared employees benefit allocation       | 1604-000  | 2604-000  | \$ 925.45    |
| Auburn Water District         | shared employees wage allocation          | 1685-000  | 2601-600  | \$ 2,056.56  |
| Auburn Water District         | mileage, office supplies                  | 1142-300  | 2675-800  | \$ 86.16     |
| Auburn Water District         | battery                                   | 1142-300  | 2675-500  | \$ 6.33      |
| Auburn Water District         | Group Dynamic HRA debits                  | 1142-300  | 2604-000  | \$ 152.23    |
| Beltone Answering Service     | answering service                         | 1142-300  | 2675-800  | \$ 27.50     |
| Beltone Answering Service     | answering service - panic buttons         | 1142-300  | 2675-800  | \$ 4.98      |
| Bisson Enterprises            | office cleaning -March                    | 1142-300  | 2675-500  | \$ 282.50    |
| Central Maine Power           | power @ 268 Court Street                  | 1142-300  | 2615-500  | \$ 117.31    |
| Central Maine Power           | power @ 268 Court Street                  | 1142-300  | 2615-800  | \$ 58.65     |
| Cintas                        | 1st aid kit supplies                      | 1142-300  | 2675-500  | \$ 39.63     |
| Constellation NewEnergy       | energy charge @ 268 Court Street          | 1142-300  | 2615-500  | \$ 287.72    |
| Constellation NewEnergy       | energy charge @ 268 Court Street          | 1142-300  | 2615-800  | \$ 143.86    |
| Corson GIS                    | monthly fee & work order work             | 1142-300  | 2677-840  | \$ 400.00    |
| Curry Printing                | no windo envelopes                        | 1142-300  | 2620-800  | \$ 65.85     |
| Curry Printing                | blank doorhangers                         | 1142-300  | 2620-800  | \$ 45.32     |
| Dig Safe System, Inc.         | monthly bill                              | 1142-300  | 2675-600  | \$ 177.70    |
| Fastenal                      | soapstone kit                             | 1142-300  | 2620-500  | \$ 22.85     |
| Eastern Fire                  | annual sprinkler charge                   | 1142-300  | 2675-500  | \$ 152.50    |
| Easy Rent All                 | cut down 2 trees at E2                    | 1142-300  | 2620-600  | \$ 1,316.00  |
| Firesafe Equipment            | refill extinguishers                      | 1142-300  | 2620-500  | \$ 117.80    |
| Firesafe Equipment            | fire extinguisher training                | 1142-300  | 2675-500  | \$ 75.00     |
| Firesafe Equipment            | inspect 40 extinguishers                  | 1142-300  | 2620-500  | \$ 95.60     |
| FirstLight                    | March phones                              | 1142-300  | 2676-800  | \$ 174.08    |
| Gagne & Sons                  | shovels                                   | 1142-300  | 2677-000  | \$ 46.40     |
| Gilman Electric               | electric supplies                         | 1142-300  | 2620-500  | \$ 8.48      |
| Gilman Electric               | electric supplies                         | 1142-300  | 2620-500  | \$ 7.90      |
| Great American Financial      | Konica Digital Copier - lease             | 1142-300  | 2675-800  | \$ 107.61    |
| Hazelton, Sid                 | March mileage                             | 1142-300  | 2675-500  | \$ 175.00    |
| City of Lewiston              | wages and benes - Dan Rodrigue -Jan, 2019 | 1142-300  | 2601-600  | \$ 2,016.55  |
| City of Lewiston              | wages and benes - Dan Rodrigue -Jan, 2019 | 1142-300  | 2604-000  | \$ 910.53    |
| City of Lewiston              | wages and benes - Dan Rodrigue -Jan, 2019 | 1142-300  | 2658-000  | \$ 117.70    |
| City of Lewiston              | wages and benes - Dan Rodrigue -Feb, 2019 | 1142-300  | 2601-600  | \$ 1,624.22  |
| City of Lewiston              | wages and benes - Dan Rodrigue -Feb, 2019 | 1142-300  | 2604-000  | \$ 277.00    |
| City of Lewiston              | wages and benes - Dan Rodrigue -Feb, 2019 | 1142-300  | 2658-000  | \$ 101.23    |
| City of Lewiston              | wages and benes - Dan Rodrigue -Mar, 2019 | 1142-300  | 2601-000  | \$ 1,624.22  |
| City of Lewiston              | wages and benes - Dan Rodrigue -Mar, 2019 | 1142-300  | 2604-000  | \$ 271.51    |
| City of Lewiston              | wages and benes - Dan Rodrigue -Mar, 2019 | 1142-300  | 2658-000  | \$ 106.72    |
| Maine State Retirement System | retirement contribution - health          | 1142-300  | 2604-000  | \$ 112.23    |
| Maine State Retirement System | retirement contribution - life            | 1142-300  | 2241-030  | \$ 28.14     |
| Maine Water Company           | accounting services - Greg Leighton       | 1142-300  | 2632-800  | \$ 1,750.00  |
| WB Mason                      | toner for copier                          | 1142-300  | 2620-800  | \$ 93.25     |
| WB Mason                      | multifold & paper towels                  | 1142-300  | 2620-500  | \$ 44.18     |
| WB Mason                      | notary supplies                           | 1142-300  | 2620-800  | \$ 53.53     |
| WB Mason                      | labels                                    | 1142-300  | 2620-800  | \$ 16.20     |
| WB Mason                      | clips,sharpies, pens                      | 1142-300  | 2620-800  | \$ 32.02     |
| WB Mason                      | facial tissues, multifold towels          | 1142-300  | 2620-500  | \$ 26.08     |
| My Motif                      | yearly website host fee                   | 1142-300  | 2675-800  | \$ 175.00    |
| Napa                          | ice melt                                  | 1142-300  | 2620-500  | \$ 4.50      |
| Napa                          | motor oil                                 | 1142-300  | 2677-000  | \$ 19.58     |
| Napa                          | pump air filter                           | 1142-300  | 2677-000  | \$ 7.56      |
| Ness Oil                      | tk #40 gas & diesel                       | 1142-300  | 2650-125  | \$ 490.31    |
| Ness Oil                      | tk#37 gas & diesel                        | 1142-300  | 2650-124  | \$ 354.33    |
| New England Crane             | troubleshoot hoist                        | 1142-300  | 2620-500  | \$ 98.00     |
| Northern Data                 | March bill                                | 1142-300  | 2675-700  | \$ 795.83    |
| Pine Tree Waste               | bulk waste                                | 1142-300  | 2675-500  | \$ 85.55     |
| Selco Plumbing                | nipples,tees, caps                        | 1142-300  | 2620-500  | \$ 18.64     |
| Shredding on Site             | shred papers                              | 1142-300  | 2675-800  | \$ 75.00     |
| Skleton, Taintor, & Abbott    | February legal services                   | 1142-300  | 2633-800  | \$ 73.50     |
| St. Mary's (WorkMed)          | hearing & respirator testing              | 1142-300  | 2675-600  | \$ 981.00    |
| U.S. Cellular                 | cell phones                               | 1142-300  | 2676-500  | \$ 230.32    |
| United Way                    | employee contributions -March             | 1142-300  | 2241-000  | \$ 24.00     |
| Unitil                        | 268 Court St propane                      | 1142-300  | 2620-500  | \$ 1,390.04  |
| Unum                          | March life insurance                      | 1142-300  | 2604-000  | \$ 81.00     |
| Utilitronics                  | push camera & locator                     | 1142-300  | 2347-500  | \$ 5,677.50  |

**\$ 41,115.92**