

March 19, 2019

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, March 19, 2019 at 4:00pm.

Members present: Robert Cavanagh, Joseph DeFilipp, Heidi McCarthy (President), Raymond Fortier, Stephen Ness (Treasurer), Charles Sheehan and Andrew Titus, Mayor's Representative. Also present: Sid Hazelton, Superintendent, Michael Broadbent, Assistant Superintendent and Tanya Dunn, Office Manager.

Absent : Greg Leighton, Finance Manager

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of February 19, 2019.**

FINANCIAL REPORT –Office Manager, Tanya Johnson, presented the Finance Report. Revenues are on budget for the first two months of the year with variances due to timing. The cash on hand is at \$1.6 million. We are waiting on RHR Smith to finalize the 2018 Audit.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was unanimously voted: **To ratify the payment of bills in the amount of \$175,517.00 as shown on the printout dated February 1, 2019- February 28, 2019.**

OPEN SESSION – Tanya Dunn , Office Manager and K C Geiger, Auburn Water District Trustee, were in attendance.

ACTIVITY REPORT – The W-2 generator is in place. The crews have been busy clearing brush, repairs around manholes and maintenance to lift stations. We also did a lot of the safety training before the construction season begins.

NEW BUSINESS

ELECTION OF OFFICERS –

On motion of Raymond Fortier, seconded by Joseph DeFilipp, it was unanimously voted: **To re-appoint the current Slate of Officers**

PRESIDENT:	Heidi McCarthy
TREASURER:	Stephen Ness
CLERK:	Tanya Dunn
AUDITORS:	RHR Smith & Company
SUPERINTENDENT:	Sid Hazelton

LAWPCA APPORTIONMENT AND FINANCIALS –The first quarter apportionment was set at 63/37 split. The flow apportionment for January was 61.68% Lewiston/38.32% and turned around again in February bringing it close to the budgeted 63% Lewiston and 37% Auburn split.

COMMUNICATIONS – An effort is to be made to improve communications between the Districts and the City of Auburn to insure safe drinking water and efficient sewer operations. A few of the efforts include:

- Monthly District contributions to the monthly Auburn Connections Newsletter
- Monthly meeting with City staff, the 4th Thursday of every month 8:30am-9:30am
- Bullet points that can be brought to the City Council meetings for Mr. Titus to review during City Council reports.

PROJECT UPDATE –

MERROW ROAD PUMP STATION - The District budgeted \$150,000 for this project. The installation went out to bid which brought the cost to \$250,000. The District will review the project again in an effort to lower the cost.

OLD BUSINESS –

CSO #005 I/I/STUDY – The CSO #005 must be eliminated by December, 2022. A kickoff meeting was held with Weston & Sampson Engineers to develop a strategy for identifying storm water inputs into CSO #005. The District will hold off on re-lining projects pending the results from the I/I Study.

EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (C) TO DISCUSS AN UPDATE TO LITIGATION

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To move into Executive Session to discuss an update to litigation.**

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To move out of Executive Session.**

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,


Diane Drinkwater

A true record:

Attest: _____


Clerk

Approved: April 16, 2019