

November 13 2018

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, November 13, 2018 at 4:00pm.

Members present: Robert Cavanagh, Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (President), Stephen Ness, Charles Sheehan (Treasurer) and Andrew Titus, Mayor's Representative. Also present: Sid Hazelton, Superintendent and Greg Leighton, Finance Manager.

Absent: Mike Broadbent, Assistant Superintendent

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of October 16, 2018.**

On motion of Charles Sheehan, seconded by Andrew Titus, it was unanimously voted: **To approve the minutes of the Joint Workshop of October 22, 2018.**

**FINANCIAL REPORT** –Overall revenues are up. The District received payment of the shared debt from the City of Auburn and there have been some new sewer connections in the month of October. The District is looking at a positive budget variance of \$71,000 at year end. The cash on hand is at \$1.4 million.

#### **RATIFY PAYMENT OF BILLS**

On motion of Charles Sheehan, seconded by Robert Cavanagh, it was unanimously voted: **To ratify the payment of bills in the amount of \$314,085.69 as shown on the printout dated October 1, 2018- October 31, 2018.**

Mr. Titus would like to see how much the District spends on rental equipment with comparisons from year to year.

**OPEN SESSION** – K. C. Geiger, Auburn Water District Trustee, was in attendance, as well as, Tanya Johnson, Office Manager.

**ACTIVITY REPORT** – The Airport Sewer Project is the focus of the water crew. Manholes are being adjusted in conjunction with the paving projects. As for the E-1 Generator, the City is showing some interest in purchasing the parcel of land on Sandy Beach Road.

We experienced a major break of the force main at the Merrow Road Pump Station. The plan is for a full replacement in 2019 because of the condition of the line and station.

#### **NEW BUSINESS**

**PROJECT UPDATE** – The District crew has installed 4300' of sewer pipe at the airport. All that remains is the critical tie-in at Hotel Road and the relay from Hotel Road to the Green Turtle Station. The pump station will then be dismantled.

**LAWPCA APPORTIONMENT & FINANCIALS** –The cost apportionment will remain at the 62/38 split.

**BOARD CONSENSUS** – There was some discussion about what to do when the boards disagree on an issue.

On motion of Joseph DeFilipp, seconded by Robert Cavanagh, it was voted: **To hold a joint board meeting to settle a disagreement.**

On motion of Joseph DeFilipp, seconded by Robert Cavanagh, it was voted: **To amend the vote to say that if there is a joint meeting on an issue a majority vote of each board would be needed before implementation.**

Trustee Heidi McCarthy does not want to have joint meetings every time there is a disagreement on an issue.

On motion of Charles Sheehan, seconded by Joseph DeFilipp is was voted: **To table a vote to further discussion**

Superintendent Hazelton will come back with a legal recommendation.

**2019 DRAFT BUDGET** –The budget includes a 2.8% COLA. Superintendent Hazelton recommended the PPO 2000 Health Plan with Cross Insurance with a 2.9% increase. There is no solid number on the 2019 LAWPCA budget yet.

There was a handout on information provided by the employee benefits committee.

There was a request for an alternate insurance plan. Superintendent Hazelton received the information immediately prior to the meeting and ,therefore, had no opportunity to review it. He could not find an alternate insurance plan that would be suitable to all employees. A higher deductible plan would increase the District's HRA liability. His final recommendation is to stay with the current PPO 2000 Plan with a 2.9% increase.

The Salary Survey showed that the average salaries are 6% below the market value. The new salary structure reflects a \$9,000 increase to the Sewer District and \$21,000 to the Water District, the cost to administer the new pay plan.

Trustee Heidi McCarthy recommended that the Trustees go into Executive Session to discuss the Salary Survey. Superintendent Hazelton said that the District needs to remain competitive and feels that the draft budget is reasonable.

Mr. Titus asked if the District should continue to reduce its cash on hand or go for another rate increase.

**EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (E) TO DISCUSS AN UPDATE TO A LITIGATION CASE -**

On motion of Joseph DeFilipp, seconded by Stephen Ness, it was unanimously voted: **To move into Executive Session to discuss an update to a litigation case.**

The meeting came out of Executive Session.

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**EXECUTIVE SESSION PER 1 M.R.S.A. 405 (6) (D) TO DISCUSS SALARY SURVEY AND WAGES**

It was voted: **To move into Executive Session to discuss the salary survey and wages.**

The meeting came out of Executive Session.

The meeting adjourned

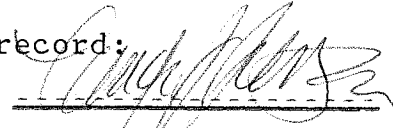
Respectfully submitted,

*Diane Drinkwater*

Diane Drinkwater

Approved: December 18, 2018

A true record:

Attest: 

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Clerk