

May 22 2019

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The regular monthly meeting of the Trustees of the Auburn Water District was held at the office of the Auburn Water District, 268 Court Street, on Wednesday, May 22, 2019 at 4:00pm.

Members present: Dan Bilodeau (Treasurer), Robert Cavanagh, K. C. Geiger, Jason Pawlina, Mary Sylvester (President) and Andrew Titus. Also present: Sid Hazelton, Superintendent and Mike Broadbent, Assistant Superintendent. Excused absence: Tizz Crowley.

APPROVE MINUTES OF REGULAR MEETING of April 17, 2019 –

On motion of Andrew Titus, seconded by Dan Bilodeau, it was voted: **To unanimously accept the minutes of the Regular Meeting as amended.**

FINANCIAL REPORT UPDATE –

Water sales continue to be lower than projected due to a cool wet spring. Cash on hand is currently at \$1,081,206.20.

On motion of K. C. Geiger, seconded by Robert Cavanagh it was voted: **To unanimously accept the Financial Report as written.**

RATIFY PAYMENT OF BILLS –

On motion of Robert Cavanagh, seconded by K.C. Geiger it was unanimously voted: **To ratify the payment of bills in the amount of \$285,766.30 as shown on the printout dated April 1, 2019 – April 30, 2019.**

PUBLIC OPEN SESSION – Closed due to no response.

SUPERINTENDENT'S REPORT

ACTIVITY REPORT – The construction season is in full swing, The Fifth Street main is installed and all customers that were on temporary water feeds have been restored to permanent water connections. A short section of Gill Street was included in the main replacement where it crosses Gill to the intersection. The Poland Road main replacement is underway.

New connections include: Bangor Savings Bank, Gracelawn and Hampshire Street Apartments. The Spring hydrant flushing is ongoing and will be completed by the end of June. Service repairs that have built up over the winter are being completed as time permits.

Both dump trucks broke down and one of them had to get towed due to ECM board failure. While one truck was parked at the repair shop it was hit. The collision repair will be covered by the company who hit the truck and will take a week to complete.

WATER QUALITY UPDATE – The water quality is very good. The weather is favoring water quality with the lack of sun. Ice out was April 22, 2019. The docks and buoys are in and boat inspections are underway. Boat inspections are funded through a Grant.

In-lake sampling has resumed. The turbidity is good and phosphorus readings are normal.

PROJECT UPDATE – The programable logic control (PLC) panel upgrades: the existing, outdated chlorine and Ph. analyzers at Court Street do not communicate with the new panel. The District is

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asking for Board approval to purchase new analyzers

On motion of K.C. Geiger, seconded by Robert Cavanaugh it was unanimously voted: **To approve the purchase of new chlorine and Ph. analyzers.**

The contract for the alum treatment has been signed with Solitude. Applying the alum to the Lake will be a three week process. Alum is a coagulant that bonds to phosphorus and sinks. The intake will not be shut down during the application. The creation of a one page 'FAQ' type sheet would be useful in communicating with the public in a non-scientific manner.

NEW BUSINESS

REVIEW OF AWD CHARTER- KEY ELEMENTS AND QUESTIONS – The Charter explains the legal purpose of the District. The Trustees are public servants who have responsibilities. How is the Board doing fulfilling the purpose? President Mary Sylvester requested top five priorities, for the Board, from each of the Board members and Superintendent Hazelton. She will compile all priorities and send them to all Board members.

Organizational Chart – The Maine Drinking Water Program oversees all public drinking water supplies. The Maine Public Utilities Commission oversees the setting of rates. Missing from the chart is the Maine Bureau of Labor which oversees employee safety.

PROPOSED LAWPC APPLICATION AND APPOINTMENT PROCESS - LAWPC is made up of three representatives from AWD, three from LWD, one from Turner and one who represents: Buckfield, Hebron and Minot. President Mary Sylvester has proposed a selection process more detailed than the process included in the LAWPC by-laws.

Andrew Titus is concerned with the interview question regarding 'philosophy', and the required interview. Interviewing a candidate is an option of the Appointment Committee.

Advertise for the open position making sure the word is out in hopes to get the best candidate.

On motion of Dan Bilodeau, seconded by Robert Cavanaugh it was voted: **To table the LAWPC Appointment Process until the June 5, 2019 meeting: 5 in favor, 1 abstention.**

WEBSITE REDO – A beta version will be available to view at the regular June meeting.

MEASURING OF THE LAKE EVENT 2019– The purpose of the event is to thank the Trustees and meet other volunteers who have been invited in the past.

On motion of K.C. Geiger, seconded by Andrew Titus it was voted: **To have the event as past practice: 4 in favor, 2 opposed.**

SUPERINTENDENT ANNUAL REVIEW PROCESS 2019 – Superintendent Hazelton would like to use the same review form that is used by all employees at the District. Goals will be put in place at the time of the review.

TRUSTEE WORKSHOP PLAN FOR JUNE 5 – President Mary Sylvester will collect the top five priorities from each of the Trustees and Superintendent Hazelton to review at the Workshop scheduled for June 5, 2019. Superintendent Hazelton will provide all Trustees with electronic copies of the inter-local agreements with Lewiston.

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Superintendent Hazelton will prepare public notification for the June 5 workshop. The public is welcome, however, there will be no opportunity for public comment.

APPROVAL OF GRANT APPLICATION – There is a need for a contingency contract for engineering back up for the alum treatment. We have received a \$15,000 Source Water Protection Grant to be used for this purpose. The Tighe & Bond firm has submitted a \$30,000 proposal for this service. The AWD obligation is for half of the \$15,000.

On motion of Dan Bilodeau, seconded by Andrew Titus it was voted: **To approve \$6,000 (40%) for the contingency contract: 2 in favor, 4 opposed.**

President Mary Sylvester reassured the Board will address the inter-local agreements regarding the cost sharing with Lewiston starting at the workshop scheduled for June 5, 2019.

On motion of K.C. Geiger, seconded by Robert Cavanaugh it was voted: **To approve \$7,500 (50%) for the contingency contract: 4 in favor, 2 opposed.**

CHEMICAL BIDS –

On motion of K.C. Geiger, seconded by Robert Cavanaugh, it was unanimously voted: **To award the chemical bids as recommended.**

TRUSTEE OPEN SESSION – Closed due to no response.

OLD BUSINESS

AG ZONE AD HOC COMMITTEE UPDATE – Looking for public input and the workshop dates are posted on the City website.

CONSERVATION COMMISSION – Has not yet met on the Ag Zone Ad Hoc Committee.

LAWPC – Presented a Resolution to the City Council which opposed proposed amendments to the existing Ag/Resource Protection Zone Ordinance.

EXECUTIVE SESSION PER 1 M.R.S.A. 405 (6) (D) TO DISCUSS A PERSONNEL ISSUE –

On motion of K. C. Geiger, seconded by Jason Pawlina it was unanimously voted: **To move into Executive Session to discuss a personnel issue.**

The meeting came out of Executive Session.

On motion of Andrew Titus, seconded by Dan Bilodeau it was unanimously voted: **To adjourn.**

Respectfully submitted,

Tanya Dunn

Environmental Protection Agency (EPA)

Federal Agency that sets regulatory standards for water quality

Public Utilities Commission (PUC)

The Maine PUC regulates water utilities to ensure safe and reliable utility service at rates that are just and reasonable

Maine Drinking Water Program

A division of the Maine Center for Disease Control (CDC), the Drinking Water Program oversees public drinking water systems in Maine, and carries out the Federal Safe Drinking Water Act. Maine was granted primacy by the US EPA

Auburn Water District/Lewiston Water Division

Lake Auburn Watershed Protection Commission

Founded in 1993 as requirement for approval of filtration waiver. Mission is to protect the water supply